

STATEMENT OF COUNCIL PROCEEDINGS

November 16, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on November 16, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps and provided instructions to a Zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, McGinn, Moorman, Piklapp, Stecker, and Ray. By Zoom: Stines. Absent: none.

Piklapp moved; Moorman seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Kaden Sherrard.

Boone Community School Superintendent, Julie Trepa and Boone Community School Board members, Dr. Brian Melhaus and Jeremy Pritchard, presented an updated timeline and progress report for the proposed new elementary school. Moorman suggested that staff back away from this until the school has a plan. Pritchard stated that the design may change but the location of the school and road will not; and that the district is willing to work with the City on the location of the road. Moorman questioned who is going to launch the Department of Natural Resources (DNR) and the Department of Transportation (DOT) studies. Moorman stated that it does not make sense to spend any more time until the bond passes.

Dr. Melhaus stated that COVID-19 is out of control in the community and all leaders need to be wearing their masks.

Piklapp advised that the Economic Development Committee has suspended on-site visits for the Boone Downtown Incentive Fund (BDIF) due to COVID-19, but had completed a pre-visit to the Dutch Oven Bakery and explained their improvements to the Council. Piklapp also updated the Council on a BDIF project at 703 Story Street, stating that there have been some delays due to COVID-19, but work is being done.

Piklapp stated that the Economic Development Committee will work on reviewing and finalizing applicants on November 18, 2020 for the Economic Development Manager position.

Stecker updated the Council on the Boone Art Council Survey.

Elmqvist presented the following reports: Fiscal Year 2020 Urban Renewal Report, Fiscal Year 2022 Tax Increment Financing (TIF) Certification, and Fiscal Year 2020 Annual Finance Report.

Elmqvist stated that the following policies were in the Consent Agenda and are required for State Grants pertaining to COVID-19: Purchasing Policies and Procedures for Grant Expenses, Policy and Procedures to Safeguard Personal Identifiable Information, and a Policy on Fraud Reporting.

Rouse stated that tree grinding is complete and will be hauled away next Tuesday; this was a state contract with no charge to the City.

The Mayor directed the Staff to light the Christmas tree located at the Greenspace on Monday, November 30, 2020.

Moorman moved; Piklapp seconded to approve Resolution 2826 awarding the Water Plant Flow Meter Replacement Project to Synergy Contracting, LLC in the amount of \$55,600.00 with the use of Reserves to pay for the project. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Wiebold requested to send Officer Lynch to a high-level defensive tactics training in Omaha, Nebraska. Ray moved; Byrd seconded to approve the out of state training for

Officer Lynch to Omaha, Nebraska. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

The Council discussed Fiscal Year 2022 Hotel/Motel Grant Funding and directed staff to send out a letter that the City will not be accepting applications for Hotel/Motel funds at this time.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Piklapp moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) New Alcohol License for Zoom Real Estate, Circle K, 315 Story Street. 4) New Alcohol License for Zoom Real Estate, Circle K, 1704 South Story Street. 5) Alcohol License renewal for Adobe Lounge. 6) Alcohol License renewal for Short Stop. 7) Cigarette/Tobacco Permit for Zoom Real Estate, Circle K, 315 Story Street. 8) Cigarette/Tobacco Permit for Zoom Real Estate, Circle K, 1704 South Story Street. 9) Resolution 2817 adopting the Purchasing Policies and Procedures for grant expenses for the City of Boone. 10) Resolution 2818 adopting Policies and Procedures to Safeguard Personally Identifiable Information. 11) Resolution 2819 adopting a Fraud Reporting Policy. 12) Resolution 2820 certifying the population for the annexed territory in Resolution 2815 (Dennis Weber). 13) Resolution 2821 approving Fiscal Year 2020 Urban Renewal Report. 14) Resolution 2822 approving the hiring of a new full-time Police Officer, Kaden Sherrard, to fill a vacant position. 15) Resolution 2823 approving health insurance coverage extension for Rhonda Clayton. 16) Resolution 2824 approving Fiscal Year 2022 Tax Increment Financing (TIF) Certification. 17) Resolution 2825 approving Fiscal Year 2020 Annual Finance Report. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

A & E Millwright & Repair	Repairs	3,235.37
A & M Laundry	Supplies	47.02
Aflac	Payroll	66.19
Alliant Energy	Utilities	1,265.93
Alliant Energy	Utilities	1,439.77
Alliant Energy	Utilities	858.35
Alliant Energy	Utilities	47,311.55
Allstate Benefit Group	Payroll	341.46
Altec Industries	Inspection	991.40
Boone Fitness	Payroll	70.60
Arnold Motor Supply	Parts	3,278.71
Automatic Systems	Repairs	1,591.57
Bernie Lowe & Associates	411 Medical	1,090.57
Bolton & Menk	Engineering	1,250.00
Bomgaars	Supplies	125.70
Boone Ace Hardware	Parts	93.19
Boone Bank & Trust	Payroll	608.52
Boone County Hospital	Testing	157.95
Boone County Recorder	Recording Fee	17.00
Boone Hardware	Supplies	232.12
Bradley Rholl	Reimbursement	19.00
Brekke & Mather	Services	80.00
Brown Supply	Parts	128.19
Builders First Source	Parts	242.28
Scott D Smith	Services	225.00
Central IA Ready Mix	Concrete	8,582.50
Centurylink	Line Fees	532.25
City Of Boone	Utilities	30.20
Collection Services Center	Payroll	563.68
Core & Main LP	Water Meters	22,287.00
Culligan Of Boone	Lab Testing Water	68.10

Cutting Edge	Patrol Car Decals	1,430.00
D & J Complete Tree Service	Tree Removal Services	19,596.00
David Moore	Reimbursement	525.40
Delta Dental Of Iowa	Payroll	19.50
Dogpoopbags.com	Supplies	195.00
Dutch Oven Bakery	BDIF Grant	16,936.31
E5 Group	Software Renewal	925.00
Hunter Lane	411 Medical	2,378.65
Two Rivers Insurance	Insurance Premiums	125,552.49
Cox Tires	Repairs	848.25
Farnham Aviation Services	Contract Services/Reimbursement	4,387.77
Forterra Pipe & Precast	Intake Repair	1,680.00
Galls Parent Holding	Clothing Allowance	72.99
Graymont Western Lime	Chemicals	4,316.40
GIS Workshop	Annual License	17,871.01
IA Depart Administrative Services	Training	3,500.00
IA Department Transportation	Supplies	127.97
IA Prison Industries	Signs	733.95
ICMA	Payroll	1,595.55
Infobunker	Internet Services	166.00
IPERS	Payroll	15,723.12
Itsavvy	Software	205.00
Kendall Hilsabeck	Reimbursement	19.00
Keystone Laboratories	Lab Testing	457.20
Kimball Midwest	Parts	611.43
Bradley J Kleinwolterink	Construction	42,501.00
KRC Enterprises	Repairs	95.00
Riverfront Broadcasting Of IA	Contract	366.18
Logan Contractors Supply	Parts	79.90
Lowe's Home Center	Supplies	275.01
Martin Marietta Materials	Gravel	1,582.24
Roger & Jane Martin	Fuel	6,444.09
Members 1st Credit Union	Payroll	150.00
Mercy Physician Billing Office	Physical	2,050.00
Mid IA Petroleum Equipment	Parts	88.10
Municipal Emergency Services	Parts	24.40
Municipal Fire & Police Retirement	Payroll	26,559.15
Municipal Pipe Services	Valve Install	6,500.00
Mutual Of Omaha	Payroll	466.58
Nikkel & Associates	Repairs	651.46
Optum-UHC Flex	Payroll	283.57
Rollins	Pest Control	79.11
Pat Clemons Chevrolet	Repairs	107.00
Portable Pro	Portable Toilets	350.00
Pritchard Bros Plumbing	Repairs	351.50
Quick Oil	Supplies	756.52
R & W Power	Parts	176.29
Reliant Fire Apparatus	Parts	384.21
Reliant Gases	Bulk Carbon Dioxide	2,457.60
Seth Janssen	Reimbursement	19.00
Sherrill	Harnesses/Harness Parts	405.80
Sirchie Acquisition	Supplies	352.76
Standard & Associates	Trainings	132.50
Staples	Supplies	46.26
State Of IA	Payroll	7,644.00
Storey Kenworthy	Supplies	152.81
Valerie Koeppen	Cleaning Services	800.00
Sunstrom Miller Press	Supplies	114.60

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TargetSolutions Learning	Membership	3,125.78
Tom Walters Company	Waste Removal	96.00
Tom Walters Company	Waste Removal	20.00
Total Choice Shipping	Shipping Charges	75.81
Travis Stevenson	Reimbursement	238.66
Cellco Partnership	Wireless Charges	1,128.87
Vision Bank	Payroll	35,566.73
Walters Sanitary Service	Waste Removal	197.12
Walters Sanitary Service	Waste Removal	634.62
Clara J McKenney	Utility Deposit Refund	125.00
Report Total		460,404.39

FUND	RECEIPTS	DISBURSEMENTS
General	1,425,241.32	88,893.86
Special	492,111.46	58,026.00
Hotel/Motel	0.00	0.00
Road Use Tax	109,494.48	46,511.38
Debt Service	96,361.77	0.00
Water Utility	285,172.55	56,922.68
Sewer Utility	255,234.39	64,407.37
Family Resource Center	7,016.67	372.65
Capital Project	99,523.14	16,936.31
Storm Water Utility	20,797.66	10,281.19
Expendable Trust	10,878.67	0.00
Agency Account	1,028,279.76	118,052.95

Ray moved; Piklapp seconded to approve the second reading of Ordinance 2265 rezoning property located at 316 Harrison Street, Boone, Iowa from R-3, Multi-Family Residential District to C-2, Limited Commercial District; and 1804 West Mamie Eisenhower Avenue, Boone, Iowa from R-2, One and Two Family Residential to A-1, Agricultural District. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Byrd moved; McGinn seconded to approve the third reading of Ordinance 2264 to change the parking regulations on Monona Street and Crawford Street; Chapter 69, Section 69.13. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Ray moved; Byrd seconded to adopt Ordinance 2264 to change the parking regulations on Monona Street and Crawford Street; Chapter 69, Section 69.13. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Moorman stated the flags at the greenspace were taken down for the winter.

McGinn moved; Byrd seconded to go into closed session at 6:39 p.m. to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

McGinn moved; Byrd seconded to come out of closed session at 6:59 p.m. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:59 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor