

BOONE AIRPORT COMMISSION

Meeting Minutes

04-10- 2023 Boone Municipal Airport Commission Meeting

Meeting called to order by the Chairman, Joe Pundzak, at 5:30 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs, Pete Frangos

Commissioner Absent: Matt Grabau

Others Present: Dale Farnham, Airport Manager, Col. Lampe, Col. Perkins, Maj. Rosheim IA ARNG, Joe Roenfeldt of Bolton & Menk, and Carl Byers via telephone

**Approval of Agenda**

Motion to approve the agenda made by Commissioner Frangos and seconded by Commissioner Byrd

No discussion. The motion passed unanimously, 4-0

**Approval of March 13, 2023, Minutes**

Commissioner Byrd moved to approve the Minutes. The motion was seconded by Commissioner Gibbs.

No discussion. The motion passed unanimously, 4-0

**Approval of Accounts Payable**

Commissioner Frangos moved to approve the payables. The motion was seconded by Commissioner Gibbs. No further discussion. The motion passed unanimously, 4-0

**Council Paid Bills:**

CenturyLink	Telephone	140.48
InfoBunker	Internet Service	6.00
Jim Robbins	Legal Services	134.00
Pitney Bowes	Quarterly Postage Machine Lease	3.41

**Airport Paid Bills:**

Alliant Energy	Utilities	1,842.98
Bolton & Menk	Construction Engineering	2,831.00
City of Boone	Utilities	31.54
Dale Farnham	Contract Services	4,577.00
Farnham Aviation	Reimbursement	544.99
Herman Drainage	Mowing	5,000.00
Joe Pundzak	Reimbursement	175.00
Molitor Construction	Snow Removal	6931.00

**Engineering Report**

Members of IA ANG briefed the Commission on possible upcoming events having potential impact on airport operations and requested that details of those probabilities be kept confidential. In view of the IA ANG request, Commissioner Byrd moved that the Chair inform the Boone & Ames EDC delegation scheduled to visit elected federal officials in Washington to refrain from discussing anything more about the Boone Airport than the community and the airport commission's excellent relationship with the IA ANG. The motion was seconded by Commissioner Frangos.

No further discussion. The motion passed unanimously, 4-0

A discussion followed regarding possible modifications to the APL in consideration of impending construction. The Chair informed the Commission that we have turned back the IDOT grants for the construction of the box hangars. Joe Roenfeldt informed the Commission that Bolton & Menk is submitting reimbursement applications on behalf of the Airport Commission to the IDOT totaling approximately \$17,000 in design fees.

The Commission requested that Bolton & Menk provide the Commission with an illustration of the airport property available for possible development.

No Commission Action taken.

### **Airport Manager's Report**

Dale Farnham informed the Commission of his dissatisfaction with the snow removal contractor regarding the timeliness of when the plowing is done and the turf damage to numerous areas around the field caused by the snow removal crews. The contractor, Paul Molitor, was contacted regarding these issues, however as of this meeting, a resolution has yet to be reached. The Commission recommended that the Airport Manager notify Mr. Molitor of the Commission's concern over the quality and value of the services performed and the need for corrective action or we will be compelled to issue RFPs for a new snow removal contractor in FY24.

The grass runway was rolled, and the roller may be on its' last roll. Commissioner Gibbs indicated that he would attempt to get the roller repaired again.

Dale Farnham also noted the IA ANG activities scheduled for May 5<sup>th</sup> to which members of the Airport Commission are invited to attend. Mr. Farnham reported that he met with our farm tenant, Tim Anderson, regarding possible broken field tiles. Dale instructed Tim to contact Tony Herman for evaluation and possible repairs.

Dale was informed that the Boy Scouts of America is interested in holding a jamboree at the Boone Airport in September 2023.

Work on the large hangar's roof has begun.

The Fuel Master and QTPOD quotes were discussed. Either system can be moved should the fuel pump island have to be relocated. After discussion, it was agreed to table the installation of either system until such time that the current system becomes completely inoperable or when we can incorporate the installation in conjunction with the construction of the new Fuel Farm.

No Commission Action taken.

**Commissioner Comments**

None.

**Other Business**

Commissioner Gibbs presented two bids for the repair of the North driveway entrance. Based on the modest cost estimates and the urgent need to repair the area before more damage is created, The Commission directed Commissioner Gibbs to contact each bidder, re-evaluate the amount of concrete required and award the job based on price and availability.

There being no further business ... the Chair adjourned the meeting at 7:54 P.M.

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Joe Pundzak, Chairman

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Matt Grabau, Secretary