

STATEMENT OF COUNCIL PROCEEDINGS

April 1, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 1, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Kevin Houston, Certified Public Accountant at Houston and Seeman P.C., presented the Fiscal Year 2023 Audit noting that the audit is very compliant based, in addition to reviewing the financials and the federal program requirements. Houston stated that everything went well with no compliance issues. Houston commented on a very common issue and one noted in the Boone audit is with the internal controls and the segregation of duties; due to the limited number of staff, it prevents some of the oversight that they would like to see.

Williamson moved; Hilsabeck seconded to set a public hearing for April 15, 2024, at 6:00 p.m. for the consideration of a Memorandum of Understanding between the Boone County Convention and Visitors Bureau and the City of Boone to construct a building to house a kiosk on City property located east of 1905 South Marshall Street, Boone, Iowa. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Byrd moved; Hilsabeck seconded to set a public hearing for April 15, 2024, at 6:00 p.m. to consider an agreement with Boone County concerning property located at 315 State Street, Boone, Iowa and 117 W. 9th Street, Boone, Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Williamson moved; Moorman seconded to set a public hearing for April 15, 2024, at 6:00 p.m. for the consideration of adopting the Fiscal Year 2025 Budget. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson explained that the Policy and Administration Committee denied a request to amend the residency requirements from the Boone Fire Department Union in February 2024. Casey Petersen, President of IAFF Local 678, advised that the current residency requirement for full-time Firefighters is within ten (10) miles of the City limits, and they would like to have the same residency requirements that the other City of Boone employees are allowed. Peterson also stated that potential employees do not want to uproot their families and by expanding the requirement it would help add to their pool of candidates. Chief Adams voiced his concerns, to efficiently provide services with the number of callbacks and size of fires, increasing the residency requirement will increase response times and reduce efficiency when relying on people to come from more than ten (10) miles out. Angstrom moved; Moorman seconded to uphold the Boone Fire Department's residency requirement to within ten (10) miles of City limits. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: Kahookele.

Angstrom moved; Henson seconded to approve Change Order 4 for the Boone Fire Station Addition for bar joint prep due to hidden conditions at the parapet wall and existing roof in the amount of \$4,201.00. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Hilsabeck seconded to approve Pay Request 7 for the Boone Fire Station Addition for \$7,825.63 payable to, R.H. Grabau Construction, Inc. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Henson seconded to approve Change Order 1 for the 8th Street Mill and Overlay Project to remove and replace the sidewalk at the intersection of 8th Street and Monona Street in the amount of \$1,622.65. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Andrews asked the Council for direction on how to proceed with decisions regarding pattern curbs and sidewalks for the Story Street/Downtown Mill and Overlay Project to maintain consistency. The Council discussed receiving base bids for the project and then choosing alternates. Andrews advised that the decorative people lights will be ordered, and Public Works Staff will install them at the end of the project.

Andrews stated that Staff will be working on the two (2) intakes on Honey Creek by the Police Department.

Williamson moved; Byrd seconded to approve Short Elliott Hendrickson's Story Street/Downtown Mill and Overlay Project Amendment 1, reducing the lump sum amount for the preliminary design by \$5,520.64, with the revised contract amount of \$19,479.36. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Chief Wiebold reported a School Resource Officer is back in the schools.

Angstrom moved; Williamson seconded to approve an Arts Grant Application Form for the Arts Advisory Board to use to consider requests for funding from individuals and organizations that strengthen and promote arts and cultural creativity within Boone. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Mayor Stines presented a draft ordinance establishing fees, size of lot, number of chickens, emphasizing no free-range chickens, and other regulations, for review and to bring forward for first reading at the April 15, 2024, Council meeting. The Council discussed permitting, amount of time for inspections, how to enforce, and receiving complaints. Hilsabeck moved; Kahookele seconded to approve moving forward with the draft ordinance to allow chickens within the City of Boone. Ayes: Hilsabeck, Williamson, Byrd, and Kahookele. Nays: Angstrom, Henson, and Moorman.

Moorman moved; Hilsabeck seconded to approve a study to review angle parking on one (1) side of downtown Story Street in the amount of \$4,500.00 with Short Elliott Hendrickson, Inc. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Henson seconded to approve moving forward with the hiring of a Recreation Director. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Skare stated that the annual Boone County Convention and Visitors Bureau's Banquet is April 22, 2024, at 11:30 a.m. at the Sunstream Retreat Center.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License Renewal for the Boone Speedway Grandstand. 4) Alcohol License Renewal for the Boone Speedway Pit Side. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

A & M Laundry	Mops & Rugs	30.51
Access Systems Leasing	Printing Contract	171.64
Access Systems Leasing	Printing Contract	164.97
Alex Air Apparatus	Fire Hose	3,353.70
Alfas Properties	812 Keeler BDIF Grant	30,000.00
Alliant Energy	Utilities	3,899.16
Alliant Energy	Utilities	8,835.82
Alliant Energy	Utilities	1,771.27
Amazon Capital Services	Library Materials/Supplies	704.21

Amazon Capital Services	Miscellaneous Parts/Supplies	266.95
Arnold Motor Supply	Parts/Repairs	247.73
Automatic Systems	Repairs	1,935.74
Ben Kautza	Reimbursement	28.31
Bomgaars	Parts/Supplies	246.57
Boone Ace Hardware	Parts/Supplies	201.54
Boone Area Humane Society	Contract Services	7,218.83
Boone County Auditor	Dispatch Services	60,255.50
Boone County Landfill	Disposal/Contract Services	7,478.89
Boone County Hospital	Test	31.76
Boone Hardware	Parts/Supplies	88.66
Boone News Republican	Publications	334.06
Broad Reach	Library Materials	423.60
Center Point Publishing	Library Materials	565.68
Central IA Ready Mix	Materials	7,688.00
CenturyLink	Line Charges	146.89
Chase	Library Fax	33.81
City Of Boone	Utilities	470.50
City Of Boone	Utilities	50.28
Core & Main	Water Meters	10,268.40
Dakota Supply Group	Supplies/Manholes	1,990.31
Dale Farnham	Contract Services	4,715.00
David Ades	Car Allowance	250.00
E5 Group	Program SIP Numbers	125.00
Ecolab Institutional	Pest Control	106.98
Elixir Rx Solutions	411 Medical	655.03
Employee Benefit System	Insurance Premiums	95,790.48
Fastenal Company	Safety Glasses	115.02
FirstNet	Wireless Service	1,389.66
Gale/Cengage Learning	Library Materials	127.96
Gannett Holdings - Central	Newspaper Subscription	284.80
Garbage Guys	Waste Removal	89.50
Graymont Western Lime	Chemicals	7,867.58
Grimes Asphalt & Paving	Cold Patch	807.00
Grizzly Industrial	Sander/Sandpaper	1,360.90
Hawkeye Community College	Law Enforcement Academy	5,500.00
Hawkins Water Treatment Group	Chemicals	10.00
Hy-Vee Food Store	Supplies/Academy Meals	226.36
IA Library Association	Membership Dues	335.00
IA Police Chiefs Association	Membership Dues	125.00
Infomax Office Systems Inc	Printing Contract	542.60
Ingram Book Company	Library Materials	2,153.37
International Code Council	Fire Code Books	310.00
IA Association Municipal Utilities	Membership Dues	1,203.00
IA One Call	Locates	23.30
IA Workforce Development	1 st Quarter 2024	1,126.97
Jim Robbins	Legal Service/Reimbursement	6,968.00
Josh Olsen	Reimbursement	55.00
L & M Gas and Grocery	Citizens Academy Meals	139.92
Lindy's Guns	Training Ammo	20.00
Lookout Books	Library Materials	214.50
Magazine Subscription Services	Subscription	654.65
Martin Marietta Materials	Gravel	270.69
McGill Computer Service	IT Services	2,881.00
Megan Flynn	Paw Patrol Character	203.60
Mercy College Health Sciences	Paramedic Tuition	302.00
MHC Kenworth	Engine Bumper	737.16
Midwest Tape	Digital Library Materials	1,501.09

Mutual Of Omaha	Insurance Premiums	251.93
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Services	154.90
Quality One	Custodial Services	2,088.00
Quill	Office/Toiletry Supplies	227.66
R & D Painting	City Hall Painting	12,100.00
R H Grabau Construction	Fire Station Bay Addition	7,825.63
Red Granite Farm	Speaker	50.00
Reliant Gases	Bulk Carbon Dioxide	2,684.50
Reserve Account	Postage Refill	1,500.00
Richard O Grove	Reimbursement	22.98
Samuel Rengert	Reimbursement	283.90
Scholastic Dollars Catalog	Library Materials	1,133.00
Schumacher Elevator	Inspection/Maintenace	2,478.27
Schumacher Elevator	Inspection/Maintenace	2,759.40
Short Elliott Hendrickson	Engineering	51,589.96
Sirchie Acquisition	Evidence Supplies	371.51
Staples Advantage	Office Supplies	57.55
Strand Associates	Engineering	4,457.50
T & C Pest Control	Pest Control	2,000.00
Treasurer/State Of IA	Pool Salex Tax	4.03
Treasurer/State Of IA	Water Excise Tax	9,892.61
Treasurer/State Of IA	Sales Tax	2,291.81
United Rentals North America	Tile Removal Tool	91.00
Verizon Wireless Services	Wireless Services	244.99
VisionBank Of IA	Training/Job Advertising	599.00
Walmart	Miscellaneous Supplies	115.55
Walters Sanitary Service	Waste Removal	61.61
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,668.23
Winning Solutions	Online Application Hosting	522.00
Xerox Corporation	Copier Agreement	84.27
Zachary Stier	Reimbursement	65.50
Zoobean	Subscription	868.15
Total Paid Bills		397,186.85

FUND	DISBURSEMENTS
General	100,801.76
Special	15,453.70
Hotel/Motel	-
Road Use Tax	13,897.18
Debt Service	-
Water Utility	35,849.51
Sewer Utility	16,574.34
Family Resource Center	2,655.32
Capital Project	90,973.42
Storm Water Utility	17.98
Expendable Trust	4,961.16
Agency Account	116,002.48

Williamson announced that the Mainstreet application is due May 28, 2024 and she hopes it is approved.

Hilsabeck moved; Angstrom seconded to go into closed session at 7:48 p.m. pursuant to Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by laws of the State of Iowa to be kept confidential. Those authorizing laws are Iowa Code 22.6(8), Economic Development Authority information on an industrial prospect with which the authority is currently negotiating, and Iowa Code Section

22.6(18), communications not required by law, rule, procedure, or contract that are made to the City of Boone by identified persons outside of government to the extent the City of Boone could reasonably believe that those persons would be discouraged from making them to the City of Boone if they were available for general public examination. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Williamson seconded to come out of closed session at 8:30 p.m. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 8:30 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

Elijah Stines, Mayor