

## STATEMENT OF COUNCIL PROCEEDINGS

June 1, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on June 1, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City provided instructions to a zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, McGinn, Moorman, Ray. By phone: Stines, Piklapp, Stecker. Absent: none.

McGinn moved; Moorman seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Marshall Moore.

Doug Enabnit addressed the Council regarding the removal of honey bees from the City Nuisance Ordinance 55.18 list. Enabnit presented a list of benefits to beekeeping, explained that beekeeping is expensive to get started, and that he would not expect many people to get involved. Enabnit stated he is looking to have only one (1) hive and use it as an educational tool for his children. An entomologist with Iowa State University advised that a good number of hives per residential area would be two (2) hives per half acre and could increase by one (1) for every quarter acre thereafter. Rouse stated that due to the time that the City sprays for mosquitoes there is no concern for the bees as they would already be back in their hive. Robbins advised that in addition to removing the honey bees from the Nuisance Ordinance the Zoning Ordinance should include specifics on where we will allow beehives. Byrd moved; Moorman seconded to remove the honey bees from the Nuisance Ordinance and to direct staff to draft an ordinance specifying number of hives and zoning areas where beekeeping will be allowed. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of the sale of 1522 14<sup>th</sup> Street, Boone, Iowa. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of a Community Development and Housing Needs Assessment. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Ray moved; McGinn seconded to approve Resolution 2788 approving a Community Development and Housing Needs Assessment as a planning tool for the Community. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing to consider the submission of an application for a Community Development Block Grant (CDBG) for improvements to the City's Wastewater Treatment Facility to implement a wastewater disinfection process. Mayor Slight read the public announcement as follows:

- The need for the proposed Boone Wastewater Treatment Disinfection Project is to provide a disinfection process to the overall treatment of the City's wastewater effluent. The proposed changes are mandated by the Iowa Department of Natural Resources for issuance of a new NPDES Permit.
- The project will be funded with a combination of CDBG funds and City cash reserves set aside over past budgets for this project. It is estimated that total project costs will be \$1,465,000.00.

- The grant application will be submitted to the Iowa Economic Development Authority no later than July 1, 2020 at midnight.
- The City is requesting \$600,000.00 in CDBG funds for the proposed project.
- The project will result in a City-wide benefit and based on a survey conducted in October 2018, 51.15% of the residents living in the community are of low-and-moderate income.
- The proposed project activities will take place at the City's Wastewater Treatment Facility.
- The proposed project will not result in the displacement or relocation of any persons or businesses.
- No persons will be displaced by the proposed project.
- The nature of the proposed project involves the construction of disinfections systems including a UV disinfection unit, related channel, piping, and electrical controls.

Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Ray moved; Byrd seconded to approve Resolution 2790 endorsing an application for Community Development Block Grant Funds in the amount of \$600,000.00. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Ray moved; McGinn seconded to approve a parade permit application from the Boone Community School for June 13, 2020 from 4:15 p.m. to 5:00 p.m. for a parade starting at the racetrack, down Story Street, turning left at 7<sup>th</sup> Street, and ending at the Goeppinger field parking lot. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Skare presented the delinquent water bill totals for past several months and asked for the Council's direction on when they would like to resume shut-offs. Council stated that water shut-offs will resume in July and to give customers notice with this month's billing. Ray moved; Byrd second to begin water shut-offs in July with a notice sent in June to customers giving them time to get caught up and make arrangements. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Ray moved; Byrd seconded to approve Resolution 2791 authorizing the City Clerk/Finance Officer to make the appropriate interfund transfers with the exception of the \$40,000.00 Boulder's Inn transfer from Hotel/Motel to General Fund. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Rouse thanked the Council for the city shed remodel and stated that work is being completed on the apron approach. Rouse updated the Council on the citywide cleanup, the delivery of benches and trash receptacles at the Greenspace, and placement of the downtown flowerpots.

Ray moved; McGinn seconded to approve Resolution 2789 committing matching funds for a Community Development Block Grant Application. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Skare presented a proposal for the reconstruction of the front steps at City Hall and requested the funds that were originally budgeted for plumbing be reallocated to the steps since we were able to get the plumbing done in the current year. In addition, Skare proposed replacing the side front doors of City Hall that enter into the basement bathrooms with limestone or brick. Moorman moved; McGinn seconded to approve the

reallocation of Fiscal Year 2021 Local Option Sales Tax (LOST) Budget to cover the reconstruction of the front steps and using limestone to replace the side doors of City Hall. Ayes: Stines, Moorman, Pklapp, Ray, Byrd, and McGinn. Abstain: Stecker. Nays: none.

Skare stated that City Hall has had ninety-two (92) visitors in the last two (2) weeks since City Hall reopened.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Byrd moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Cigarette/Tobacco Permits for: Casey's General Store #24, Casey's General Store #2, Fareway, Hy-Vee, Inc., L&M, Short Stop, Walgreens, Dollar General, Casey's General Store #3251, World Liquor and Tobacco, Flashmart #104, and Flashmart #105. 4) Resolution 2785 authorizing the sale of real estate and issuance of a Quit Claim Deed, for 1544 14<sup>th</sup> Street, Boone, Iowa to Graeve Train, Inc. 5) Resolution 2786 approving Fiscal Year 2021 salary increases for full-time non-union, department heads, and part-time employees by 2% commencing July 1, 2020. 6) Resolution 2787 approving new full-time Police Officer Marshall Moore to fill a vacant position at a salary of \$3,824.25 per month. 7) Reappointment of John Wassenaar to the Planning and Zoning Commission for a five (5) year term expiring June 30, 2025. 8) Reappointment of Gary Nystrom to the Planning and Zoning Commission for a five (5) year term expiring June 30, 2025. 9) Reappointment of Rich Sterns to the Planning and Zoning Commission for a five (5) year term expiring June 30, 2025. Ayes: Moorman, Pklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

John H Ellison	Ammo	200.00
A & E Millwright & Repair	Repairs	13,944.65
Access Systems Leasing	Copier Agreement	159.57
Access Systems Leasing	Copier Agreement	192.29
Aflac	Payroll	66.19
Alliant Energy	Utilities	3,094.47
Alliant Energy	Utilities	1,355.64
Alliant Energy	Utilities	6,341.22
Allstate Benefit Group	Payroll	357.20
Amazon Capital Services Inc	Supplies	195.06
Amazon.Com	Library Materials	258.85
Amy Roden	Utility Billing Refund	65.07
Bernie Lowe & Associates Inc	Medical	30.66
Bill Gebhart Projects	Marketing Services	3,200.00
Bill Gebhart Projects	Library Program	656.11
Bomgaars	Supplies	118.53
Boone Ace Hardware	Supplies	192.64
Boone Bank & Trust	Utility Billing Refund	408.29
Boone Bank & Trust	Payroll	752.27
Boone County Auditor	Dispatch Services	63,372.25
Boone County Landfill	FY 2020 Assessment	5,275.41
Boone County Treasurer	Lime Disposal Clean Up	244.79
Boone Hardware	Supplies	13.51
Gatehouse Media Iowa	Publications	512.46
Gatehouse Media Iowa	Publications	369.04
Border States Industries	Electrical Supplies	49.22
Brent Grove	Services	160.00
Brown Electric	Repairs	3,304.73
Brown Supply Co	Parts	733.78
Cahoy Pump Service Inc	Well Repairs	3,811.00
CCD Yard Services	Lawn Services	200.00
Gale/Cengage Learning	Library Materials	30.39

Scott D Smith	Mowing Services	630.00
Central Iowa Distributing	Supplies	655.00
Central Iowa Truck Repair	Repairs	160.94
Christopher Truckenmiller	Band Services	400.00
City Of Boone	Utilities	29.44
City Of Boone	Utilities	261.81
Collection Services Center	Payroll	563.68
Converse Conditioned Air Inc	Inspection	180.00
Culligan Of Boone	Lab Testing	63.10
Daniel Scott	Car Allowance	250.00
Delta Dental Of Iowa	Insurance Premium	6.88
Delta Dental Of Iowa	Payroll	415.68
Des Moines Register	Annual Subscription	498.99
Devon O'Tool	Utility Billing Refund	244.76
Edward Higgins	Car Allowance	250.00
Fareway Stores Inc	Hand Sanitizer	36.90
Farnham Aviation Services LLC	FBO Contract/Reimbursement	4,713.15
Graymont Western Lime Inc	Chemicals	4,342.80
Iowa One Call	Locates	256.70
ICMA Retirement Trust 457	Payroll	1,633.92
Ingram Book Company	Library Materials	2,474.60
International Code Council Inc	Training Materials	69.00
IPERS	Payroll	15,314.48
Itsavvy LLC	Computer Equipment	3,200.00
Jim Beaver	Building Permit Refund	33.00
Jim Robbins PC	Legal Services	6,324.00
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Keystone Laboratories Inc	Lab Testing	221.60
Bradley J Kleinwolterink	City Shed Apron Approach	32,001.84
Andrew Lynn McGill	Computer Service Contract	1,000.00
Medtrak Services	411 Prescriptions	1,995.25
Members 1st Community Credit Union	Payroll	160.00
Menards	Parts	57.98
Midland Power Cooperative	Utilities	33.78
Moody's Investors Services	Moody's Rating	13,000.00
Morse Equipment Co LLC	Oil	373.15
Municipal Fire & Police Retirement	Payroll	24,167.44
Mutual Of Omaha	Insurance Premium	272.58
Mutual Of Omaha	Payroll	445.32
Nikkel & Associates Inc	Beacon Repairs	2,255.62
Northern Safety Co	Supplies	101.26
O'Halloran International	Dump Truck	181,888.00
OCLC Online Computer Library	Library Subscription	685.30
Clarence Ole Hadaway	Plumbing Repairs	650.00
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	222.85
Optum	Payroll	127.07
Schaffer Publications Inc	Annual Periodical Subscription	2,009.00
Preferred Pest Management	Pest Control	62.00
PRS Inc	Safety Equipment	249.00
R & W Power	Supplies	109.51
Raco Manufacturing & Engineering Co	Alarm System Contract	1,295.00
Scenic Valley Mowing LLC	Mowing Services	3,990.00
Sheldon Hardesty	Utility Billing Refund	43.00
Staples Inc	Office Supplies	149.06
State Hygienic Laboratory	Lab Testing	2,381.00

State Of Iowa	Payroll	7,649.00
Tac10 Inc	Annual Tac10 Renewal	5,638.00
TK Concrete Inc	Construction	10,813.32
Tom Walters Company	Waste Removal	20.00
UMB Bank	Bond Payment	292,557.50
UMB Bank	Bond Payment	288,964.25
UMB Bank	Bond Payment	288,656.25
UMB Bank	Bond Payment	361,036.25
UMB Bank	Bind Payment	706,675.00
UMB Bank	Bond Fees	500.00
Cellco Partnership	Wireless Services	1,099.38
Vision Bank	Returned Check	20.00
Vision Bank	Payroll	36,791.52
Wal Mart	Supplies	118.06
Walters Sanitary Service Inc	Waste Removal	59.61
Walters Sanitary Service Inc	Waste Removal	375.00
Westrum Leak Detection Inc	Leak Detection Survey	4,100.00
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,994.24
Winning Solutions Inc	Leak Protection Programming	225.00
YSI Incorporated	Parts	779.06
Aquib Ali	Utility Deposit Refund	125.00
Leanne Allen	Utility Deposit Refund	49.44
Lou Anderson	Utility Deposit Refund	75.00
Kerry A Ballantyne	Utility Deposit Refund	125.00
Douglas Barnes	Utility Deposit Refund	75.00
Lucas I Bricker	Utility Deposit Refund	125.00
John Daniels	Utility Deposit Refund	75.00
Laura Franklin	Utility Deposit Refund	41.76
Cody Gibson	Utility Deposit Refund	88.67
William J Goldy	Utility Deposit Refund	125.00
Dillon J Hilsabeck	Utility Deposit Refund	97.75
Homebuyers Incorporated	Utility Deposit Refund	105.93
April D Larson	Utility Deposit Refund	125.00
Gina McAndrews	Utility Deposit Refund	105.93
Lisa F Murray	Utility Deposit Refund	125.00
Brittney N Osmundson	Utility Deposit Refund	125.00
Hunter A Sobolik	Utility Deposit Refund	125.00
Dorothy J Tellinghuisen	Utility Deposit Refund	125.00
VME Group LLC	Utility Deposit Refund	26.36
Paid Total		2,433,508.01
FUND	DISBURSEMENTS	
General		141,439.61
Special		8,475.41
Hotel/Motel		0.00
Road Use Tax		74,270.09
Debt Service		955,750.00
Water Utility		151,647.37
Sewer Utility		1,028,943.66
Family Resource Center		2,024.39
Capital Project		42,815.16
Storm Water Utility		2,679.54
Expendable Trust		1,006.03
Agency Account		24,456.75

Moorman updated the Council on the 8<sup>th</sup> and Story Street Green Space.

There being no further business to come before the Council the meeting was adjourned at 6:38 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor