

BOONE AIRPORT COMMISSION

Meeting Minutes

10-09-2023 Boone Municipal Airport Commission Meeting

Meeting called to order by the Chairman, Joe Pundzak, at 5:30 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs, Matt Grabau, Pete Frangos

Others Present: Dale Farnham, Airport Manager, Joe Roenfeldt of Bolton & Menk, Col Charles Lampe, IAANG and Col John Perkins, IAANG

Approval of Agenda

Motion to approve the agenda made by Commissioner Frangos and seconded by Commissioner Byrd

No discussion. The motion passed unanimously, 5-0

Approval of September 11, 2023, Minutes

Commissioner Gibbs moved to approve the Minutes. The motion was seconded by Commissioner Grabau.

No discussion. The motion passed unanimously, 5-0

Approval of Accounts Payable

Commissioner Grabau moved to approve the payables. The motion was seconded by Commissioner Byrd.

No further discussion. The motion passed unanimously, 5-0

Council Paid Bills:

Jim Robbins	Legal Services	139.36
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Airport Paid Bills:

Alliant Energy	Utilities	1,222.99
Bolton & Menk	Construction Engineering	47,806.70
CenturyLink	Telephone	139.37
City of Boone	Utilities	31.25
Dale Farnham	Contract Services	4,715.00
KRC Enterprises	Hangar Door Repair	235.00

Engineering Report

A discussion coordinating the operational activities of IAANG at KBNW. Colonel Perkins addressed the Commission regarding proposed operational alternatives and requested Commission input on the potential impact of the proposed IAANG alternative operations on the Airports Master Plan and general

aviation operations. After a lengthy discussion, Commissioner Frangos moved to continue working with the IAANG on the feasibility of developing the mutually preferred “Site A” location for future IAANG operations. The motion was seconded by Commissioner Grabau.

No further discussion. The motion passed unanimously, 5-0

The Commission continued reviewing future growth possibilities impacting potential Masterplan revisions including constructing a 5,500’ X100 runway.

No Commission action taken.

A. Runway 15 – 33 Status

Joe Roenfeldt of Bolton & Menk informed the Commission on the status of the 1800’ reconstruction of runway 15-33 and the current punch list. He reported that despite a reminder from Bolton & Menk, the contractor did not submit a pay request for this pay period. Commissioner Grabau expressed his concerns and moved that the Commission pre-approve the pay request and authorize the Chair to sign the request without calling a special meeting. The motion was seconded by Commissioner Byrd.

No further discussions. The motion passed unanimously, 5-0

Regarding the runway reconstruction, Roenfeldt commented that he has contacted Wicks about the trash left behind and was informed that the runway lighting repairs would be accomplished within the next few weeks. The Commission instructed Bolton & Menk to instruct to fulfill its obligations to address the punch list and specifically remove all debris from the work site.

B. Fuel Farm Project Status

Joe Roenfeldt informed the Commission that an RFP for an engineering consultant specifically for the Fuel Farm project has been published and that the Commission would have the opportunity to review responses during the November 2023 meeting. We have received Go letters from the FAA for the project which is projected to begin construction either the 4th quarter of calendar year 2024 or the 1st quarter of calendar year 2025.

C. CIP Status

Mr. Roenfeldt reviewed the revised draft CIP with the Commission that would be sent to the FAA. A motion was made by Commissioner Gibbs to approve the draft CIP. The motion was seconded by Commissioner Frangos.

No further discussion. The motion passed unanimously, 5-0

D. Snow Removal Recommendations & Review

Tabled.

Airport Manager’s Comments

Dale Farnham expressed his concerns over the failure of the credit card system utilized for fuel sales. The system is old and now completely inoperable resulting in the inability of pilots to purchase fuel after

hours or whenever the FBO is closed. This situation severely limits the airport's full-service capabilities promoted in FAA publications. The Commission instructed Mr. Farnham to immediately begin the process to replace the existing system with a new, dependable system. Mr. Farnham also reported on the relative success of the October Chili Fly-In and the incentives to continue hosting similar events. He acknowledged the volunteers and especially his appreciation for Council member Terry Moorman and his wife, Marsha, and Ms. Linda Blakely who went above and beyond to help make the event possible.

Commissioner Comments

None.

Other Business

There being no further business ... the Chair adjourned the meeting at 7:29 P.M.

Joe Pundzak, Chairman

Matt Grabau, Secretary