

Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: March 13, 2023

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

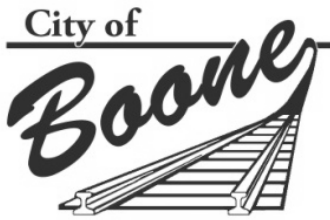
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1. **Old Business**
 - A. Review and Approve Previous Board Meeting Minutes (**Action**)

 2. **New Business**
 - A. Bills Paid
 - B. Revenue and Expense Report

 3. **Tenant Program Updates**
 - A. Head Start-
 - B. Child Care Junction-
 - C. Adult Day Services-
 1. Discuss Phone System at Adult Day Services. – Deb Pestotnik.

 4. **Other Business**

 5. **Adjourn (Action)**



Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: February 13, 2023

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

Present: Jim Turbes, Jody Fox, Julianna Starling

Absent: Mike MacDougall, Kary Keys

Others: Michelle Duncan CCJ Board Member, Chelsea Mittag, Kim Majors

1. Old Business

A. Review and Approve Previous Board Meeting Minutes (Action)

Fox moved; Starling seconded to approve the minutes from the December 12, 2022 meeting. Ayes: all in attendance.

2. New Business

A. Bills Paid

1. December

2. January

Starling moved; Fox seconded to approve the bills paid reports for December 2022 and January 2023. Ayes: all in attendance.

B. Revenue and Expense Report

1. December

2. January

The Board reviewed the Revenue and Expense Report for December 2022 and January 2023.

C. Update of Pratt-Fenton Trust Grant

The Board reviewed the Pratt-Fenton Trust Grant letter approving \$1,500.00 to assist in paying for a pergola for Adult Day Clients.

3. Tenant Program Updates

A. Head Start- No report.

B. Child Care Junction-

Michelle Duncan introduced Chelsea Mittag as the new director for Child Care Junction. The office area is in need of new carpet; it is buckling and creating a hazard. The Board talked about looking into the cost of other flooring options other than carpet. Child Care Junction is working on a grant for new office furniture.

C. Adult Day Services-

Turbes advised that Adult Day Services is up to twenty-one (21) clients.

4. Other Business

5. Adjourn (Action)

Fox moved to adjourn the meeting; seconded by Starling. Ayes: all in attendance.

ACCOUNTS PAYABLE ACTIVITY
DEPARTMENT SUMMARY

FRC

VENDOR NO NAME	INVOICE#	INV DT	REFERENCE	CD	NET	CHECK DT	CHECK NO	MAN ST
45 ALLIANT ENERGY	02072023E		2/07/23 UTILITIES-FRC		3416.77	2/07/23		214809P
479 CITY OF BOONE	02072023		2/07/23 UTILITIES-FRC		379.37			214827P
1848 WALTERS SANITARY SERVICE INC	31K00293		2/07/23 WASTE REMOVAL-FRC		175.54			214885P
3650 INFOBUNKER LLC	1048-5985		2/21/23 INTERNET SERVICE-FRC		3.00	2/21/23		214965P
UTILITIES/FAMILY RESOURCE								
							730-899-6371	3974.68
1963 BOONE HARDWARE	12911		2/07/23 FLUSH LEVER		10.99	2/07/23		214819P
1963 BOONE HARDWARE	13006		2/07/23 SILICONE-FRC COUNTER		12.99			214819P
1049 KRUCK PLUMBING & HEATING	3587		2/21/23 TRANE CONTROL MODULE-HEAT PUMP		346.75	2/21/23		214973P
1049 KRUCK PLUMBING & HEATING	3672		2/21/23 REPAIRS-FRC HEAT PUMP		718.75			214973P
FRC-REPAIRS								
							730-899-6399	1089.48
4351 SHAWN MCBRIDE	223		2/21/23 SNOW REMOVAL-FRC		1210.00	2/21/23		214977P
SERVICES								
							730-899-6499	1210.00
1049 KRUCK PLUMBING & HEATING	3689		2/21/23 FILTERS QTY 14-FRC		148.02	2/21/23		214973P
1049 KRUCK PLUMBING & HEATING	3690		2/21/23 FILTERS QTY 14-FRC		148.02			214973P
SUPPLIES								
							730-899-6599	296.04
								6570.20
**** PAID TOTAL ****								6570.20
***** REPORT TOTAL *****								6570.20

REVENUE & EXPENSE REPORT
CALENDAR 2/2023, FISCAL 8/2023

Family Resource Center

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
730-899-4310	FRC/ADULT DAYCARE-RENT	26,663.00	2,221.91	17,775.28	66.67	8,887.72
730-899-4311	FRC/HEADSTART-RENT	7,870.00		5,247.04	66.67	2,622.96
730-899-4313	FRC/CHILD CARE-RENT	51,967.00	4,330.54	34,644.32	66.67	17,322.68
730-899-4550	REFUND			266.35		266.35-
	TOTAL REVENUE	86,500.00	6,552.45	57,932.99	66.97	28,567.01
730-899-6371	UTILITIES/FAMILY RESOURCE	40,000.00	3,974.68	27,483.94	68.71	12,516.06
730-899-6399	FRC-REPAIRS	10,000.00	1,089.48	25,153.42	251.53	15,153.42-
730-899-6408	LIABILITY INSURANCE	6,500.00				6,500.00
730-899-6409	FRC- JANITORIAL SERVICES	3,000.00				3,000.00
730-899-6499	SERVICES	9,000.00	1,210.00	9,418.12	104.65	418.12-
730-899-6599	SUPPLIES	1,000.00	296.04	542.88	54.29	457.12
730-899-6910	TRF OUT	12,000.00				12,000.00
	TOTAL EXPENSES	81,500.00	6,570.20	62,598.36	76.81	18,901.64
	FAMILY RESOURCE CENTER TO	5,000.00	17.75-	4,665.37-	93.31-	9,665.37
	TOTAL OF FRC EXPENSE/REVE	5,000.00	17.75-	4,665.37-	93.31-	9,665.37