

STATEMENT OF COUNCIL PROCEEDINGS

October 19, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on October 19, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps and provided instructions to a Zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, McGinn, Stines, Moorman, Piklapp, and Ray. Absent: Stecker.

Stines moved; McGinn seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Ray, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Clayton Dale.

Ray moved; Piklapp seconded to set a public hearing for November 2, 2020 at 6:00 p.m. to consider the sale of a portion of public right-of-way between 1514 Union Street and 1521 Garst Avenue, Boone, Iowa. Ayes: Stines, Moorman, Piklapp, Ray, Byrd, and McGinn. Nays: none.

Stines moved; Byrd seconded to set a public hearing for November 2, 2020 at 6:00 p.m. to consider the rezoning of the property at 1804 W. Mamie Eisenhower Avenue from R-2, One and Two Family Residential District to A-1, Agricultural District, Boone, Iowa. Ayes: Moorman, Piklapp, Ray, Byrd, McGinn, and Stines. Nays: none.

Moorman moved; Piklapp seconded to set a public hearing for November 2, 2020 at 6:00 p.m. to consider the rezoning of the property at 316 Harrison Street from R-3, Multi-Family Residential District to C-2, Limited Commercial District, Boone, Iowa. Ayes: Piklapp, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Ray stated that Chief Wiebold received a request from Boone Community School Staff to change the alternate parking regulations at the 500 block of Monona Street and the 500 block of Crawford Street from 9:00 a.m. to 7:00 a.m. Ray advised that the Public Safety Committee recommends approval of the ordinance change.

Higgins updated the Council that the fee to appraise Outlot S is \$800.00 from JRM and Associates and they will not have the appraisal back before December.

Elmquist informed the Council of on-going phone issues at the City Hall stemming from the service providers. Our phone technicians, E5 Group LLC, recommends testing out Voice over Internet Protocol (VoIP) on a couple lines; if we find this is a better alternative we can move more lines over; however, it was also advised to leave a couple lines on the analog system in case of internet outages. The Council had no issues.

Piklapp moved; Moorman seconded to approve Resolution 2810 approving the execution of a Professional Services Agreement for America's Water Infrastructure Act Risk and Resiliency Assessment and Emergency Response Plan with Short Elliott Hendrickson, Inc. (SEH) in the amount of \$9,800.00 plus reimbursable expenses. Ayes: Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Piklapp moved; Stines seconded to adopt the Equal Opportunity Policy Statement for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, and Ray. Nays: none.

Moorman moved; Ray seconded to adopt the Mayor's Prohibition of the Use of Excessive Force Proclamation for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: McGinn, Stines, Moorman, Piklapp, Ray, and Byrd. Nays: none.

Stines moved; Byrd seconded to adopt the City of Boone’s Affirmative Fair Housing Policy for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: Stines, Moorman, Piklapp, Ray, Byrd, and McGinn. Nays: none.

McGinn moved; Piklapp seconded to approve Resolution 2811 adopting a Code of Conduct for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: Moorman, Piklapp, Ray, Byrd, McGinn, and Stines. Nays: none.

Stines moved; McGinn seconded to approve Resolution 2812 adopting a Procurement Policy for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: Piklapp, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Moorman moved; Piklapp seconded to adopt the Residential Anti-Displacement and Relocation Assistance Plan for the Wastewater UV System Community Development Block Grant (CDBG). Ayes: Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Scott advised that the Water Plant Lime Pond Residual Removal Project is complete. Ray moved; Piklapp seconded to accept the Water Plant Lime Pond Residual Removal Project and to make the final payment. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, and Ray. Nays: none.

Scott recommended promoting Dave Moore to the Water Treatment Assistant Superintendent position when Arlen Wilderman retires in December 2020. Ray moved; Stines seconded to approve promoting Dave Moore as the Water Treatment Assistant Superintendent. Ayes: McGinn, Stines, Moorman, Piklapp, Ray, and Byrd. Nays: none.

Chief Adams updated the Council on the County-wide burn ban.

Chief Wiebold advised that the Police Department has one (1) vacancy that they are working on filling.

Chief Wiebold stated that October 29, 2020 will be the Downtown Trick or Treat night benefiting the Shop with a Cop Program.

The Council discussed Capital Improvement Projects (CIP) for City Hall; priority would be directed towards the second floor and should include: the HVAC system, technology, and furniture in the Chambers and conference room. Skare stated he is looking at budgeting \$50,000.00 for Fiscal Year 2022 and 2023. The CIP Committee will meet November 13, 2020 at 9:00 a.m.

Skare stated that there was a request from the Boone County Chamber of Commerce to place the Santa Workshop at 8th and Story Street. The Council had no issues.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Piklapp moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 2809 approving the hiring of a new full-time Police Officer, Clayton Dale, to fill a vacant position. 4) Resolution 2813 approving the salary, benefits, and employment agreement with Dave Moore as the Water Treatment Plant Assistant Superintendent, effective December 10, 2020. 5) Resolution 2814 authorizing the execution of an Easement Agreement between Fareway Store, Inc., Swisher Properties, LLC, and the City of Boone for the purpose of installing and connecting the Water Main and Sanitary Sewer. Ayes: Stines, Moorman, Piklapp, Ray, Byrd, and McGinn. Nays: none.

3E Electrical Engineering	Supplies	68.78
A & M Laundry	Supplies	57.02
Aflac	Payroll	66.19
Alliant Energy	Utilities	1,529.38
Alliant Energy	Utilities	99,388.61

Allstate Benefit Group	Payroll	325.71
Amazon Capital Services	Supplies	119.98
Boone Fitness	Payroll	70.60
Arnold Motor Supply	Parts	114.42
Arnold Motor Supply	Parts	1,175.76
Bernie Lowe & Associates	411 Medical	10.79
Blackhawk Automatic Sprinklers	Annual Inspection	368.00
Bomgaars	Supplies	138.92
Boone Area Humane Society	Contract Services-Two Months	13,213.76
Boone Bank & Trust Payroll	Payroll	608.52
Boone Community Endowment	Wellness Center Grant Refund	5,000.00
Boone Day Breakers Kiwanis	Dues	170.00
Boone Hardware	Supplies	254.86
Gatehouse Media Iowa	Publications	423.51
Bradley Rholl	Reimbursement	19.00
Brown Supply	Supplies	474.83
Builders First Source	Materials	202.53
CCD Yard Services	Mowing	100.00
CDS Global	Utility Billing-Processing	2,003.96
CDS Global	Postage	1,905.93
Scott D Smith	Nuisance Mowing	140.00
Central Iowa Distributing	Supplies	552.25
Central Iowa Ready Mix	Concrete	4,231.00
Centurylink	Phone Lines	532.25
Cody Bunning	Reimbursement	80.00
Collection Services Center	Payroll	563.68
Culligan Of Boone	Lab Testing	82.90
Diamond Vogel Paints	Parts	124.33
E5 Group	Services	150.00
Ecolab Institutional	Pest Control	99.06
Hunter Lane	411 Prescriptions	1,041.61
EMC Insurance Company	Insurance Claim	250.00
Two Rivers Insurance	Health Insurance Premium	130,294.57
Cox Tires	Repair	60.00
Galls Parent Holding	Armor Vest	569.99
Graymont Western Lime	Chemicals	4,215.75
Hawkins Water Treatment Group	Chemicals	4,736.03
Hiway Truck Equipment	Parts	171.11
Iowa Dept of Transportation	Parts	1,804.42
Iowa Dept Of Natural Resources	License	95.00
Iowa Prison Industries	Training	225.00
ICMA	Classified	337.50
ICMA Retirement Trust 457	Payroll	1,589.55
Infobunker	Internet	181.00
Infomax Office Systems	Contract	686.73
Interstate Power Systems	Maintenance	1,695.14
IPERS	Payroll	16,048.89
Itsavvy	Monitors	356.00
Kallin Johnson Monument	Services	500.00
Kendall Hilsabeck	Reimbursement	19.00
Key Cooperative	Propane Tank Rental	132.00
Keystone Laboratories	Lab Test	457.20
Kim Meimann	Lawn Care	268.00
Trans Iowa Equipment	Parts	296.69
Majors Construction	Construction	24,096.95
Marjorie Duysen	Refund	150.00
Martin Marietta Materials	Gravel	2,456.09

Andrew Lynn McGill	Computer Contract	350.00
Members 1st Credit Union	Payroll	150.00
Midland Power Cooperative	Utilities	35.02
Moffitt's	2020 Explorer Quantity 2	67,490.00
Mr. Fencing	Repair	6,650.00
Municipal Fire & Police Retirement	Payroll	25,071.51
Mutual Of Omaha	Payroll	454.08
Nikkel & Associates	Repair	1,479.00
Northwest Ag Systems	Emergency Debris Pickup	3,070.00
O'Halloran International	Parts	818.12
Optum-UHC Flex	Payroll	376.51
Pat Clemons Chevrolet	Parts	237.50
Penny Vossler	Services	350.00
Portable Pro	Portable Service	350.00
Powerplan	Parts	491.35
Pritchard Bros Plumbing	Repair	594.18
R & W Power	Supplies	81.95
Seth Janssen	Reimbursement	19.00
Sherrilltree	Equipment	405.80
Staples	Supplies	424.79
State Hygienic Laboratory	Lab Testing	1,319.00
State Of Iowa	Payroll	7,490.00
Storey Kenworthy	Office Supplies	292.79
Sunstrom Miller Press	Printing Services	196.60
Team Services	Testing-11th St Paving	6,497.99
Teledyne ISCO	Parts	2,773.00
Tim Hildreth Company	Maintenance	1,658.00
Tom Walters Company	Waste Removal	96.00
Total Choice Shipping	Lab Tests	52.28
Troop 93	Refund	75.00
Trinity Regional Medical Center	CPR Cards	28.00
USA Blue Book	Parts	521.58
Cellco Partnership	Wireless Service	584.72
Vision Bank	Payroll	35,731.98
Visionbank Of Iowa	Credit Card Payment	731.73
Walters Sanitary Service	Waste Removal	197.12
Walters Sanitary Service	Waste Removal	658.00
Tyler Wisecup	Lime Removal Project	20,000.00
Xerox Corporation	Copier Contract	58.14
Mackensie R Allen	Utility Billing Refund	104.88
Liana F Ansted	Utility Billing Refund	125.00
Tammy Ballard	Utility Billing Refund	90.35
Angelique R Boring	Utility Billing Refund	125.00
Kelly R Buck	Utility Billing Refund	125.00
Austin J Collins	Utility Billing Refund	80.73
Mark Coy	Utility Billing Refund	10.14
Shirley K Edwards	Utility Billing Refund	125.00
Briana Elliott	Utility Billing Refund	125.00
Lydia D Johnson	Utility Billing Refund	125.00
Ethan J Kain	Utility Billing Refund	125.00
Levi R Long	Utility Billing Refund	125.00
Nicole L Mallone	Utility Billing Refund	125.00
Nick C Mayberry	Utility Billing Refund	11.25
Lando McPherson	Utility Billing Refund	28.43
Deborah Mock	Utility Billing Refund	92.23
Amanda Orey	Utility Billing Refund	125.00
Tyler D Snyder	Utility Billing Refund	125.00

Chad Sorenson	Utility Billing Refund	92.23
TDVIB	Utility Billing Refund	125.00
Nick R Zellmer	Utility Billing Refund	125.00
Report Total		517,096.73

FUND	RECEIPTS	DISBURSEMENTS
General	213,412.08	87,890.57
Special	171,550.76	95,612.76
Hotel/Motel	0.00	0.00
Road Use Tax	179,807.76	51,500.98
Debt Service	12,294.84	0.00
Water Utility	333,102.23	86,634.50
Sewer Utility	331,667.49	38,898.99
Family Resource Center	7,016.67	1,448.72
Capital Project	602.17	38,147.99
Storm Water Utility	17,620.05	4,836.01
Expendable Trust	4,673.35	70.08
Agency Account	139,575.14	112,056.13

Ray moved; Piklapp seconded to approve the first reading of Ordinance 2264 to change the parking regulations on Monona Street and Crawford Street; Chapter 69, Section 69.13. Ayes: Moorman, Piklapp, Ray, Byrd, McGinn, and Stines. Nays: none.

Moorman moved; Piklapp seconded to go into closed session at 6:25 p.m. as authorized by Chapter 20 (Section 20.17(3) as amended) of the Code of Iowa for the Boone City Council to discuss strategy as to collective bargaining with the Fire Union. Ayes: Piklapp, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Ray moved; Stines seconded to come out of closed session at 6:39 p.m. Ayes: Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:39 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor