

STATEMENT OF COUNCIL PROCEEDINGS

February 6, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on February 6, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Absent: Byrd.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Stines moved; McGinn seconded to set a public hearing for February 20, 2023 at 6:00 p.m. for the consideration of the sale of property described as: Lot 7 in Northwest $\frac{1}{4}$ of Southeast $\frac{1}{4}$, and Lots 2 and 3 and North 348 feet of Lot 4 in Southwest $\frac{1}{4}$ of Southeast $\frac{1}{4}$ of Section 29, Township 84 North, Range 26, West of the 5th P.M., in the City of Boone, Boone County, Iowa, except public highway; and except that part of Lot 3 in Southwest $\frac{1}{4}$ of Southeast $\frac{1}{4}$ of said Section 29, described as: Beginning at the South $\frac{1}{4}$ corner of said Section 29, thence North 00°00' East 1007.5 feet on the West line of said Southwest $\frac{1}{4}$ of Southeast $\frac{1}{4}$ to the point of beginning, thence continuing North 00°00' East 208.0 feet, thence South 89°03 $\frac{1}{2}$ ' East 305.04 feet, thence South 00°00' West 203.0 feet, thence North 90°00' West 305.0 feet to the point of beginning, Boone County, Iowa. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Moorman moved; Stines seconded to set a public hearing for February 20, 2023 at 6:00 p.m. for the consideration of the sale of property described as: Lots Six (6) and Seven (7) in Block Eleven (11) in Fairview Addition to the City of Boone, Boone County, Iowa. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Williamson moved; Hilsabeck seconded to set a public hearing for February 20, 2023 at 6:00 p.m. to consider setting a max levy for the Fiscal Year 2024 Budget. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Hilsabeck moved; Williamson seconded to set a public hearing for February 20, 2023 at 6:00 p.m. to consider the adoption of the Fiscal Year 2024 Capital Improvement Plan. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC) stated that they are anticipating that the City of Boone will be awarded \$70,000.00 from the Central Iowa Housing Trust Fund Grant with a City match of approximately \$20,000.00. Dryer suggested providing a public announcement and holding two (2) public informational meetings, once the official notice is received.

Elmquist updated the Council on the current status of the issue at the State regarding property taxes; and how the State calculated the Fiscal Year 2024 rollback to include multi-residential property valuations, bring the rollback to 56.49%. If the State decides to remove the multi-residential valuations and recalculate the rollback, it would bring it down to 54.65%, a 1.8% reduction in taxable value. If passed, the County would need to recertify the new taxable valuations, and the City would need to recalculate their tax levy. The state is proposing to extend the deadline for cities to certify their budgets to April 30, 2023.

Andrews reported that the electronic sign located at Mamie Eisenhower Avenue and Story Street has been repaired.

Moorman moved; Stines seconded to approve Resolution 3071 approving the execution of a Professional Services Agreement for the Wastewater Treatment Facility RAS Pumps Improvements Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$32,100.00. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; McGinn seconded to approve Resolution 3072 authorizing payment of \$136,648.00 to King Construction for the work completed on the Wastewater

Disinfection Systems Improvements Project. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Chief Adams advised that he is working with the Engineers on the Fire Department's Station Addition Project for rebidding the project.

Chief Adams requested authorization to apply for an Assistance to Firefighters Grant (AFG) to purchase a City owned ambulance; this grant does require a 5% local City match. Stines moved; Moorman seconded to authorize the Fire Department to submit a grant application to purchase a City owned ambulance. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Chief Wiebold requested to submit a Homeland Security Grant Application to purchase a drone to aid in searches; there is no local match required for this grant. Hilsabeck moved; Williamson seconded to authorize the Police Department to submit a grant application to purchase a drone. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

With the recommendation of the Civil Service Commission, Stines moved; Williamson seconded to certify an updated Boone Police Department's Civil Service List with the following names: Rylie Bryant, Joshua Metzger, and Shane Stoneburner. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Skare requested permission for out-of-state travel to Washington D.C. along with Councilman Moorman and Councilman Byrd for the purpose of speaking with Federal Legislators from April 18 through April 20, 2023. Stines moved; McGinn seconded to approve travel to Washington D.C. for Skare, Moorman, and Byrd. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare stated that the City received a \$200,000 grant for the Wastewater UV Disinfection Systems Improvements Project. Skare advised that this is the third grant the City has received for a total of one (1) million dollars.

Skare announced that the City will stop sending Council notices/agendas via email beginning March 1, 2023; all notices/agenda will be sent using eNotify.

Skare gave an update on the Council Chambers remodel.

Skare introduced Ron Kahler as the new Community Service Officer.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Stines moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for LaCarreta. 4) Alcohol License renewal for Casey's #24. 5) Alcohol License renewal for Fareway Stores, Inc. #384. 6) Alcohol License renewal for Circle K Store #22654122. 7) Alcohol License renewal for Circle K Store #22654123. 8) Resolution 3069 approving the hiring of Ronald Kahler as Community Service Officer with an hourly wage of \$24.04 effective February 6, 2023. 9) Resolution 3070 approving the Mayor's appointment of Kole Hilsabeck to serve as a representative to the Central Iowa Regional Housing Authority (CIRHA), expiring February 1, 2026. 10) Mayor's appointment of Julianna Starling to fill a vacant seat on the Family Resource Center Governance Board, expiring June 30, 2025. 11) Mayor's appointment of Alex Merk to fill a vacant seat on the Human Service Committee, expiring December 31, 2025. 12) Mayor's appointment of Sarah Dvorsky to complete the remainder of Lisa Kobernusz's term on the Library Board, expiring June 30, 2026. 13) Mayor's appointment of Rachel McKenny to complete the remainder of Susan Porch's term on the Library Board, expiring June 20, 2026. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Consolidated Electrical Distribution	Bulbs/Ballasts	485.24
A & E Millwright & Repair	Repairs/Installation	544.00

A & M Laundry	Supplies	61.94
Access Systems Leasing	Printing Contract	255.60
Access Systems Leasing	Printing Contract	164.97
Aflac	Payroll	15.75
Ahlers & Cooney	Legal Services	708.00
Alliant Energy	Utilities	3,766.04
Alliant Energy	Utilities	1,677.92
Alliant Energy	Utilities	32,878.02
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Miscellaneous Parts/Supplies	1,662.19
Syncb/Amazon	Library Materials/Supplies	838.13
Ames Chamber Of Commerce	Annual Awards Registration	240.00
Applied Concepts	Repairs	502.50
Ashley Bell	Utility Billing Refund	91.42
ASI Modulex	Digital Signage Update	558.00
Automatic Systems	Repairs	1,238.75
Bolton & Menk	Engineering	1,847.00
Bomgaars	Parts/Supplies	191.50
Boone Ace Hardware	Parts/Supplies	209.59
Boone Area Humane Society	Contract Services	6,941.18
Boone Bank & Trust Payroll	Payroll	150.00
Boone County Landfill	FY 2023 Assessment	5,191.67
Boone Hardware	Parts/Supplies	87.38
Boone National Little League	Reimburse Insurance Claim	7,252.46
Gatehouse Media IA Holdings	Publications	194.87
Brown Electric	Repairs	319.93
Brown Supply	Clamp	188.00
C.J. Cooper & Associates	Tests	135.00
Cathryn Gebhart	Technology Class Instructor	250.00
CDS Global	Online Credit Card Processing	372.98
Gale/Cengage Learning	Library Materials	30.39
Center Point Publishing	Library Materials	613.62
Chase	Library Materials/Equipment	99.79
Chem-Sult	Chemicals	7,475.00
City Of Boone	Utilities	30.54
City Of Boone	Utilities	379.37
Collection Services Center	Payroll	506.69
Condon's Services	Propane	25.00
Dale Farnham	Contract Services	4,577.00
David Ades	Car Allowance	250.00
Delta Dental Of IA	Payroll	531.44
Duncan Heating & Plumbing	Snow Hauling	715.00
Ecolab Institutional	Pest Control	198.12
Wonderware	E-Notify Design	750.00
Electric Pump	Parts/Supplies	2,321.96
Elmquist BP	Towing Services	296.85
Emily Marie Mallory	Paper Crafting Program Instructor	225.00
Equipment Blades	Plow Guards	2,190.88
Fast Lane Auto Care	Vehicle Cleaner	134.50
AT&T Mobility	Wireless Services	1,269.47
Eichinger Brothers	Waste Removal	74.00
Graymont Western Lime	Chemicals	14,972.52
Grimes Asphalt & Paving	Cold Mix	659.20
Hach Company	Lab Equipment	1,977.84
Hawkins Water Treatment Group	Chemicals	5,640.58
Hiway Truck Equipment	Parts	199.25
Houston & Seeman	FY 2022 Audit	14,000.00
Hy-Vee Food Store	Water	6.49

Iowa Department Of Transportation	Materials/Equipment	582.52
IA Law Enforcement Academy	Training	40.00
IMFOA	Certification Renewal	50.00
IA One Call	Locates	49.60
IA Police Chiefs Association	Membership	125.00
IA Prison Industries	Academy Uniforms	4,424.80
IA Water Environment	Conference Registration	140.00
Ingram Book Company	Library Materials	1,784.44
International Code Of Council	Membership	145.00
Invengo American	Annual Maintenance	628.00
IPERS	Payroll	13,792.80
Jill A Hadaway	Mailbox Claim	100.00
Jim Robbins	Legal Services/Reimbursement	6,700.00
Jimmy's Barbeque Pit	Budget Workshop Meals	255.00
Jochum Metalworks	Plasma Cutting	80.50
John Slight	Car Allowance	150.00
Kirk W. Nessel	Snow Removal	230.00
King Contracting	Ultraviolet Disinfection Project	136,648.00
Lacal Equipment	Spreader Chain Assembly	1,093.75
Lakeshore Learning Materials	Engines Program Materials	2,585.08
Lands' End	City Clothing	94.48
Martin Marietta Materials	Gravel	3,318.99
Andrew Lynn McGill	Computer Service Contracts	1,425.00
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Table/Chairs	130.14
Mid-America Publishing & Printing	Subscription	36.00
Midland Power Cooperative	Utilities	35.96
Midwest Quality Wholesale	Paper Towels	109.50
Midwest Tape	Online Library Resource	990.72
Mission Square Retirement	Payroll	1,949.51
Moffitt's	Program Key Fobs/Inspect Car	311.60
Paul & Kelley Molitor	Snow Hauling	1,430.00
Municipal Fire & Police Retirement	Payroll	24,300.78
Mutual Of Omaha	Insurance Premiums	239.54
Mutual Of Omaha	Payroll	326.60
N-Hance Of Ames	Refinish Wood In Chambers	9,825.00
Nikkel & Associates	Repairs	11,169.69
North American Rescue	Police Equipment	904.72
Northwest Ag Systems	Snow Hauling	1,155.00
Ondrea Elmquist	Car Allowance	250.00
One Point Partitions	Toilet Partitions	2,590.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	280.40
Optum-UHC Flex	Payroll	100.00
Optum-UHC Flex	Payroll	2,586.31
Photon Laser Engraving	Civilian Awards	85.00
Quality One	Custodial Services	1,825.00
Staples	Office/Toiletry Supplies	181.05
R & W Power	Leaf Blower/Repairs/Supplies	513.31
Reliant Gases	Chemicals	2,161.31
Short Elliott Hendrickson	Engineering	14,352.63
Staples	Office Supplies	91.97
State Of IA	Payroll	6,477.33
Storey Kenworthy	Office/Janitorial Supplies	1,748.87
Teledyne	Tubing	715.00
Theodore E Clinkenbeard	Mailbox Claim	100.00
Treasurer State Of IA	Water Excise Tax	9,720.62
Treasurer State Of IA	Sales Tax	2,239.31

Trinity Regional Medical Center	CPR Cards	105.00
Cellco Partnership	Wireless Services	374.32
Vessco	Parts	381.40
Vision Bank	Payroll	32,786.45
VisionBank Of IA	Credit Card Payment	2,192.19
Capital One	Miscellaneous Parts/Supplies	247.46
Walters Sanitary Service	Waste Removal	61.61
Walters Sanitary Service	Waste Removal	336.62
WHKS	I/I Inspect Phase 4	2,660.00
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,802.74
Tyler Wisecup	Snow Hauling	715.00
Xerox Corporation	Copier Agreement	80.49
Daniel J Adams	Utility Deposit Refund	125.00
Steven C Berg	Utility Deposit Refund	125.00
Amanda N Calbert	Utility Deposit Refund	125.00
Cody L Cue	Utility Deposit Refund	125.00
Victoria L Greear	Utility Deposit Refund	125.00
Jayson H Kenemer	Utility Deposit Refund	125.00
Kristin K Kirsch	Utility Deposit Refund	125.00
Tayla S Lange	Utility Deposit Refund	81.88
Ben W Lint	Utility Deposit Refund	125.00
Troy Marlay	Utility Deposit Refund	92.63
Alyssa J Mayer	Utility Deposit Refund	96.20
Trent A Ray	Utility Deposit Refund	125.00
Paige B Reineke	Utility Deposit Refund	125.00
Amy J Richardson	Utility Deposit Refund	125.00
Jodi Schultz	Utility Deposit Refund	125.00
Connie Sesker	Utility Deposit Refund	75.00
Stacy E Stewart	Utility Deposit Refund	65.12
Michael J Young	Utility Deposit Refund	125.00
Paid Report Total		447,118.51

Fund	Disbursements
General	103,467.75
Special	18,016.67
Hotel/Motel	0.00
Road Use Tax	41,396.07
Debt Service	0.00
Water Utility	61,695.09
Sewer Utility	48,973.16
Family Resource Center	3,995.66
Capital Project	160,468.11
Storm Water Utility	4,412.99
Expendable Trust	4,326.73
Agency Account	366.28

Stines moved; Moorman seconded to approve the third reading of Ordinance 2283 amending 92.02 "Rates for Service" by increasing the water rates for service inside the City and outside the City. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Stines moved; Moorman seconded to adopt Ordinance 2283 amending 92.02 "Rates for Service" by increasing the water rates for service inside the City and outside the City. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Moorman moved; Williamson seconded to approve the third reading of Ordinance 2284 setting new sewer rates for the City of Boone; Section 98.02 (1) and (2). Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Stines seconded to adopt Ordinance 2284 setting new sewer rates for the City of Boone; Section 98.02 (1) and (2). Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Hilsabeck raised concerns on the safety of the intersection at Southeast Marshall and Hwy 30. Skare stated that a couple months ago Chief Wiebold reached out to the Iowa Department of Transportation (IDOT) regarding lowering the speed limit. Wiebold advised that the City has received a State Grant for traffic enforcement to purchase flashing speed/radar signs; and is waiting for approval from the IDOT to place them on Hwy 30.

Stines stated that he has received a request to look into mobile speed bumps to reduce high speeds on Kate Shelly.

Williamson commented that the Main Street Group is still working on the process for becoming a Main Street Community and they will be holding an event on February 28, 2023.

McGinn moved; Stines seconded to go into closed session at 6:31 p.m. pursuant to Iowa Code Section 21.5(1)(j) to consider offer to purchase received from Bloomfield Acre, L.L.C., an Iowa Limited Liability Company, as to Parcel No. 088426294382003 consisting of approximately 15.04 acres because premature disclosure would reduce the price the City of Boone would receive for that property. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Moorman moved; Stines seconded to come out of closed session at 6:53 p.m. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Williamson moved; Hilsabeck seconded to go into closed session at 6:53 p.m. pursuant to Iowa Code Section 21.5(1)(j) to consider offer to purchase received from William Todd Abraham and Rebecca Abraham, as to Parcel No. 088426223182186 because premature disclosure would reduce the price the City of Boone would receive for that property. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Stines moved; Hilsabeck seconded to come out of closed session at 6:58 p.m. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:58 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor