

STATEMENT OF COUNCIL PROCEEDINGS

September 8, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on September 8, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps and provided instructions to a Zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Absent: none.

Stecker moved; McGinn seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Skare updated the Council regarding the iHome Development, L.L.C. Real Estate Contract for 106 South Webster Street, Boone, Iowa (formerly known as Garfield School) and requested approval of the amendment to the contract. Ray moved; Byrd seconded to approve the amendment to the iHome Development, L.L.C. Real Estate Contract. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Elmquist advised that the City has received the assessments for Drainage District #137 repairs. The small assessments total is \$1,669.61 and are due by September 30, 2020. In addition, we received two (2) larger assessments that total \$63,588.31, these assessments can be either paid by September 30, 2020 or the City can enter into an installment plan with the County and incur a 6% interest charge. Elmquist advised the Council of the Storm Water cash balance and suggested to pay the large assessment in full and repay the fund over three (3) years. Council had no objection to paying the assessments in full and repaying the cash balance over the three (3) years.

Elmquist informed the Council that the State's revenue projection for the City of Boone is up by 8% for the current fiscal year compared to last year. Elmquist advised to proceed with caution since the State does reconcile the previous year's payments in November, and it could result in reduced payments for the second half of this fiscal year.

Elmquist stated that the first Hotel/Motel payment that reflexes the start of COVID-19 has been received in the amount of \$15,451.00. This is positive since her initial revised estimates projected receiving zero dollars for this quarter and a reduction of 25% for the remaining three (3) quarters.

Rouse advised the Council that the first round of storm cleanup has been completed, at a cost of \$86,257.00 to date. Rouse stated that the mowing and weed eating is not being done at this time and the parks are still closed in order to focus on storm cleanup.

Scott presented the Department of Transportation, Change Order Number One (1) for the 11th Street Paving Project in the amount of \$72,000.00 to change from PCC pavement with dowel bars to HMA. Ray moved; Piklapp seconded to approve Change Order Number One (1) for the 11th Street Paving Project in the amount of \$72,000.00. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Ray moved; Stines seconded to approve the Certificate of Completion on the Park Avenue Lift Station Project. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Ray moved; Piklapp seconded to approve Resolution 2801 approving the execution of a Professional Services Agreement for the Water Treatment Plant Flow Meter Replacement Project with Short Elliott Hendrickson, Inc. (SEH) for \$12,000.00. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Byrd moved; Piklapp seconded to approve the Fireworks Permit for the IMCA Super Nationals. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Wiebold presented the Boone Police Officer's Civil Service List: Clayton Dale, John Fletcher, Scott Hauptmann, Mason Highland, Andrew Hull, Joseph McNeill, Austin Oetting, and Kaden Sherrard. Ray moved; Stines seconded to approve the Civil Service List as presented. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Stines moved; McGinn seconded to approve the request from Wreaths Across America to stand out and wave flags on Friday September 11, 2020 at 8:46 a.m. and 9:03 a.m. for one (1) minutes to remember 9/11 anniversary. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Skare advised that the CEBO and Fire Union negotiations will begin this fall.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for L&M Gas & Grocery, Inc. 4) Alcohol License renewal for Toby K's Hideaway. 5) Resolution 2800 requesting reimbursement from the Iowa COVID-19 Government Relief Fund. 6) Resolution 2802 approving the vacation and conveyance of a portion of public right-of-way between 1514 Union Street and 1521 Garst Avenue, Boone, Iowa. 7) Resolution 2803 approving a wage increase for Steve Naeve for \$28.00 per hour effective September 1, 2020. 8) Resolution authorizing Pay Request 2 for \$456,198.77 to Manatt's, Inc. for work completed on the 11th Street Resurfacing with Milling Project. 9) Resolution 2805 approving salary and benefits for Emma Slight, Accounts Payable/Payroll Specialist at \$16.00 per hour effective September 21, 2020. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

A & E Millwright & Repair	VLR Blowers	28,234.15
Access Systems Leasing	Copier Contract	159.57
Access Systems Leasing	Copier Contract	199.62
Aflac	Payroll	66.19
Ahlers & Cooney PC	Legal Services	762.50
Alliant Energy	Utilities	4,871.92
Alliant Energy	Utilities	1,177.38
Alliant Energy	Utilities	6,417.80
Allstate Benefit Group	Payroll	357.20
Amazon Capital Services Inc	Training/Equipment	607.40
Amazon.Com	Library Materials	730.14
Ames Hydraulics	Repairs	143.59
Arnold Motor Supply	Parts/Supplies	2,704.05
Arnold Motor Supply	Parts/Supplies	29.75
Ascap	Music License	367.26
Bernie Lowe & Associates	411 Medical	78.82
Bomgaars	Supplies	1,297.07
Boone Ace Hardware	Supplies	246.21
Boone Bank & Trust Payroll	Payroll	608.52
Boone Chamber Of Commerce	Supplies	20.00
Boone County Auditor	Dispatcher Service	61,461.21
Boone County Landfill	FY 2021 Assessment	5,275.42
Boone County Treasurer	Property Taxes	540.00
Boone Pioneer Citizens	Human Service Grant	5,000.00
Brown Supply	Parts	264.00
Boone Rental/Capital City	Parts	372.26
CCD Yard Services	Lawn Care	100.00
Scott D Smith	Mowing	540.00
Central IA Ready Mix	Concrete	10,632.25
Centurylink	Phone Line	105.06

Change	Postage	44.06
Chase	Supplies	142.39
Chem-Sult Inc	Chemicals	6,867.85
Christopher Truckenmiller	Band Services	400.00
Cintas Corporation	Supplies	282.69
City Of Boone	Utilities	28.10
City Of Boone	Utilities	376.56
Collection Services Center	Payroll	563.68
D & J Complete Tree Service	Storm Cleanup	16,585.00
Daniel Hare	Homebase IA Incentive	2,000.00
Daniel Scott	Car Allowance	250.00
Delta Dental Of Iowa	Payroll	456.80
Dick's Fire Extinguisher Service	Annual Inspection/Maintenance	79.00
E5 Group LLC	Phone Repair	150.00
Edward Higgins	Car Allowance	250.00
EMC Insurance Company	Deductible Liability Claim	250.00
Farnham Aviation Services	FBO/Reimbursement	4,387.77
Forterra Pipe & Precast	Repair	630.00
Fox Engineering	Engineering	14,000.00
Galls Parent Holding LLC	Clothing Allowance	48.00
Graymont Western Lime Inc	Chemicals	8,538.75
Hach Company	Chemicals	400.30
Hawkins Water Treatment Group	Chemicals	4,602.53
Iowa Dept Transportation	Signs	673.50
Iowa One Call	Locates	244.40
ICMA Retirement Trust 457	Payroll	1,599.55
Infobunker LLC	Internet Service	176.00
Ingram Book Company	Library Materials	1,775.97
IPERS	Payroll	15,758.54
James Weaver	Homebase IA Incentive	2,000.00
Jamie Kelley	Library Programs	125.00
Jared Thuney	Refund	67.54
Jason Kollum	Library Programs	245.00
Jeff Blair	Training Reimbursement	93.88
Jet Drain Service	Storm Cleanup	16,285.00
Jim Robbins PC	Legal Services	6,450.48
Jim Robbins PC	Expense Reimbursement	100.00
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Junior Library Guild	Library Materials	52.65
Kari Frost	Supplies Reimbursement	15.25
Keltek Incorporated	Equipment	160.01
Keystone Laboratories Inc	Lab Testing	457.20
Kim Meimann	Lawn Care	216.00
Kimball Midwest	Shop Supplies	466.17
Kruck Plumbing & Heating	Repairs	2,440.00
Lowe's Home Center	Materials	501.20
Manatts	Construction-11th St Paving	456,198.77
Martins Flag Company	Flags	398.66
Andrew Lynn McGill	Computer Services	112.50
Andrew Lynn McGill	Computer Service Contracts	1,350.00
Medtrak Services	411 Prescriptions	1,184.31
Members 1st Credit Union	Payroll	150.00
Menards-Ames	Parts	49.98
Michael Wilson	Refund Utility Overpayment	19.43
Michelle Thorn	Refund Utility Overpayment	42.13
Midland Power Cooperative	Utilities	34.91

Midwest Liquid Systems Inc	Fuel Cards	509.01
Moffitt's Inc	Repair	1,504.33
Paul & Kelley Molitor	Storm Cleanup	32,045.00
MRL Enterprises	Refund-Utility Overpayment	22.07
Municipal Emergency Services	Training Supplies	200.65
Municipal Fire & Police Retirement	Payroll	24,258.03
Mutual Of Omaha	Insurance Premium	271.14
Mutual Of Omaha	Payroll	442.82
Northwest Ag Systems, Inc	Storm Cleanup	5,857.50
Oclc Online Computer Library	Library Subscription	685.30
Janice E Baer	Annual Certification-Radar Gun	82.00
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	222.85
Optum-UHC Flex	Payroll	80.19
Optum-UHC Flex	Payroll	820.46
Overdrive	Library Materials	2,516.98
Pitney Bowes Inc	Supplies	169.98
Powerplan	Repairs	2,080.06
Preferred Pest Management	Pest Control	62.00
Pritchard Bros Plumbing	Repairs	8,174.38
Quality One	Custodial Services	1,825.00
Staples Inc	Supplies	45.46
R & W Power	Chainsaw/Supplies	1,116.78
Todd Rasmussen	Green Space Band Shelter	1,500.00
Reliant Fire Apparatus Inc	Mounting Plate	117.34
Rockmount Research & Alloys	Equipment	356.31
Scenic Valley Mowing	Mowing	3,990.00
Short Elliott Hendrickson Inc	Repairs	27,222.48
Speer Financial Inc	FY 2019 Continuing Disclosure	380.00
Kenli Lawn Care Inc	Greenspace Over-seeding	105.00
Staples Inc	Supplies	186.64
State Hygienic Laboratory	Lab Testing	748.00
State Library Of Iowa	Library Materials	62.00
State Of Iowa	Payroll	7,857.00
Storey Kenworthy	Cleaning Supplies	11.16
B2wins	Library Programs	325.00
Team Services Inc	Testing-11th St Paving Project	5,758.44
The Northway Corporation	Rehab Well #20	15,723.75
Tom Walters Company	Waste Removal	20.00
VAG USA LLC	Repairs-Lime Slaker	1,435.03
Van-Wall Equipment Inc	Repairs-Tractor	2,988.79
Cellco Partnership	Wireless Service	1,939.92
Vessco Inc	Parts-High Service Pump	5,214.95
Vision Bank	Payroll	37,659.18
Wal Mart	Supplies	178.14
Walters Sanitary Service Inc	Waste Removal	59.61
Walters Sanitary Service Inc	Waste Removal	655.62
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,968.46
Tyler Wisecup	Lime Removal	25,000.00
Tyler Wisecup	Storm Cleanup	16,445.00
Tyler Wisecup	Lime Removal	25,000.00
Xerox Corporation	Copier Ink	58.14
Brian M Bingaman	Utility Refund	75.68
Phil Bloomquist	Utility Refund	75.00
T D Blunk	Utility Refund	67.33
Tacie E Blunk	Utility Refund	78.64

Mike And Dora Burma	Utility Refund	14.05
Catalino Garcia Vidals	Utility Refund	16.41
Breanna Hughes	Utility Refund	125.00
Iowa Home Builders	Utility Refund	105.93
K Masonry LLC	Utility Refund	125.00
Edward Kruse	Utility Refund	125.00
Jeff & Brandie Lee	Utility Refund	75.00
MRL Enterprises	Utility Refund	73.04
Bryan C Mueller	Utility Refund	31.75
Luis M Ramirez	Utility Refund	68.58
Dylan J Ryder	Utility Refund	94.43
Michael Schminke	Utility Refund	125.00
Jan L Searcy	Utility Refund	96.90
Patrick M Shanahan	Utility Refund	97.61
James T Shank	Utility Refund	125.00
Taylor Starman	Utility Refund	125.00
Joshua P Stover	Utility Refund	125.00
Haley R Thanupakorn	Utility Refund	67.15
Samantha M Tietjens	Utility Refund	54.37
Tabatha J Wegner-Mendoza	Utility Refund	77.03
Report Total		973,098.70

FUND	DISBURSEMENTS
General	150,283.79
Special	96,532.92
Hotel/Motel	0.00
Road Use Tax	25,130.03
Debt Service	0.00
Water Utility	55,685.92
Sewer Utility	48,257.19
Family Resource Center	3,441.32
Capital Project	555,114.59
Storm Water Utility	10,052.72
Expendable Trust	5,582.00
Agency Account	23,018.22

Moorman moved; Byrd seconded to approve the second reading of Ordinance 2262 to allow the City of Boone to adjust the Water Drainage Utility Rate from \$1.95 to \$3.00; Chapter 100.05(7). Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Piklapp moved; Byrd seconded to approve the second reading of Ordinance 2263 to allow the City of Boone to establish additional parking regulations and stop sign locations; Code Section §69.08 and §65.02. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Byrd moved; Stines seconded to approve the third reading of Ordinance 2261 to allow the City of Boone to modify the Human Service Committee tenure provision and provide for an appeal process for any entity denied funding; Code Section §28.03 and §28.07(4). Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Ray moved; McGinn seconded to adopt Ordinance 2261 to allow the City of Boone to modify the Human Service Committee tenure provision and provide for an appeal process for any entity denied funding; Code Section §28.03 and §28.07(4). Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Moorman stated the 8th and Story Street Green Space Project is complete; Spring Green has raked and over-seeded and they will be kept on retainer for a couple of years. Moorman thanked all the volunteers who helped with the project.

Piklapp moved; McGinn seconded to go into closed session at 6:53 p.m. pursuant to Iowa Code Section §21.5(1)(c) to discuss strategy with counsel in a matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City of Boone in that litigation. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Ray moved; Piklapp seconded to come out of closed session at 7:19 p.m. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Moorman moved, Stines seconded to go into closed session at 7:20 p.m. (No roll called)

Ray moved; Stines seconded to go into closed session at 7:21 p.m. pursuant to Iowa Code Section §21.5(1)(c) to discuss strategy with counsel in a matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City of Boone in that litigation and pursuant to Iowa Code Section §21.5(1)(j) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the City of Boone would have to pay for that property. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Ray moved; Stines seconded to come out of closed session at 8:00 p.m. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 8:00 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor