

BOONE AIRPORT COMMISSION

Meeting Minutes

11-11-2024 Boone Municipal Airport Commission Meeting

The Chairman, Joe Pundzak, called the meeting to order at 5:30 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs, Matt Grabau

Commissioner Absent: Pete Frangos

Others Present: Dale Farnham, Airport Manager

**Approval of Agenda**

Motion to approve the agenda made by Commissioner Byrd and seconded by Commissioner Grabau.

No discussion. The motion passed unanimously, 4-0

**Approval of October 14, 2024, and October 22, 2024 Minutes**

Commissioner Gibbs moved to approve the amended minutes. Commissioner Byrd seconded the motion.

No further discussion. The motion passed unanimously, 4-0

**Approval of Accounts Payable**

Commissioner Gibbs moved to approve the payables. Commissioner Grabau seconded the motion.

No further discussion. The motion passed unanimously, 4-0

**Council Paid Bills:**

Jim Robbins	Legal Services	144.93
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**Airport Paid Bills:**

Alliant Energy	Utilities	1,887.06
CenturyLink	Telephone	185.38
City of Boone	Utilities	26.41
Dale Farnham	Contract Services	4,856.00
Farnham Aviation Services	Reimbursement	359.76
Garbage Guys	Waste Removal	89.50
KRC Enterprises	Parts	210.00
Locksmith Keyless	Parts	301.38

**Engineer Report.**

No Report.

**Airport Manager's Comments**

Dale Farnham informed the Commission about an issue with runway 02-20. At the approach end of runway 20, there is a depression near the intersection of 15-33 that extends across the runway creating a potential safety issue for inexperienced or unwary pilots landing or departing on runway 20. Dale has contacted Molitor Construction for an estimate on leveling the depression but has yet to receive a response. The Commission recommended contacting other excavating contractors for estimates as soon as possible to avoid potential pilot mishaps the depression may contribute to occur.

No Commission action.

**Approval of New Tenant Airport Hangar Lease.**

**A. Darin Sanders #10**

Dale Farnham recommended that the Commission approve Mr. Sanders.

Commissioner Grabau moved to approve the lease. Commissioner Byrd seconded the motion.

No further discussion. The motion passed unanimously, 4-0

**Commissioner Comments**

The Chair, together with Commissioner Gibbs, informed the Commission on the results of their informal meeting with members of the IAANG regarding their proposal. It was agreed that the Commission should attempt to deliver a final recommendation plan for the City Council’s review during the Council’s December 16<sup>th</sup> meeting.

No Commission action.

**Public Comments**

None.

**Other Business**

There being no other business, the Chair adjourned the meeting at 6:20 p.m.

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Joe Pundzak, Chairman

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Joe Gibbs, Secretary