

STATEMENT OF COUNCIL PROCEEDINGS

August 21, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on August 21, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Hilsabeck seconded to approve the agenda as presented. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission, and Lucas Young, Mid-Iowa Planning Alliance (MIPA), presented the results of the City of Boone's 2023 Housing Needs Assessment summarizing Boone's current housing conditions, challenges to development, and planning for the future.

The Downtown Tree Committee presented an update to the Council to plant a variety of twenty-seven (27) trees along streets in the empty planter squares on Story Street, Keeler Street, and 7th Street, plus two (2) trees in the Green Space along with a watering plan. Moorman expressed concern about the location of one (1) tree being planted at the northeast corner of the Green Space due to material of the exterior wall. The Council also discussed their concern with the current downtown trees and addressing the current issues with those before planting new trees.

Mayor Slight announced that this is the time and place for a public hearing for the consideration to adopt the Southwest Multi-Family Residential Urban Revitalization Plan for the Southwest Multi-Family Residential Urban Revitalization Area. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any oral comments; a citizen addressed the Council with questions pertaining to legal terminology within the resolution, and the infrastructure. With no further comments, the Mayor declared the hearing closed.

Stines moved; Henson seconded to approve Resolution 3131 adopting the Southwest Multi-Family Residential Urban Revitalization Plan. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Stines moved; Williamson seconded to approve Resolution 3128 fixing a date of September 5, 2023 at 6:00 p.m. for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Water Revenue Capital Loan Notes not to exceed \$140,000.00 to evidence the obligations of the City thereunder. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Stines moved; Hilsabeck seconded to approve Resolution 3129 fixing a date of September 5, 2023 at 6:00 p.m. for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Sewer Revenue Capital Loan Notes not to exceed \$350,000.00 to evidence the obligations of the City thereunder. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Moorman advised that staff is looking into storm drainage issues on County Club Drive and will bring any further recommendations to the next Utility meeting.

Moorman moved; Williamson seconded to approve the 2nd Contract Amendment for Fox Strand regarding the Wastewater Ultraviolet Disinfection Improvement (UV) Project in an amount not to exceed \$23,900.00. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Ades presented a request to vacate a portion of the public right-of-way at the north/south alley between the 700 block of 12th Street and the 700 block of 11th Street from Trinity Lutheran Church. The Planning and Zoning Commission received three (3) opposition letters from neighbors regarding access to their properties. The Planning and Zoning Commission recommended the vacation of the alley only to a line thirty-(30) feet north of the north parcel line of 1109 Benton Street. The Council tabled the discussion giving the Trinity Lutheran Church Trustees time to discuss the proposed changes.

Elmqvist requested approval for out of state travel to attend software training with Emma Slight. Byrd moved; Angstrom seconded to approve out of state travel to Wisconsin for Elmquist and Slight to attend software training. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Stines seconded to approve Change Order 3 for \$5,500.00 for sanitary sewer service relocation on the South Marion Street/West Park Avenue Paving Project. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

The Council discussed a proposal from It All Happened One Christmas Movie, LLC to produce a motion picture wherein the story and filming takes place in Boone. Williamson expressed concern in wanting more time to research, explore, and speak to other cities that have participated in a movie. Moorman stated that he has researched the company and that collecting data regarding any economic impact is almost impossible to do. Stines stated that he thinks this is a terrible idea as films are uniquely risky to put money on and they should keep money locally. Byrd moved; Angstrom seconded to approve Resolution 3130 authorizing an agreement with It All Happened One Christmas Movie, LLC in the amount of \$25,000.00 to produce a motion picture in Boone. Ayes: Henson, Moorman, Angstrom, and Byrd. Nays: Stines, Hilsabeck, and Williamson.

Skare reminded the Council that according to Chapter 133 of the City Ordinance, mobile food truck vendors are required to provide a criminal history background check from the Iowa Division of Criminal Investigation (DCI). Skare recommended to exempt mobile food trucks from the DCI report and instead add a criminal history background question to the application and require a fire inspection during the approval process. With no objection from Council, Skare advised that staff would make the changes and bring it back to Council for review.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Stines moved; Angstrom seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

ACCO Unlimited Corp	Pool Chemicals	5,516.00
AgSource Laboratories	Pool Tests	113.00
Allender Butzke Engineers	Soil Inspection	1,279.40
Alliant Energy	Utilities	3,363.15
Alliant Energy	Utilities	39,179.25
Amazon Capital Services	Concession Supplies	241.98
Arnold Motor Supply	Parts/Supplies	159.61
Atlantic Coca-Cola Bottling	Concession Supplies	48.26
Besser Company	Street Plate	568.00
Boone Ace Hardware	Parts/Supplies	115.50
Boone Area Humane Society	Contract Services	7,218.83
Boone Convention & Visitors Bureau	2024 Hotel Distribution	16,250.00
Boone County Hospital	Test	15.88
Boone News Republican	Publications	801.28
Bradley Rholl	Reimbursement	19.00
Brown Electric	Repairs	164.50
CDS Global	Online Credit Card Processing	375.08
CDS Global	Monthly Processing	2,021.30
CDS Global	Postage	2,322.60
Central IA Ready Mix	Concrete/Materials	12,081.00
Central IA Distributing	Herbicide	459.00
CenturyLink	Line Charges	75.25
CenturyLink	Line Charges	822.97
Chem-Sult	Chemicals	7,475.00

Core & Main	Water Meters/Supplies	12,139.04
Dakota Supply Group	Manhole/Parts	910.89
Diamond Vogel Paints	Street Paint	4,474.85
Employee Benefit Systems	Payroll	80.00
Employee Benefit Systems	Payroll	80.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	42.53
Employee Benefit Systems	Payroll	85.00
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	274.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	146.32
Employee Benefit Systems	Payroll	118.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	220.00
Employee Benefit Systems	Insurance Premiums	98,422.53
Environmental Health Department	State Pool Inspection	639.00
Fareway Stores	Concession Supplies	747.76
First Data Merchant	Online Credit Card Fees	74.38
FirstNet	Wireless Services	1,173.14
Foundation Recovery Systems	CIHTF Grant	8,056.20
Galls Parent Holding	Body Armor	642.50
Grainger	Backflow Preventer/Repair Kit	4,455.28
Hawkins Water Treatment Group	Chemicals	10,310.61
Heartland Tire	Alignment/Tires	1,319.00
Hull Plumbing And Heating	Repairs	48.00
Hy-Vee Johnston IA	Academy Meals	2,327.70
Infomax Office Systems	City Hall Printing Contract	660.58
Insight Public Sector	Microsoft Azure	62.11
Iowa Department Of Transportation	Office/Custodial Supplies	151.22
Jimmy's Barbeque Pit	Training Meals	255.00
Josh Olsen	Reimbursement	55.00
K & R Lawn Care	Nuisance Mowing	410.00
Kenneth Slaba	Reimbursement	19.00
Kimball Midwest	Parts/Supplies	667.35
Kruck Plumbing & Heating	Repairs/Air Filters	617.98
KWBG	Advertising Contract	367.20
Kyle's Garage Doors	Garage Door Repairs	901.00
Les's Auto	Tires	781.32
Linda Williamson	Main Street Conference	512.53
Martin Marietta Materials	Gravel	1,092.96
Martin Oil Wholesale	Fuel	14,556.84
McGill Computer Service	IT Services	848.00
Midwest Quality Wholesale	Concession Supplies	187.90
Mike Cornelis	Clothing Allowance	168.54
Nikkel & Associates	Repair Dehumidifier	1,849.20
North Risk Partners	411 Medical	2,465.77
Nuso	SIP/VOIP	115.54
Ogden Telephone	Internet Service	74.95
O'Halloran International	Parts	1,990.40
Outdoor Recreation Prod	Play Structure Repair	529.80
Penny Vossler	GIS Services	25.00
Portable Pro	Portable Toilet Service	515.00
Power Pros	Battery Backup Repair	195.00
Quick Oil	Propane	2,796.64
R & W Power	Equipment/Parts	649.98

R & W Power	Weed Eater Supplies	87.98
Sandra Madden	Mailbox Claim	100.00
Seth Janssen	Reimbursement	19.00
Short Elliott Hendrickson	Engineering	22,985.84
Sign Pro Of Ames	Disc Golf Sign	495.00
Staples Advantage	Office Supplies	401.24
Sysco IA	Concession Supplies	2,703.56
TNT Tuckpointing & Building	Tuckpointing Headwork Building	60,527.00
Treasurer/State Of IA	Pool Tax	1,637.98
Treasurer/State Of IA	Sales Tax	3,076.40
Treasurer/State Of IA	Water Excise Tax	11,829.86
UsaBlueBook	Pest Control Supplies	1,594.15
Van Diest Supply Company	Herbicide	330.00
Verizon Wireless Services	Wireless Service	41.11
VisionBank Of IA	Training	629.35
Walters Sanitary Service	Waste Removal	569.00
Walters Sanitary Service	Waste Removal	614.00
Xerox Corporation	Copier Agreement	88.90
Total Paid Report		389,181.41

FUND	DISBURSEMENTS
General	86,415.31
Special	642.50
Hotel/Motel	16,250.00
Road Use Tax	26,279.80
Debt Service	0.00
Water Utility	61,916.70
Sewer Utility	76,085.80
Family Resource Center	548.02
Capital Project	22,198.20
Storm Water Utility	804.00
Expendable Trust	0.00
Agency Account	98,041.08

Williamson moved; Byrd seconded to waive the second reading of Ordinance 2293 placing a stop sign for eastbound traffic on Hancock Drive where it intersects with Corporal Roger Snedden Driver, Chapter 65, Section 65.02(56). Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Williamson moved; Hilsabeck seconded to approve the third reading of Ordinance 2293 placing a stop sign for eastbound traffic on Hancock Drive where it intersects with Corporal Roger Snedden Driver, Chapter 65, Section 65.02(56). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Hilsabeck moved; Moorman seconded to adopt Ordinance 2293 placing a stop sign for eastbound traffic on Hancock Drive where it intersects with Corporal Roger Snedden Driver, Chapter 65, Section 65.02(56). Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Byrd moved; Henson seconded to waive the second reading of Ordinance 2294 for no parking on Hancock Drive from South Jackson Street east to Corporal Roger Snedden Drive, Chapter 69, Section 69.08(38). Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Hilsabeck seconded to approve the third reading of Ordinance 2294 for no parking on Hancock Drive from South Jackson Street east to Corporal Roger Snedden Drive, Chapter 69, Section 69.08(38). Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2294 for no parking on Hancock Drive from South Jackson Street east to Corporal Roger Snedden Drive, Chapter 69, Section 69.08(38). Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Moorman moved; Stines seconded to approve the second reading of Ordinance 2295 to change how fees are set for reconnection and to allow it to be done by resolution, Chapter 92, Section 92.11. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Williamson moved; Henson seconded to approve the first reading of Ordinance 2296 to change the speed limit on Corporal Roger Snedden Drive, Chapter 63, Section 63.04 from 55 to 40 miles per hour. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Hilsabeck moved; Byrd seconded to approve the first reading of Ordinance 2297 designating the Southwest Multi-Family Residential Urban Revitalization Area of the City of Boone, Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Moorman advised that a School Board member asked him if the City would be interested in relocating the playground equipment from Page and Lincoln Elementary Schools. Moorman stated he also brought it up to the Park Commission at a meeting.

Williamson stated that she attended the three (3) day Main Street Conference in Sioux City regarding revitalizing downtown areas and sources of grant funding.

The resident of 1303 State Street stated that her basement backed up after a large rain event in July and questioned if there is a City grant available to help with installing a backflow valve. Andrews addressed the Council and confirmed there is a \$250.00 grant, available through the Building Department, and advised that this home is located just outside of Phase V of the Inflow and Infiltration Inspection Area. Andrews stated that Council will need to determine what area they would like to include in Phase VI in the near future.

There being no further business to come before the Council the meeting was adjourned at 8:17 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

John Slight, Mayor