

The City of Boone is taking bids for snow removal services for the Family Resource Center (FRC) located at 1111 S. Linn Street. The winning bidder will be responsible for all snow removal at the property, as directed by the FRC board. The contract will be for three (3) years and begin on November 15, 2024. Applicants will be required to sign a contract and carry liability insurance of at least \$1,000,000 coverage.

Bids must be received by the City Clerk, 923 8th Street, Boone, IA 50036 OR clerk@booneiowa.gov no later than 12:00 p.m. on October 18, 2024.

Please contact Mike Slight, City Maintenance, for the bid packet. mslight@booneiowa.gov OR call (515) 432-4211 ext. 1116. Bid packets are also available online at boonegov.com.

CONTRACT FOR SERVICES

THIS AGREEMENT is entered into by and between the City of Boone Family Resource Center Governance Board, hereinafter referred to as CITY, and _____, hereinafter referred to as CONTRACTOR, under the following terms and conditions.

1. **Purpose:** CONTRACTOR is being hired as an independent contractor to perform snow removal at the Family Resource Center, 1111 S Linn St, Boone, Iowa.
2. **Term:** CONTRACTOR is hired for the term commencing November 15th, 2024, until November 1st, 2027. This contract can be terminated by either party with 30 days written notice to the other party without penalty.
3. **Compensation Terms:** CONTRACTOR shall be paid \$ _____ per hour for plowing snow, and \$ _____ per hour for snow removal from sidewalks, from November 15th, 2024, through November 1st, 2025.

\$ _____ per hour for plowing snow, and \$ _____ for snow removal from sidewalks, from November 15th, 2025, through November 1st, 2026 .

And \$ _____ per hour for plowing snow, and \$ _____ per hour for snow removal from sidewalks, from November 15th, 2026, through November 1st, 2027.

In addition, CONTRACTOR shall be paid \$ _____ per hour for salting of parking lots, driveways and sidewalks 2024-2025, 2025-2026, and 2026-2027.

Contractor understands that he is solely liable for all employment taxes and withholding taxes, both state and federal, and that the CITY will not be responsible for any of those taxes.

4. **Workman's Compensation:** CITY shall not be responsible for paying for any workman's compensation insurance on CONTRACTOR and shall not be liable to pay any benefits associated with injuries of CONTRACTOR on the job.
5. **Other Benefits:** CONTRACTOR shall not be eligible for any other benefits that other city employees receive as part of the compensation package.
6. **Snow Pile Removal:** CITY shall remove piled snow.

7. **Equipment and Supplies:** CONTRACTOR shall furnish his own equipment to perform the duties as set forth in CONTRACTOR'S proposal. CONTRACTOR shall furnish all supplies to be used by CONTRACTOR in the performance of his duties. In addition, CONTRACTOR will be responsible for repairs of all excessive or careless damage to the property caused by snow removal services, including damage to permanent objects, curbs, fencing, shrubs, trees and lawn areas. All damage must be repaired to the satisfaction of FRC.

8. **Criminal Background Check:** CONTRACTOR shall submit to a criminal background check prior to his first day on the job and shall have no convictions for any crimes other than simple misdemeanors or traffic violations.

9. **Expectations:** CONTRACTOR is expected to perform snow removal and/or de-icing duties prior to business hours (6:00 am – 6:00 pm). Snows occurring during business hours will require snow removal of parking lots, driveways, and doors. This will likely require a return visit after hours to finish cleaning up.

Dated this _____ day of _____, _____.

CITY:

William Skare, City Administrator

CONTRACTOR:

Owner

