

Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: April 8, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

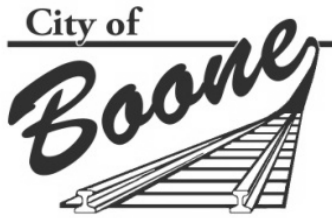
-
1. **Old Business**
 - A. Review and Approve Previous Board Meeting Minutes (**Action**)

 2. **New Business**
 - A. Bills Paid
 1. February
 2. March
 - B. Revenue and Expense Report
 1. February
 2. March

 3. **Tenant Program Updates**
 - A. Head Start-
 - B. Child Care Junction-
 - C. Adult Day Services-

 4. **Other Business**

 5. **Adjourn (Action)**



Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: February 12, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

Present: Jim Turbes, Julianna Starling, Cathy Wetzeler, and Mike MacDougall

Absent: Jody Fox

Others: Deb Pestotnik, Jennifer Clubine, Michelle Duncan, Brittany Johnson, and William Skare

1. Old Business

A. Review and Approve Previous Board Meeting Minutes (Action)

Wetzeler moved; Starling seconded to approve the minutes from the January 8, 2024, meeting. Ayes: all in attendance.

2. New Business

A. Bills Paid

MacDougall moved; Wetzeler seconded to approve the bills paid report for January. Ayes: all in attendance.

B. Revenue and Expense Report -

The Board reviewed the Revenue and Expense Report for January.

C. Discuss Snow Removal

Skare updated the Board on the snow removal situation involving the contractor and future snow removal.

3. Tenant Program Updates

A. Head Start-

No report.

B. Child Care Junction-

Duncan reported that Child Care Junction (CCJ) is at capacity and is scheduled out until June 2024; CCJ is also fully staffed.

C. Adult Day Services-

Pestotnik stated that Adult Day Services has one (1) new client and two (2) referrals. They were closed for three (3) days over the severe snowstorms.

4. Other Business

5. Adjourn (Action)

Wetzeler moved to adjourn the meeting; seconded by Starling. Ayes: all in attendance.

Report Criteria:

Detail report type printed

Invoice Detail.GL account (6 Characters) = "7308996371"- "7309106910","1218996599"

Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Issue Date	GL Account
45	ALLIANT ENERGY	030424E	UTILITIES-FRC	2,704.00	2,704.00	03/04/2024	7308996371
Total 45:				2,704.00	2,704.00		
479	CITY OF BOONE	030424	WATER-FRC	366.90	366.90	03/04/2024	7308996371
Total 479:				366.90	366.90		
1848	WALTERS SANITARY SER	41K08415	WASTE REMOVAL-FRC	175.54	175.54	02/19/2024	7308996371
		42K07150	WASTE REMOVAL-FRC	175.54	175.54	03/04/2024	7308996371
Total 1848:				351.08	351.08		
2433	ORKIN LLC	256171598	PEST CONTROL FRC	110.99	110.99	02/19/2024	7308996499
		257501856	PEST CONTROL FRC	110.99	110.99	03/04/2024	7308996499
Total 2433:				221.98	221.98		
2706	BOONE ACE HARDWARE	78515-2	FRC REPAIRS	13.98	13.98	02/19/2024	7308996399
Total 2706:				13.98	13.98		
3650	INFOBUNKER LLC	INV-1048-65	LINE OF SIGHT INTERNE	3.00	3.00	02/19/2024	7308996371
Total 3650:				3.00	3.00		
Grand Totals:				3,660.94	3,660.94		

Report Criteria:

Detail report type printed

Invoice Detail.GL account (6 Characters) = "7308996371"-"7309106910","1218996599"

Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Issue Date	GL Account
45	ALLIANT ENERGY	040124E	UTILITIES-FRC	2,184.82	2,184.82	04/01/2024	7308996371
Total 45:				2,184.82	2,184.82		
479	CITY OF BOONE	040124	WATER-FRC	470.50	470.50	04/01/2024	7308996371
Total 479:				470.50	470.50		
1963	BOONE HARDWARE	17748-1	SINK REPAIR	9.99	9.99	03/18/2024	7308996399
Total 1963:				9.99	9.99		
2706	BOONE ACE HARDWARE	78735-2	FRC SINK REPAIR	9.78	9.78	03/18/2024	7308996399
Total 2706:				9.78	9.78		
3344	D & J COMPLETE TREE S	031824	FRC SNOW REMOVAL	700.00	700.00	03/18/2024	7308996499
Total 3344:				700.00	700.00		
3650	INFOBUNKER LLC	INV-1048-65	LINE OF SIGHT INTERNE	3.00	3.00	03/18/2024	7308996371
Total 3650:				3.00	3.00		
Grand Totals:				3,378.09	3,378.09		

**CITY OF BOONE - FAMILY RESOURCE CENTER
MONTHLY BUDGET REPORT**

Budget Year Remaining: 33%

OPERATION ACCOUNTS

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
		7/1/2023	2/1/2024	2/29/2024		
Revenue						
730-899-4310	FRC/ADULT DAYCARE-RENT	27,433.00	2,286.13	18,289.04	9,143.96	33%
730-899-4311	FRC/HEADSTART-RENT	8,098.00	674.84	5,398.72	2,699.28	33%
730-899-4313	FRC/CHILD CARE-RENT	53,468.00	4,455.71	35,520.51	17,947.49	34%
730-899-4550	REFUND	-	-	-	-	
730-899-4705	LOCAL GRANTS	-	-	-	-	
730-899-4720	INSURANCE SETTLEMENT	-	-	-	-	
730-899-4830	TRF IN SUBSIDY/DEPRECIATION	-	-	-	-	
Total		88,999.00	7,416.68	59,208.27	29,790.73	33%

Expenditures

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
730-899-6371	UTILITIES/FAMILY RESOURCE	40,000.00	3,487.24	25,973.79	14,026.21	35%
730-899-6399	FRC-REPAIRS	10,000.00	24.75	2,274.68	7,725.32	77%
730-899-6408	LIABILITY INSURANCE	9,000.00	-	14.00	8,986.00	100%
730-899-6409	FRC- JANITORIAL SERVICES	3,000.00	-	-	3,000.00	100%
730-899-6499	SERVICES	9,000.00	4,218.49	13,486.94	(4,486.94)	-50%
730-899-6505	FRC GRANT EXPENSES	-	-	-	-	
730-899-6599	SUPPLIES	1,000.00	-	188.02	811.98	81%
730-899-6910	TRF OUT	12,000.00	-	-	12,000.00	100%
730-910-6910	TRANSFER OUT	-	-	-	-	
Total		84,000.00	7,730.48	41,937.43	42,062.57	50%

Local Option Sales Tax

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
121-899-6599	FRC BUILDING IMPROVEMENTS	5,000.00	-	-	5,000.00	100%

Projects

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
---------	-------------	--------	--------------	--------------	--------------------	--------------------

**CITY OF BOONE - FAMILY RESOURCE CENTER
MONTHLY BUDGET REPORT**

Budget Year Remaining: 25%

OPERATION ACCOUNTS

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
		7/1/2023	3/1/2024	3/31/2024		
Revenue						
			Through 3/31/2024			
730-899-4310	FRC/ADULT DAYCARE-RENT	27,433.00	2,286.13	20,575.17	6,857.83	25%
730-899-4311	FRC/HEADSTART-RENT	8,098.00	674.84	6,073.56	2,024.44	25%
730-899-4313	FRC/CHILD CARE-RENT	53,468.00	4,455.71	39,976.22	13,491.78	25%
730-899-4550	REFUND	-	-	-	-	
730-899-4705	LOCAL GRANTS	-	-	-	-	
730-899-4720	INSURANCE SETTLEMENT	-	-	-	-	
730-899-4830	TRF IN SUBSIDY/DEPRECIATION	-	-	-	-	
Total		88,999.00	7,416.68	66,624.95	22,374.05	25%

Expenditures

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
730-899-6371	UTILITIES/FAMILY RESOURCE	40,000.00	3,249.44	29,223.23	10,776.77	27%
730-899-6399	FRC-REPAIRS	10,000.00	19.77	2,294.45	7,705.55	77%
730-899-6408	LIABILITY INSURANCE	9,000.00	-	14.00	8,986.00	100%
730-899-6409	FRC- JANITORIAL SERVICES	3,000.00	-	-	3,000.00	100%
730-899-6499	SERVICES	9,000.00	810.99	14,297.93	(5,297.93)	-59%
730-899-6505	FRC GRANT EXPENSES	-	-	-	-	
730-899-6599	SUPPLIES	1,000.00	-	188.02	811.98	81%
730-899-6910	TRF OUT	12,000.00	-	-	12,000.00	100%
730-910-6910	TRANSFER OUT	-	-	-	-	
Total		84,000.00	4,080.20	46,017.63	37,982.37	45%

Local Option Sales Tax

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
121-899-6599	FRC BUILDING IMPROVEMENTS	5,000.00	-	-	5,000.00	100%

Projects

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
---------	-------------	--------	--------------	--------------	--------------------	--------------------