

STATEMENT OF COUNCIL PROCEEDINGS

September 6, 2022 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on September 6, 2022, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, McGinn, Stines, Moorman, Hilpipre, Williamson, and Ray. Absent: none.

Moorman moved; McGinn seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Hilpipre, Williamson, Ray, and Byrd. Nays: none.

Linda Blakely informed the Council that the August 12, 2022 Nights on the Green event that the Arts Advisory Board co-hosted with the Boone Speedway was a success and they were able to make a small profit.

McGinn stated that the Policy, Administration and Employee Relations Committee received a Letter of Retirement from John Rouse, Parks and Public Works Director, with an effective date of December 30, 2022. Skare stated that according to policy we will post an internal notice for the job opening. Skare requested input on how Council would like to do the interview process. McGinn requested that the Policy, Administration and Employee Relations Committee hold a meeting on September 19th at 5:30 to discuss how to proceed with the interview process.

Chief Wiebold presented a request from Belinda Elsberry to close West 7th Street from Division Street to McPherson Street, on October 31, 2022 between 4:00 p.m. and 8:00 p.m. for Halloween Trick or Treating. Ray and Moorman voiced their concerns of receiving future requests and complications with flow of traffic. Marcia Moorman spoke in favor of the street closure. Ray moved; Moorman seconded to deny the street closure request from Belinda Elsberry as presented for Halloween Trick or Treating. Ayes: Stines, Moorman, Hilpipre, Williamson, Ray, Byrd, and McGinn. Nays: none.

Chief Wiebold presented a request from Brian Heenan to close one (1) block of Mamie Eisenhower Avenue between Boone Street and Greene Street, on October 31, 2022 from 5:45 p.m. to 9:00 p.m. for a Halloween light show. Wiebold advised he did not receive any complaints from the previous 2021 Halloween and Christmas light shows. Ray moved; Williamson seconded to approve the street closure request as presented. Ayes: Moorman, Hilpipre, Williamson, Ray, Byrd, McGinn, and Stines. Nays: none.

Ray advised that the next Public Safety meeting will be September 21, 2022 at 4:30 p.m. due to a scheduling conflict on September 28, 2022.

Moorman presented to the Council a presentation on the Inter-City trip and stated that they visited Marion, Cedar Falls, and Dubuque, Iowa; and all three (3) cities are Main Street Iowa cities. Moorman stated that the key take away is that everyone needs to work together, that private and public partnerships and Tax Increment Financing (TIF) are important for growth.

Elmquist reported that the Department Heads and Staff reviewed a demonstration of Civic Systems Municipal Software and were very pleased with what they had to offer and felt that it met their needs. Elmquist asked if there were any concerns with moving forward with Civic Systems, no comments were made.

Andrews stated that bids are being accepted for the lining of 5,250 feet of the sanitary sewer system; proposed systems would include South Boone Street, South Green Street and South Story Street. Staff is planning a street patching/crack sealing project. WHKS' manhole inspections are schedule to be completed September 7, 2022. Andrews also, advised that he will be bringing back a couple street lighting projects with options for the poles; (1) West Park Paving Project, and (2) Hancock Drive Extension for the new elementary school.

Ray moved; Hilpipre seconded to accept the Certificate of Completion for the South Main Street Water Main Replacement Project. Ayes: Hilpipre, Williamson, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Moorman moved; Williamson seconded to approve the Fireworks Permit Application for the IMCA Super Nationals, September 10, 2022. Ayes: Williamson, Ray, Byrd, McGinn, Stines, Moorman, and Hilpipre. Nays: none.

Chief Wiebold presented the Civil Service Commission’s recommendations for the Boone Police Department’s Police Officer Civil Service List: Michael Casper, Broc Davidson, Michael Patzner, Chase Smith, and Nicholas Whipple. Ray moved; Hilpipre seconded to approve the Certified List for Police Officer candidates. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Hilpipre, and Williamson. Nays: none.

Skare presented several ideas for City Hall improvements and asked for Council’s input. Skare stated that the tuck-pointing of the exterior and the conference equipment for the Council Chambers is moving forward. In addition, Council felt that the second floor bathrooms and the Council Chamber’s desks took priority over the other items Skare mentioned.

Skare advised the Council that staff has received notice that there will be a 15% increase in lime that is used at the Water Plant.

Skare stated that he is still working with other agencies to try and find a partnership for a Communication’s Director.

Skare updated the Council that the Wastewater Plant Ultra Violet Disinfection System Project continues to move forward; a second leak has been found and Short Elliott Hendrickson (SEH) has been brought in to help with this project.

Skare reported that the BJB Boone Senior, LP Project at 22nd Street and Linn was approved for State of Iowa tax credits; and the BJB Boone Family, LP Project groundbreaking ceremony will be held in October.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Stines moved; Byrd seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Casey’s General Store # 3251. 4) Alcohol License renewal for World Liquor/Tobacco. 5) Resolution 3036 authorizing the disposal of personal property that has been declared obsolete or no longer in working order. 6) Appointment of Levi Baber to the Library Board expiring June 30, 2024. Ayes: Byrd, McGinn, Stines, Moorman, Hilpipre, Williamson, and Ray. Nays: none.

A & E Millwright & Repair	Repairs	1,454.53
Access Systems Leasing	Printing Contract	165.31
Access Systems Leasing	Printing Contract	190.97
AccuJet	Line Storm Sewer	12,958.00
Aflac	Payroll	15.75
Alliant Energy	Utilities	5,420.19
Alliant Energy	Utilities	1,255.28
Alliant Energy	Utilities	8,162.30
Allstate Benefit Group	Payroll	236.67
Amazon Capital Services	Name/Wall Plates	47.91
Syncb/Amazon	Library Materials	675.71
Ames Chamber of Commerce	Economic Development	2,500.00
Arnold Motor Supply	Parts/Supplies	2,133.54
ASCAP	Music License	406.29
Boehm Insurance Agency	Insurance Premium	859.00
Bolton & Menk	Engineering	4,002.50
Bomgaars	Parts/Supplies	393.16
Boone Ace Hardware	Parts/Supplies	504.91
Boone Area Humane Society	Contract Services	6,941.18

Boone Bank & Trust Payroll	Payroll	300.00
Boone Chamber of Commerce	Gift Cards – Library Program	400.00
Boone County Auditor	Dispatch Services	54,250.00
Boone County Clerk/Court	Payroll	50.00
Boone County Hospital	Testing	31.59
Boone County Landfill	FY 2023 Assessment	5,191.67
Boone County Treasurer	Property Taxes	918.00
Boone Hardware	Parts/Supplies	14.10
Gatehouse DB-IA Holdings	Publications	626.62
Brodart	Library Materials	372.72
Brown Supply	Materials	835.00
CAM 2021	Utility Billing Refund	55.88
Gale/Cengage Learning	Library Materials	30.39
Center Point Publishing	Library Materials	1,794.06
Central IA Distributing	Hornet/Weed Killer	293.00
Central IA Ready Mix	Materials	4,382.00
Central States Roofing	Repairs	256.29
CenturyLink	Line Charges	64.19
Chase	Library Materials	464.75
Christopher Truckenmiller	Band Services	400.00
Cintas Corporation	First Aid Refill	259.86
City of Boone	Utilities	30.54
City of Boone	Utilities	413.27
Collection Services Center	Payroll	375.19
Cultureall	Library Program	510.00
Cynthia Miller	Utility Billing Refund	591.10
Dale Farnham	Contract Services	4,577.00
Delta Dental of IA	Payroll	589.94
Demco	Drawstring Bags	66.93
Ecolab Institutional	Pest Control	99.06
Edward Higgins	Car Allowance	250.00
Hunter Lane	411 Medical	1,692.75
Fairfield By Marriott	Hotel for Police Academy	800.00
First Class Signs	Vehicle Door Magnets	170.00
Strand Associates	Engineering	11,368.43
Fritzler Family Enterprises	Utility Billing Refund	94.77
Galls Parent Holding	PD Vest	614.25
Eichinger Brothers	Waste Removal	74.00
WW Grainger	Part-Overload Clutch	845.82
Graymont Western Lime	Chemicals	13,506.55
Hach Company	Chemicals	932.64
Hawkeye Community College	Police Academy	5,500.00
Hawkins Water Treatment Group	Chemicals	5,160.32
Hiway Truck Equipment	Part-Resistor	64.45
Hull Plumbing And Heating	Repairs	295.25
Hy-Vee Food Store	Supplies	6.49
IA Law Enforcement Academy	Training	380.00
IA One Call	Locates	166.90
Infomax Office Systems	Printing Contract	655.00
Ingram Book Company	Library Materials	2,669.31
Interstate Power Systems	Heater Tank/Repairs	4,139.22
Iowa Pump Works	Repairs	12,925.75
IPERS	Payroll	13,749.24
Jim Hughes	Refund	62.00
Jim Robbins	Legal Services/Reimbursement	6,700.00
Jimmy's Barbeque Pit	Meals	170.00
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00

Kirk W. Nessel	Nuisance Mowing	740.00
Kidsafe Foundation	Library Materials	8.50
Komline-Sanderson Engineering	Shipping Charges	26.92
Kruck Plumbing & Heating	Repairs	3,350.00
Kruck Plumbing & Heating	Repairs	512.06
The Praetorian Group	Online Training Subscription	1,606.60
Liberty Fund 2020	Utility Billing Refund	79.56
Linda Blakely	Supplies Reimbursement	431.34
Madison Mosley	Utility Billing Refund	18.97
Martin Marietta Materials	Gravel	1,552.36
Mary Mentzer	Supplies Reimbursement	45.75
Andrew Lynn McGill	Computer Service Contract	1,545.00
Members 1st Credit Union	Payroll	192.00
Menards-Ames	Materials	323.26
Midland Power Cooperative	Utilities	36.20
Midwest Alarm Services	Fire Alarm Inspection	515.64
Midwest Tape	Online Library Resource	1,133.07
Mission Square Retirement	Payroll	2,044.85
Municipal Fire & Police Retirement	Payroll	26,515.89
Mutual of Omaha	Insurance Premiums	260.19
Mutual of Omaha	Payroll	336.00
Nick Upah	Clothing Allowance	300.00
NICUSA-IA Division	Credit Card Fees	9.99
NCL of Wisconsin	Lab Chemicals	78.16
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	253.33
Optum-UHC Flex	Payroll	505.65
Optum-UHC Flex	Payroll	2,167.18
Pat Clemons Chevrolet	Part	8.29
Twila Ingham	Photography	100.00
Preferred Pest Management	Pest Control	68.00
Pritchard Bros Plumbing	Repairs	1,212.20
Pyramid Property Solutions	Utility Billing Refund	49.54
Quality One	Custodial Services	1,825.00
Staples	Office Supplies/Chair	358.67
R & W Power	Repairs/Blades/Oil	95.96
Rays Doors	Repairs	150.00
Reese Electric	Motor/Parts	94.70
Reliant Gases	Chemicals	3,017.53
Sarah L Thomson	Author Visit	225.00
Scenic Valley Mowing	Mowing	4,800.00
Short Elliott Hendrickson	Engineering	25,199.37
Kenli Lawn Care	Lawn Care	587.40
Staples	Office Supplies	139.55
State Library of IA	Subscription	616.00
State of IA	Payroll	7,910.00
The Northway Corporation	Repairs	11,764.00
Tina Lair-Van Meter	Reimbursement	214.86
Treasurer/State of IA	Water Excise Tax	11,176.94
Treasurer/State of IA	Sales Tax	2,380.46
United Bank of IA	Sewer CD	300,000.00
USA Blue Book	Silicone Tubing	96.04
Van Diest Supply Company	Weed Control Chemicals	628.00
Van Meter & Associates	Training	170.00
Cellco Partnership	Wireless Services	1,219.00
Vision Bank	Payroll	37,513.66
VisionBank of IA	Name Badges/Background Check	193.52

Capital One	Pool/Concession Supplies	944.73
Walters Sanitary Service	Waste Removal	61.61
WHKS	Sump Pump Inspection Services	14,268.78
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,712.62
Xerox Corporation	Copier Agreement	54.49
Andrew R Bircher	Utility Deposit Refund	125.00
Gary A Branchcomb	Utility Deposit Refund	125.00
Mark T Chadourne	Utility Deposit Refund	125.00
Joshua J Detar	Utility Deposit Refund	125.00
Flash Mart #105	Utility Deposit Refund	125.00
Flash Mart #105	Utility Deposit Refund	125.00
Rebecca L Holsinger	Utility Deposit Refund	104.88
Joshua A Hoversten	Utility Deposit Refund	104.88
Casey W Jenkins	Utility Deposit Refund	125.00
Kent Jordan	Utility Deposit Refund	125.00
Logan P Kinyon	Utility Deposit Refund	57.73
Katherine R Klingseis	Utility Deposit Refund	104.88
Amber Leffler	Utility Deposit Refund	125.00
Chandera D Mallory	Utility Deposit Refund	125.00
Brenda Martin	Utility Deposit Refund	125.00
Madisyn Moorman	Utility Deposit Refund	107.75
Madison Mosley	Utility Deposit Refund	125.00
Jennifer L Nelson	Utility Deposit Refund	125.00
Monte Newcomb	Utility Deposit Refund	40.00
Alex M Palmer	Utility Deposit Refund	125.00
Patricia Pauley	Utility Deposit Refund	52.78
Mandy Stevens	Utility Deposit Refund	75.00
Debbie Svaleson	Utility Deposit Refund	75.00
Tonya Van De Groenekan	Utility Deposit Refund	103.86
Lori L Vanbuskirk	Utility Deposit Refund	65.78
Tyler B Vinchattle	Utility Deposit Refund	125.00
Josiah W Walley	Utility Deposit Refund	125.00
Ross E Williams	Utility Deposit Refund	125.00
Paid Report Total		68,7108.32

Fund	Disbursements
General	173,249.13
Special	5,805.92
Hotel/Motel	0.00
Road Use Tax	20,502.77
Debt Service	0.00
Water Utility	61,532.18
Sewer Utility	327,067.02
Family Resource Center	5,225.23
Capital Project	38,491.56
Storm Water Utility	31,289.89
Expendable Trust	2,980.85
Agency Account	20,963.77

Ray moved; McGinn seconded to approve the second reading of Ordinance 2281 to amend the Planning and Zoning Commission Ordinance Chapter 23, Section 23.01 to consist of a seven (7) member board, from nine (9), whom are residents of the City, appointed by the Mayor, subject to approval by the Council. Ayes: McGinn, Stines, Moorman, Hilpipre, Williamson, Ray, and Byrd. Nays: none.

Ray moved; Hilpipre seconded to approve the second reading of Ordinance 2282 to add stop sign regulations on Hancock Drive and South Jackson, Chapter 65, Section 65.02. Ayes: Stines, Moorman, Hilpipre, Williamson, Ray, Byrd, and McGinn. Nays: none.

Moorman stated that Nights on the Green has wrapped up for the 2022 season with over five thousand attendees over the five (5) events.

Eldon Hutcheson asked the Council why they are voting to go from nine (9) members to seven (7) members on the Planning and Zoning Commission. Robbins stated that when the original ordinance was adopted the County was in charge of zoning but that is no longer the case and therefore there is no need to have county members.

Williamson moved; Hilpipre seconded to go into closed session at 6:56 p.m. pursuant to Iowa Code 21.5(j) to discuss the sale of real estate owned by the City of Boone where premature disclosure could be reasonably expected to reduce the price the City of Boone would receive for that property. Ayes: Moorman, Hilpipre, Williamson, Ray, Byrd, McGinn, and Stines. Nays: none.

Moorman moved; Hilpipre seconded to come out of closed session at 7:36 p.m. Ayes: Hilpipre, Williamson, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Skare advised that there has been a request filed with the Office of Auditor of State for a re-audit of the City of Boone for Fiscal Year 2021.

The Ames Economic Development Commission (Ames EDC) will be putting out an announcement regarding the BJF Boone Senior Project, LP LMI Project.

There being no further business to come before the Council the meeting was adjourned at 7:39 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor