BOONE AIRPORT COMMISSION

Meeting Minutes

06-08-2026 Boone Municipal Airport Commission Meeting.

The Chairman, Joe Pundzak, called the meeting to order at 5:40 p.m.

Commissioners Present: Joe Pundzak, Joe Gibbs, Bill Byrd, Pete Frangos, Jake Heinz.

Commissioners Absent: None.

Others Present: Dale Farnham, Airport Manager; Keith Campbell & Mark Schmitz from W&C Aircraft Works; Joe Roenfeldt of Bolton & Menk; Aaron Crews; Linda Blakely; Boone City Mayor Dave Casotti; and Ondrea Elmquist, Boone City Administrator.

Approval of Agenda

Commissioner Gibbs moved to approve the agenda, which Commissioner Frangos seconded.

No discussion. The motion passed unanimously, 5-0.

Discuss/Approve Revised W&C Proposal

The Chair requested that this agenda item be addressed out of the order shown on the agenda to allow Mr. Campbell and Mr. Schmitz to leave the meeting early. There being no objections, the Chair called for a motion to approve or deny W&C's revised proposal requesting $325.00 for the installation of a variable-frequency drive. A motion to approve the proposal was made by Commissioner Byrd and seconded by Commissioner Gibbs.

No further discussion. The motion passed unanimously, 5-0.

Approval May 18, 2026, Airport Commission Meeting Minutes

Commissioner Byrd moved to approve the minutes. Commissioner Heinz seconded the motion.

No further discussion. The motion passed unanimously, 5-0.

Approval of Accounts Payable

Commissioner Byrd questioned the cost-versus-value of the CenturyLink expense. Dale Farnham commented on the questionable quality and the poor service the airport has been experiencing. The Commission agreed to investigate alternative landline services to replace CenturyLink.

The Chair introduced two invoices that were not included in the payables packet. The first was a receipt submitted by Commissioner Byrd in the amount of $49.98 for replacement doorknobs and office locks in the Transportation building. The second was an invoice from Farnham Aviation for $220.00. This was for the mayor's aerial review of how current construction projects are affecting air navigation and airport operations and was submitted to the city for inclusion in our monthly payables packet. The City Administrator notified the Chair that she would not authorize the city to pay for what she described as a "joy ride" for the entertainment of the mayor and, for all intents and purposes, the bribery of an elected city official by the Commission. Allegations that members of the Commission strongly contested.

A discussion with the City Administrator followed, which focused on two issues:

(1) The reason(s) why the Commission approved chartering an aircraft and pilot to provide the mayor with an aerial perspective of the issues affecting airport operations; and

(2) Iowa Code 330 and City Ordinance 26 establish the Commission's standing as a separate government agency with absolute and total control of its budget.

Following the discussion, which failed to reach a resolution on both issues, the Chair requested that members of the Commission initial the two invoices to signify their respective approvals for payment. The Chair called for a motion to approve the payables.

Commissioner Byrd moved to approve the payables. Commissioner Heinz seconded the motion.

No further discussion. The motion passed unanimously, 5-0.

Council Paid Bills

Raphael Montag	Legal Services-May	158.34
Pitney Bowes	Quarterly Postage Machine	3.41
Reserve Account	Postage Refill	15.00
InfoBunker	Line of Sight Internet	12.00

Airport Paid Bills

Alliant Energy	Utilities	1,053.01
City of Boone	Water Service	29.47
CenturyLink	Telephone	193.92
Bill Byrd	Door Knob Reimbursement	49.98
Dale Farnham	Contract Services	5,002.00
Carson Electric Inc	Installed Light	352.64
Garbage Guys	Waste Removal	110.25
Herman Drainage	Mowing-June	5,000.00
Menards	Paint	131.74
Voltmer, INC	Fuse Replacement	150.00
Integrivault	Security Camera	11,455.05

Engineering Report.

A. Discuss/Approve Work Order for Runway Lighting System Replacement Project

The Chair requested a motion to approve or deny the Bolton & Menk Work Order for the Runway Lighting Replacement Project.

Commissioner Byrd moved to approve the work order. Commissioner Frangos seconded the motion.

No discussion. The motion passed unanimously, 5-0.

Approval of Airport T-Hangar Leases Submitted for FY 2027

Commissioner Frangos moved to approve the submitted T-Hangar Leases for FY 2027. Commissioner Byrd seconded the motion.

No further discussion. The motion passed unanimously, 5-0.

Airport Manager's Report/Comments.

Dale Farnham deferred to Linda Blakely for a review of the current planning for the 2026 Farm Progress show. Ms. Blakely informed the Commission about the projected expense and status of the shuttle service, guest reception, and volunteers during the three-day event.

No Commission action taken.

Commissioner Comments.

None.

Public Comments.

None.

Other Business

None.

There being no other business, the Chair adjourned the meeting at 7:14 pm.

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Joe Pundzak, Chairman Joe Gibbs, Secretary