

## STATEMENT OF COUNCIL PROCEEDINGS

May 18, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 18, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps in keeping the Council Chambers to ten (10) or less individuals and provided instructions to a zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, McGinn, Piklapp, Ray. By phone: Stines, Stecker. Absent: Moorman.

Piklapp moved; McGinn seconded to approve the agenda as presented. Ayes: McGinn, Stines, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Dr. Brad Manard, Superintendent of Boone Community School District, and Eric Beron, Architect with DLR Group, addressed the Council via zoom. In addition Dr. Brian Mehlhaus and Jeremy Pritchard of the Boone Community School District Board of Education were present.

Moorman joined the meeting at 6:09 p.m.

Mr. Beron presented a conceptual proposal for an early childhood center including maps for zoning, utilities, original and proposed concept of approximately twenty (20) acres of land, a 69,000 square foot school, future athletic center, three options for a roadway system, and a tentative schedule.

Dr. Manard advised that the School is getting ready to purchase the land, as there is concern with limited available land on the south side of town. Dr. Manard read aloud a letter from the Board of Education stating that they are requesting the City to agree to Roadway Option #1.

Scott advised on the cost and timeframe of the three (3) options:

Option #1: \$5 million with construction taking five years

Option #2: \$2.5 million with construction taking three to four years

Option #3: Is cost prohibited with an approximate cost of \$6 million

Scott voiced his concerns with the sanitary sewer extension the School has proposed, and stated that the lift station on Corporal Snedden Drive is not large enough to service this proposed expansion.

Dr. Mehlhaus addressed the Council and clarified that the school would be purchasing the land needed for the road, with the exception of the land off of Corporal Snedden Drive; however, they have not spoken to the landowners yet. Scott advised that this information would affect his previously stated estimates.

Skare stated that the City has contacted an Engineering Firm that has a Certified Planner on staff and received a quote for \$21,500.00 for the Planner to review the plans.

Ray voiced his concerns regarding the cost of the project, as well as, the unknowns regarding the economy. Ray stated that he would be interested in seeing a study done by the Certified Planner and requested that the School share in the cost. Dr. Mehlhaus suggested the City submit a proposal for the Board to discuss. Skare stated he was thinking a 50/50 split and he could get the proposal ready this week.

Pritchard had concerns with the five (5) year construction timeline and asked if the City could move up the 425 feet to get to the school.

The Council discussed that if they were to go with Option #2, the landowners need to be contacted. Stecker requested that a letter be sent to the landowners advising that this is being discussed.

The Council discussed the Human Service Grant appropriations as recommended by the Human Service Committee and concerns regarding potential financial issues that may arise from the COVID-19 Pandemic. Piklapp moved; Byrd seconded to award the Human Service Grant appropriations as presented, with a comment in the award letter that the January payment will be subject to reduction based on the funding ability. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of the sale of 1528 Benton Street, Boone, Iowa. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of the proposed Fiscal Year 2020 Budget Amendments. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Byrd moved; McGinn seconded to set a public hearing for June 1, 2020 at 6:00 p.m. for the consideration of the sale of 1522 14<sup>th</sup> Street, Boone, Iowa. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

McGinn moved; Piklapp seconded to set a public hearing for June 1, 2020 at 6:00 p.m. for the consideration of a Community Development and Housing Needs Assessment. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Ray moved; Moorman seconded to set a public hearing for June 1, 2020 at 6:00 p.m. to consider the submission of an application for a Community Development Block Grant for improvements to the City's Wastewater Treatment Facility to implement a wastewater disinfection process. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Piklapp clarified that the street closure request submitted by the Boone Farmers Market is for one (1) block. Piklapp added that the Boone Farmers Market Representatives are looking for direction from the City regarding the ability to have the Farmers Market and if there were any additional requirements from the City above what the Governor is requiring. The Council had no issues with the Farmers Market moving forward following the Governors guidelines.

Elmquist presented an amendment to the current Section 125 Flex Benefit Plan for City employees, that allows for participating employees to be reimbursed for certain over-the-counter medications. The amendment is a result of the recently passed Cares Act.

Elmquist noted an additional amendment to the Fiscal Year 2020 Budget Amendment to cover the recent sale of General Obligation Refinancing Bond.

Rouse gave several updates for the Public Works Department including the delivery of a new dump truck, and the pouring of the apron at the City shed. Rouse advised that the weather for mosquito spraying needs to be around 70 degrees and Covid-19 is delaying the calibration of the equipment.

Scott advised that the 11<sup>th</sup> Street paving project will begin June 8, 2020.

Adams stated that the new fire truck is on schedule for an end of June delivery.

Skare updated the Council on several demolitions, and stated that David Ades is working with the east trailer park on improvements.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 2779 approving the Fiscal Year 2020 Budget Amendments. 4) Resolution 2780 authorizing the sale of real estate and issuance of a Quit Claim Deed for 1528 Benton Street, Boone, Iowa to Taylor Tidgren. 5) Resolution 2781 appointing UMB Bank, of West Des Moines, Iowa to serve as Paying Agent, Bond Registrar, and Transfer Agent and authorizing the execution of an agreement. 6) Resolution 2782 authorizing and providing for the issuance of \$2,980,000 General Obligation Refunding Bonds, Series 2020. 7) Resolution 2783 authorizing the amendment to the City of Boone's Section 125 Flex Benefit Plan for the purpose of reflecting the additions provided through the Cares Act. 8) Resolution 2784 approving and authorizing the execution of an addendum to the Boone Police Union Contract. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

3E Electrical Engineering	Electrical Supplies	4,703.22
A & M Laundry Inc	Supplies	57.02
Acme Electric Motor Inc	Disinfectant Sprayer	399.00
Aflac	Payroll	66.19
Ahlers & Cooney Pc	Legal Services	437.50
Alliant Energy	Utilities	487.87
Alliant Energy	Utilities	54,210.67
Allstate Benefit Group	Payroll	357.21
Amazon Capital Services Inc	Computer Supplies	89.97
American Legion Post #56	Flag	180.25
American Red Cross	Swim Lesson Fee	975.00
Boone Fitness LLC	Payroll	70.60
Arnold Motor Supply	Battery	198.05
Arnold Motor Supply	Supplies	929.88
Bike World Ames	Patrol Bike Repairs	131.46
Bomgaars	Supplies	50.26
Boone Ace Hardware	Supplies	82.18
Boone Area Humane Society	Contract Services	6,477.33
Boone Bank & Trust	Payroll	752.27
Boone County Hospital	Tests	173.07
Boone County Recorder	Recording Fees	29.00
Boone Hardware	Supplies	240.23
Bradley Rholl	Reimbursement	19.00
Brown Electric	Repairs	518.50
Brown Supply Co	Parts	1,757.67
Builders First Source	Materials	408.14
C.J. Cooper & Associates	Tests	140.00
CCD Yard Services	Lawn Services	280.00
CDS Global	Monthly Processing	2,279.94
CDS Global	Postage	1,958.59
Central Iowa Building Supply	Materials	143.44
Central Iowa Distributing	Supplies	324.00
Central Iowa Ready Mix	Materials	6,622.50
Centurylink	Phone Line	588.26
Cintas Corporation	Supplies	108.94
Cody Bunning	Reimbursement	2,452.00
Collection Services Center	Payroll	563.68
Department Of Inspections & Appeals	Food Service License	150.00
Ecolab Inc	Pest Control	99.06
Elizabeth Larson	Utility Billing Refund	123.00

Two Rivers Insurance Co Inc	Insurance Premium	118,159.74
Cox Tires Inc	Tires	430.00
Cox Tires Inc	Tires	834.25
Forterra Pipe & Precast	Parts	490.00
Fox Engineering	UV Design	9,600.00
Galls Parent Holding LLC	Badges	390.00
Graymont Western Lime Inc	Chemicals	4,316.10
Grimes Asphalt & Paving Corp.	Cold Patch	1,013.24
Hach Company	Supplies	453.80
Hamilton Redi-Mix	Concrete	639.50
Hawkins Water Treatment Group	Chemicals	8,300.61
Iowa State University	Financial Analysis	5,000.00
ICMA Retirement Trust 457	Payroll	1,618.76
Infobunker LLC	Internet Service	141.00
Infomax Office Systems Inc	Printing Contract	678.72
Inland Truck Parts & Service	Parts	1,749.40
IPERS	Payroll	14,850.96
Jodi L Goben	Utility Billing Refund	1,173.29
Kendall Hilsabeck	Reimbursement	19.00
Keystone Laboratories Inc	Lab Testing	235.60
Bradley J Kleinwolterink	City Shed Apron	45,770.40
Kruck Plumbing & Heating	City Hall Plumbing	48,306.14
Riverfront Broadcasting Of Iowa	Broadcasting	366.18
La Crosse Forage & Turf Seed	Grass Seed	610.50
Lisa Gute	Shelter House Rental Refund	150.00
Trans Iowa Equipment	Parts	2,051.28
Martin Marietta Materials	Gravel	5,466.99
Medtrak Services	411 Prescriptions	1,158.67
Members 1st Community Credit Union	Payroll	160.00
Midwest Quality Wholesale	Cleaning Supplies	210.66
Municipal Emergency Services	Sensors	363.68
Municipal Fire & Police Retirement	Payroll	22,514.87
Municipal Supply Co	Parts	301.65
Mutual Of Omaha	Payroll	445.33
Northwest Ag Systems, Inc	Metal Fabrication	4,675.00
O'Reilly Automotive Stores Inc	Supplies	28.27
Optum	Payroll	208.33
Petroleum Marketers Mutual Insurance	Underground Tank Insurance	1,935.00
Philip L Ascheman PhD	Evaluation	360.00
Pritchard Bros Plumbing	Parts	15.95
Quick Oil Co	Propane	3,404.61
R & W Power	Weed eater	579.97
R & W Power	Hose Adapter	19.90
Reese Electric	Repairs	1,441.55
Seth Janssen	Reimbursement	19.00
Shane Lovig	Reimbursement	264.00
Kenli Lawn Care Inc	Lawn Services	318.30
Staples Inc	Office Supplies	69.63
State Of Iowa	Payroll	7,009.00
Storey Kenworthy	Office Supplies	169.22
Story County Treasurer	Drug Task Force	1,310.51
J & J Restaurants LLC	Supplies	104.96

Tim Hildreth Company Inc	Boiler Service	776.00
Tom Walters Company	Waste Removal	96.00
Total Choice Shipping	Postage	22.63
Treasurer/State Of Iowa	Water Excise Tax	9,071.00
Treasurer/State Of Iowa	Sales Tax	2,195.00
Tri-West Development	Tax Rebate	1,137.20
Van Diest Supply Company	Weed Control	707.78
Cellco Partnership	Wireless Services	592.06
Vision Bank	Payroll	33,756.94
Visionbank Of Iowa	Credit Card Charges	1,587.79
VWR International Inc	Motor Cartridge	242.88
Walters Sanitary Service Inc	Waste Removal	327.12
Walters Sanitary Service Inc	Waste Removal	256.62
Paid Total		460,307.49

FUND	RECEIPTS	DISBURSEMENTS
General	1,313,663.22	76,788.76
Special	322,473.45	12,916.82
Hotel/Motel	0.00	0.00
Road Use Tax	147,451.57	46,701.87
Debt Service	119,987.26	0.00
Water Utility	195,914.99	67,053.08
Sewer Utility	209,616.53	35,714.91
Family Resource Center	7,509.08	223.54
Capital Project	16,036.61	100,407.39
Storm Water Utility	15,703.12	5,342.98
Expendable Trust	1,670.00	7,318.10
Agency Account	884,836.90	107,840.04

Moorman stated that the 8<sup>th</sup> and Story Street Green Space will be reseeded.

There being no further business to come before the Council the meeting was adjourned at 7:19 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor