



ARTS COMMISSION

Governing Body: Arts Commission

Date of Meeting: August 25, 2021

Time of Meeting: 6:00 P.M.

Place of Meeting: City Hall 2nd Floor Conference Room

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of July 28, 2021 Minutes.
5. Approval of Accounts Payable.
 - A. Greenspace – Reimburse for August Portable Toilet Services \$75.00.
 - B. Holly Stecker – Reimburse for The Bushmen, August First Thursday Event \$750.00.
 - C. Jake Doty – September First Thursday Event \$250.00.
6. Finance Reports.
 - A. Revenue - Expense Report.
 - B. Cash Flow Report.
7. Discuss Arts in the Park.
8. Discuss First Thursdays.
9. Discuss Criteria for Sponsors.
10. Discuss Criteria for Funding Requests.
11. Review Funding Requests.
 - A. Kathi Sterling Presentation.
12. Other Business.
 - A. Discuss Meeting Dates.
13. Motion to Adjourn.

Arts Commission Proceedings

July 28, 2021

The Arts Commission met on July 28, 2021 at 12:00 p.m. at the Tulip room at the Dutch Oven Bakery. The following members were present: Stecker, Williamson, Hutchcroft, Rasmussen, and Byrd via zoom. Absent: Davis and Jordan.

It was reported that the Arts Commission has thirty-nine (39) memberships and thirty (30) artists and the current balance is \$4,851.74.

Commission approved a \$150.00 deposit to reserve a spot in the Park for the “2022 Arts in the Park” event, currently reserved for Memorial weekend at McHose Park.

Commission discussed plans for the setup of August’s First Thursday Event. Vision Bank donated \$400.00 towards the August entertainment. It was agreed that the Commission needs to define the criteria for being a sponsor of an event.

It was noted that the Chamber will be collecting twenty-five (\$25.00) dollars from each vendor for the next two (2) months of Farmers’s Markets.

A request to review funding requests at the August meeting was made. It was determined that the Commission needs to define who can request funds.

Rasmussen suggested to do a one (1) day Art Gallery to support local artists in January or February of 2022 that would allow artists to sell their work.

It was suggested to decorate electrical boxes.

The next meeting will be August 25, 2021 at 6:00 p.m.

ATTEST:

Holly Stecker - Chairman

David Byrd - Secretary



Bill To:
Arts Commission
Attn: Holly Stecker

Remit To:
City of Boone - Community Green Space
Attn: Ondrea Elmquist
PO Box 550
Boone, IA 50036

Invoice Date: July 19, 2021

Description of Service	Amount
Portable Toilet Service - August 1 st Thursday Event	75.00
TOTAL AMOUNT DUE	\$75.00

ALL BILLS DUE & PAYABLE WITHIN THIRTY (30) DAYS

City of Boone
923 8th Street
Boone, IA 50036

Ondrea Elmquist
515-432-4211 ext 1103
oelmquist@city.boone.ia.us



PORTABLE PRO, INC.

4 Boone St
Madrid, IA 50156
515-231-1056
mindy@portableproiowa.com

BILL TO

City of Boone
923 8th St
P.O. Box 550
Boone, IA 50036

INVOICE 60402

DATE 07/27/2021 TERMS Net 30 days

DUE DATE 08/26/2021

CREDIT CARD PAYMENT:

www.portableproiowa.com

DESCRIPTION	QTY	RATE	AMOUNT
Portable Toilet Service (includes 1 service per week) - Cemetery	1	75.00	75.00
Portable Toilet Service (includes 1 service per week) - Old skate Pond	1	75.00	75.00
Portable Toilet Service- Handicap unit (includes 1 service per week) - New Skate Rink	1	125.00	125.00
Portable Toilet Service (includes 1 service per week) - Memorial Park Tennis Courts	1	75.00	75.00
Portable Toilet Service- Handicap unit (includes 1 service per week) - Green space, Boone	1	165.00	165.00
Portable Toilet Service- Standard unit (includes 1 service per week) - Green space, Boone	1	75.00	75.00

Arts Commission

Please include invoice number on payment.
Thank you for your business!



David Williamson

Artworks Celebrating **Water** • **Fire** • **Words**

Date: 5/14/2021

Contract: 2021-012-031

1. This is an agreement between David W. Williamson, LLC and Holly Stecker, Co-Chair, (for)
First Thursday Music Series, Boone Arts Commission, hollystecker6@gmail.com (Sponsor).
2. Mr. Williamson agrees to provide on-site services for the sponsor, specifically:
Content: THE BUSHMEN at Boone Green Space, Boone, IA (in conjunction with Farmers Market)
Design: THE BUSHMEN: The Danger Hill Tour, 2021
Starting TBD: 5:00 PM on 8/5/2021 Ending TBD: 8:00 PM: same evening
Site Downtown Greenspace, Boone, IA
3. The sponsor agrees to pay Mr. Williamson a service fee of \$750.
at the completion of the service period. Fee sources include First Thursday Music Series (BAC)
4. In addition, a studio fee of no more than n/a* will be charged to the sponsor. Fee covers actual costs incurred by Mr. Williamson for items such as studio time, graphics, materials, welding, art supplies, steel, aluminum/bronze ingots, fuels, solvents, abrasives, crucible depreciation, and/or paint.
*Williamson also provides A.P. with posters and digital content for event.
5. Transportation costs to be paid by the sponsor include n/a
6. The sponsor also agrees to secure lodging for Mr. Williamson at or near the site during the service period. Details will be facilitated via verbal agreement. **
**n/a


David W. Williamson, LLC

Sculptor • Poet • Speaker
329 200th St., Ogden, IA 50212

Mobile: 515.230.3603
Email: rancho_w@mchsi.com

Sponsor or Authorizing Agent

Holly Stecker (for)
Boone Arts Commission

TEL (D) _____
TEL (N) _____
MOBILE 515.402.1711
Email hollystecker6@gmail.com

REVENUE & EXPENSE REPORT
CALENDAR 8/2021, FISCAL 2/2022

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
<i>Revenue</i> 009-599-4705	DONATIONS	.00	400.00	430.00	.00	430.00-
009-599-4750	MEMBERSHIP DUES-PIN SALE	.00	.00	560.00	.00	560.00-
	TOTAL REVENUE	.00	400.00	990.00	.00	990.00-
<i>Expense</i> 009-599-6499	CONTRACT SERVICES	.00	.00	700.00	.00	700.00-
009-599-6503	MERCHANDISE FOR RESALE	.00	.00	.00	.00	.00
009-599-6506	OFFICE SUPPLIES	.00	.00	56.23	.00	56.23-
	TOTAL EXPENSES	.00	.00	756.23	.00	756.23-
	ART COMMISSION TOTAL	.00	400.00	233.77	.00	233.77-
	TOTAL OF AIRPORT EXPENSE	.00	400.00	233.77	.00	233.77-

Fiscal Year 2021 Cash Flow Statement

	Revenue	Expenditures	Cash Balance
FY2021 Economic Development Transfer	5,000.00		
FY2021 Membership Due Payments	240.00		
FY2021 Donations	-		
FY2021 Expenditures		222.03	
Year End Cash Balance			5,017.97

Fiscal Year 2022 Cash Flow Statement

Beginning Cash Balance			5,017.97
FY2022 Membership Due Payments	560.00		
FY2022 Donations	430.00		
FY2022 Expenditures		756.23	
Cash Balance as of 8/17/2021			5,251.74