

STATEMENT OF COUNCIL PROCEEDINGS

April 20, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 20, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps in keeping the Council Chambers to ten (10) or less individuals and provided instructions to a zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, Ray. By phone: McGinn, Stines, Moorman, Piklapp, and Stecker. Absent: none.

Piklapp moved; Byrd seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing on the matter of the issuance of not to exceed \$3,100,000.00 General Obligation Refunding Bonds, in order to provide funds to pay the costs of refinancing or refunding certain outstanding indebtedness of the City including the General Obligation Capital Loan Notes, Series 2011, dated May 15, 2011 for essential corporate purposes, and that notice of the proposal to issue the bonds had been published as provided by Section 384.25 of the Code of Iowa. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Ray moved; Byrd seconded to approve Resolution 2772 instituting proceedings to take additional action for the issuance of not to exceed \$3,100,000.00 General Obligation Refunding Bonds. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Byrd moved; Moorman seconded to approve Resolution 2773 directing the advertisement for sale of \$3,085,000.00* (subject to adjustment per terms of offering) General Obligation Refunding Bonds, Series 2020, and approving electronic bidding procedures and distribution of preliminary official statement. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Ray moved; Byrd seconded to approve the \$3,085,000.00 General Obligation Refunding Bond Series 2020 Official Statement. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Piklapp presented a request from Terry Van Hemert, owner of Dutch Oven Bakery, for two (2) temporary reserved parking spots for call-ahead pick-up and delivery orders between 8:00 a.m. and 12:00 p.m. The Dutch Oven Bakery will provide their own signage. Ray moved; Byrd seconded to allow for restaurants within the City limits that are serving food during this state of emergency the ability to request up to two (2) temporary reserved parking spots; approval must be obtained by the Building Official and the business must provide their own signage. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Piklapp stated that Kirk Phillips, Economic Development Director with the Boone County Chamber Commerce is coordinating all requests and inquiries regarding assistance with USDA Loans.

Piklapp moved; Moorman seconded to approve Resolution 2771 approving and authorizing the execution of a private development agreement between the City of Boone and Ryan Kauffman on behalf of KJ Properties for four (4) townhomes. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Higgins presented the site plan for Mr. Storage at 1111 Hawkeye Drive, Boone, Iowa. The plan consists of three (3) acres, with the intentions of building a series of storage units over multiple phases. Higgins advised that there is a concern with the location of the current fire hydrant during the later phases of construction, as the storage units going

up will be further away; staff has requested that the developer put in a fire hydrant at that time to meet the City’s requirements. Ray moved; Byrd seconded to approve the site plan for Mr. Storage at 1111 Hawkeye Drive, Boone, Iowa. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Higgins presented the preliminary plat from iHome Development, LLC for the 1200 Block of College and West 1st Street, also known as the Garfield subdivision. The site will consists of eight (8) residential lots. The developer has requested three (3) waivers for the setback on the front, side, and rear yards; due to this development being on in-fill lots the setback will match with the rest of the neighborhood. Staff recommends approval of the preliminary plat for the Garfield subdivision including each of the variance requests. Moorman moved; Piklapp seconded to approve Resolution 2769 certifying the preliminary plat for the Garfield subdivision as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Ray moved; Byrd seconded to approve Resolution 2770 certifying the final plat for Garfield subdivision pending the receipt of Letter of Credit to the Building Official. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Wiebold announced that Officer Mike Frazier has been promoted to Sergeant.

Skare updated the Council on Fiscal Year 2021 Budget Amendments and staff is reviewing revenues to determine the impact that COVID-19 may have. The Council directed staff to send out a letter advising the Hotel/Motel Grant recipients of possible adjustments to funding.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Reappointment of Daniel Scott to the HIRTA Transportation Advisory Group (TAG) primary member. 4) Reappointment of John Rouse to the HIRTA Transportation Advisory Group (TAG) alternate member. 5) Appointment of Lowell Davis to the Art Commission for a two (2) year term expiring January 1, 2023. 6) Appointment of Amy Rassmussen to the Art Commission for a two (2) year term expiring January 1, 2023. 7) Appointment of Eric Gebhart to the Art Commission for a three (3) year term expiring January 1, 2024. 8) Appointment of Laura Hutchcroft to the Art Commission for a three (3) year term expiring January 1, 2024. 9) Appointment of Andrea Jordan to the Art Commission for a three (3) year term expiring January 1, 2024. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

A & E Millwright & Repair	Repairs	210.00
A & M Laundry Inc	Supplies	57.02
Acme Electric Motor Inc	Tool	338.60
Aflac	Payroll	66.19
Alliant Energy	Utilities	1,430.62
Alliant Energy	Utilities	58,486.15
Allstate Benefit Group	Payroll	357.21
Amazon Capital Services Inc	Supplies	652.68
Ames Hydraulics	Parts	207.10
Andrew Kjos	Park Rental Refund	75.00
Arnold Motor Supply	Supplies	57.25
Arnold Motor Supply	Supplies	1,280.85
Bandit Industries	Parts	146.36
Bomgaars	Supplies	86.86
Boone Ace Hardware	Supplies	47.14
Boone Bank & Trust	Payroll	752.27
Boone Chamber Of Commerce	Hotel Grant Disbursement	17,500.00
Boone County Recorder	Recording Fee	47.00

Boone County Recorder	Recording Fee	17.00
Boone County Treasurer	Services	255.00
Boone Hardware	Supplies	278.31
Boone Rental/Capital City	Tool Rental	170.00
Bradley Rholl	Reimbursement	19.00
Brown Supply Co	Parts	1,073.96
Builders First Source	Materials	606.39
CDS Global	Services	2,133.40
CDS Global	Postage	1,935.50
Cellco Partnership	Wireless Services	1,142.57
Central Iowa Ready Mix	Materials	1,992.00
Centurylink	Phone Line	588.26
Charity Benson	Utility Billing Refund	42.26
City Of Boone	Utilities	30.43
Collection Services Center	Payroll	563.68
Connie Wilson	Utility Billing Refund	40.00
Cox Tires Inc	Tires	1,040.00
Culligan Of Boone	Lab Testing	58.10
Cutting Edge	PD Car Decals	715.00
Ecolab Inc	Pest Control	99.06
Electronic Engineering	Battery	135.00
Farnham Aviation Services LLC	Contract Services/Reimb	4,261.77
Galls Parent Holding LLC	Clothing Allowance	423.92
Gary Osweiler	Utility Billing Refund	18.57
Gatehouse Media Iowa	Publications	694.02
Graymont Western Lime Inc	Chemicals	4,214.88
Hy-Vee Food Store	Supplies	200.00
ICMA Retirement Trust 457	Payroll	1,625.63
Independent Salt Company	Materials	8,954.71
Infobunker LLC	Line-of-Sight Internet	151.00
Infomax Office Systems Inc	Printing Contract Services	655.00
Iowa Department of Agriculture	Meter License	42.00
Iowa Department of Public Health	Pool Registration	140.00
Iowa Department of Transportation	Shop Supplies	88.03
Iowa Pump Works Inc	Lift Station Repairs	2,595.34
IPERS	Payroll	14,938.16
Jon Walczyk	Utility Billing Refund	28.08
Kading Properties	Utility Billing Refund	131.37
Kari Frost	Reimbursement	15.27
Keltek Incorporated	Parts	298.11
Kendall Hilsabeck	Reimbursement	19.00
Kruck Plumbing & Heating	Repairs	6,143.18
Leah Francis	Park Rental Refund	100.00
LG Playground LLC	Playground Equipment	370.00
Martin Marietta Materials	Materials	8,269.95
Medtrak Services	411 Prescriptions	1,861.17
Members 1st Community Credit Union	Payroll	170.00
Midwest Liquid Systems Inc	Equipment	176.78
Midwest Wheel Companies	Parts	43.77
Mildred Hernandez	Utility Billing Refund	12.65
Miracle Rec Equipment Co	Playground Equipment	537.29
Moffitt's Inc	Repair	617.42
Municipal Emergency Services	Equipment	3,198.53
Municipal Fire & Police Retirement	Payroll	25,575.15
Municipal Pipe Services Inc	Parts	3,700.00
Mutual Of Omaha	Payroll	445.33
Norsolv Systems Environmental	Services	152.10

Optum	Payroll	208.33
O'Reilly Automotive Stores Inc	Parts	115.75
Pal Inc	Ammo	1,615.76
Plumb Supply Co	Parts	1,296.86
Portable Pro	Portable Services	160.00
Protex Central Inc	Annual Alarm Monitoring	480.00
Pyramid Property Solutions	Utility Billing Refund	50.00
Quick Oil Co	Propane	4,086.34
R & W Power	Equipment	392.26
Riverfront Broadcasting Of Iowa	Broadcasting	366.18
Roger & Jane Martin	Fuel	4,857.29
Scantron	Maintenance Agreement	1,415.00
Scenic Valley Mowing LLC	Mowing Contract Services	3,990.00
Scott Gerrity	Utility Billing Refund	172.91
Seth Janssen	Reimbursement	19.00
Standard & Associates	Supplies	81.00
Staples Inc	Supplies	61.51
State Hygienic Laboratory	Lab Testing	380.50
State Of Iowa	Payroll	7,229.00
Streicher's	Gas Masks	10,440.00
Sunstrom Miller Press	Supplies	201.70
Sunstrom Miller Press	Supplies	276.10
SV Tree	Landscape Services	3,678.94
Tom Walters Company	Waste Removal	20.00
Tom Walters Company	Waste Removal	96.00
Total Choice Shipping	Postage	123.44
Trans Iowa Equipment	Parts	422.63
Trinity Regional Medical Center	Training	918.00
Two Rivers Insurance Co Inc	Insurance Premium	121,804.30
United Rentals North America	Equipment Rental	2,062.18
Vision Bank	Payroll	33,924.45
Visionbank Of Iowa	Credit Card Payment	692.01
Visu-Sewer Clean & Seal, Inc.	Sanitary Sewer Lining	39,758.40
Walters Sanitary Service Inc	Waste Removal	197.12
Walters Sanitary Service Inc	Waste Removal	350.50
Regina M Angelo	Utility Deposit Refund	125.00
Annette Appenzeller	Utility Deposit Refund	125.00
Michelle L Barger	Utility Deposit Refund	13.74
Clint C Carlson	Utility Deposit Refund	97.79
David J Dolan	Utility Deposit Refund	125.00
Jon R Duncan	Utility Deposit Refund	125.00
Gina Fahrney-Johnson	Utility Deposit Refund	98.11
Deb Fecho	Utility Deposit Refund	27.19
Daniel G Hodgson	Utility Deposit Refund	125.00
Whitney A Johnston	Utility Deposit Refund	125.00
David W Leaders	Utility Deposit Refund	96.38
Reanna G Lile	Utility Deposit Refund	125.00
David Little	Utility Deposit Refund	91.15
Scott L Madison	Utility Deposit Refund	125.00
Cole K McDonald	Utility Deposit Refund	125.00
Premier Boone Iowa LLC	Utility Deposit Refund	125.00
Connor J Ruggles	Utility Deposit Refund	125.00
Ryley A Saxton	Utility Deposit Refund	125.00
Patrick M Shanahan	Utility Deposit Refund	96.55
Cody J Tullis	Utility Deposit Refund	85.23
Kurt J Turner	Utility Deposit Refund	125.00
Paid Total		429,776.00

FUND	RECEIPTS	DISBURSEMENTS
General	91,631.47	93,817.04
Special	109,027.71	7,302.58
Hotel/Motel	0.00	17,500.00
Road Use Tax	64,178.81	48,178.40
Debt Service	5,825.71	0.00
Water Utility	234,038.67	62,808.70
Sewer Utility	279,140.35	65,413.70
Family Resource Center	6,544.27	503.00
Capital Project	172.50	24.16
Storm Water Utility	17,226.21	13,680.03
Expendable Trust	7,972.18	8,824.36
Agency Account	41,865.85	111,724.03

Piklapp stated that every business in Boone has been impacted by the COVID-19 epidemic and several are concerned about not being able to reopen. The State is expected to receive 1.2 billion dollars.

Stecker explained the “Shop Where I Live” program where the Boone County Chamber of Commerce could join a Central Iowa program where people can order from local stores online.

There being no further business to come before the Council the meeting was adjourned at 6:34 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor