

## STATEMENT OF COUNCIL PROCEEDINGS

April 6, 2020 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 6, 2020, at 6:00 p.m. with Mayor Slight presiding. Due to the COVID-19 pandemic, the City took precautionary steps in keeping the Council Chambers to ten (10) or less individuals and provided instructions to a zoom conference call/webinar for those that wanted to participate or listen to the meeting. The following Council Members were present: Byrd, Piklapp, Ray. By phone: McGinn, Stines, and Stecker. Absent: Moorman.

Piklapp moved; Ray seconded to approve the agenda as presented. Ayes: McGinn, Stines, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of the sale of 1631 5<sup>th</sup> Street, Boone, Iowa to Dave Moon, Dream Catcher Real Estate Investments, Inc. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Ray moved; Piklapp seconded to approve Resolution 2765 authorizing the execution of a contract with Manatt's, Inc. for resurfacing with milling 11<sup>th</sup> Street from Division Street to Linn Street, Boone, Iowa for \$975,422.46. Ayes: Stines, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Piklapp moved; Byrd seconded to approve Resolution 2766 authorizing the execution of a Professional Services Agreement with Short Elliott Hendrickson, Inc. (SEH) for engineering services pertaining to the evaluation of methods and cost of rehabilitating the Water Treatment Plant Ground Reservoir, for \$6,000.00 plus reimbursable expenses. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Moorman called in at 6:05 p.m.

Wiebold presented the Civil Service Commission's recommendations for the Boone Police Department's Sergeant Promotion Civil Service List: Mike Frazier, Daniel Lynch, Josh Olsen, and Cory Rose. Ray moved; Piklapp seconded to approve the Civil Service List as presented. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Wiebold presented the Civil Service Commission's recommendations for the Boone Police Department's Police Officer Civil Service List: Jordan Berry, Benjamin Crutchfield, Margaret Jennett, Marshall Moore, and Paul Roth. Ray moved; Byrd seconded to approve the Civil Service List as presented. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

The Council discussed delaying or cancelling spring open burning. Piklapp moved; McGinn seconded to prohibit open burning until further notice. Ayes: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Nays: none.

Ray moved; Byrd seconded to approve Resolution 2768 authorizing the execution of an agreement between the City of Boone and the Boone County Hospital regarding ambulance services, effective April 1, 2020, in the amount of \$80,000.00 per year with an additional \$300.00 for each third call over fifty (50). Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Chris Hanson, from Boone County Hospital, stated that he is working with a group of engineers from multiple areas of expertise to develop ventilators that could be split to serve multiple patients. Mr. Hanson requested \$5,000.00 for the development of the ventilators; and in return Boone would receive fifteen (15) of these ventilators once approved by the Food and Drug Administration (FDA). Mr. Hanson and his team are

also requesting funds from the City of Ames and possibly Des Moines; they are working on setting up a Limited Liability Company (LLC) and requested funds be directed to the LLC. Skare stated that he has letters/emails from Joe Smith, CEO of Boone County Hospital and Dr. Mehlhaus in support of the ventilators. Council voiced no concerns with funding the \$5,000.00.

Skare informed the Council that based on the recommendation of the City’s Insurance Agent, Hans Boehm, the City will be moving their Cyber Security Insurance over to Iowa Association of Municipal Utilities (IAMU). IAMU will provide better coverage and will save the City over a thousand dollars (\$1,000.00) in annual premiums. Workers Compensation and Liability Insurance will renew with Employers Mutual Casualty Company.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Piklapp moved; Moorman seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Roosters Bar & Grill, LLC. 4) Alcohol License renewal for Wilson’s Tap & Recreation. 5) Resolution 2762 authorizing the sale of real estate and issuance of a Quit Claim Deed for 1631 5<sup>th</sup> Street, Boone, Iowa, to Dave Moon, Dream Catcher Real Estate Investments, Inc. 6) Resolution 2763 authorizing the execution of an agreement for animal control with the Boone Area Humane Society (BAHS) for \$79,282.56 per year. 7) Resolution 2764 authorizing the execution of a service agreement for liability and worker’s compensation insurance and payment of \$407,521.00 to Boehm Insurance Agency. 8) Resolution 2767 approving the Mayor’s appointment of Randy Schmitz to serve as representative to the Central Iowa Regional Housing Authority (CIRHA). Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

A & E Millwright & Repair	Repairs	15,053.81
Access Systems Leasing	Copier Agreement	159.57
Access Systems Leasing	Copier Agreement	192.29
Aflac	Payroll	66.19
Alliant Energy	Utilities	3,078.08
Alliant Energy	Utilities	1,897.48
Alliant Energy	Utilities	12,901.25
Allstate Benefit Group	Payroll	357.20
Amazon Capital Services Inc	Supplies	87.98
Amazon.com	Materials	315.28
American Cutting Edge	Parts	187.87
Iowa Holdings Inc	Annual Subscription	290.00
Applied Art & Technology	Services	795.00
ArchiveSocial	Archiving Service	636.78
August Enterprises LLC	Services	2,637.00
Automatic Systems Co	Battery	56.29
Bernie Lowe & Associates Inc	Medical	16.86
Boehm Insurance Agency Inc	Insurance Premium	407,521.00
Bomgaars	Supplies	15.24
Bomgaars	Supplies	242.34
Boone Ace Hardware	Parts	9.99
Boone Ace Hardware	Supplies	284.81
Boone Area Humane Society	Contract Services-April	12,954.66
Boone Bank & Trust	Payroll	752.27
Boone County Landfill	FY 2020 Assessment	5,275.41
Boone Day Breakers Kiwanis	Membership Dues	170.00
Boone Hardware	Supplies	28.57
Gatehouse Media Iowa	Publications	545.95
Brown Electric	Services	1,366.00
Brown Supply Co	Parts	503.72

Center Point Publishing	Library Materials	582.42
Central Iowa Building Supply	Bollards	3,430.53
Central Iowa Distributing	Supplies	515.50
Centurylink	Phone Line	104.26
Change	Library Postage	139.49
Chase	Miscellaneous	360.00
Cintas Corporation	Supplies	166.71
City Directory Inc	Library Materials	176.00
City Of Boone	Utilities	30.43
City Of Boone	Utilities	521.71
Collection Services Center	Payroll	563.68
Cutting Edge	Supplies	577.50
Daniel Ramirezvilla	Home Base Iowa Incentive	2,000.00
Daniel Scott	Car Allowance	250.00
Dash Medical Gloves Inc	Supplies	71.90
Delta Dental Of Iowa	Insurance Premium	6.88
Delta Dental Of Iowa	Payroll	443.48
Demco	Library Materials	99.89
Dezurik Inc	Parts	1,580.00
E5 Group LLC	Services	150.00
Edward Higgins	Car Allowance	250.00
Electronic Engineering	Repairs	14.95
Environmental Resource Association	Lab Testing	427.32
Cox Tires Inc	Services	38.50
Farnham Aviation Services LLC	FBO Contract/Reimbursement	4,352.46
Fox Engineering	Engineering	2,400.00
Galls Parent Holding Llc	Clothing Allowance	14.00
Graymont Western Lime Inc	Chemicals	13,575.87
Grimes Asphalt & Paving Corp.	Materials	2,192.92
Hach Company	Chemicals	1,461.73
Hans Pollard	Liability Claim	112.35
Hawkins Water Treatment Group	Chemicals	10,763.40
Hy-Vee Food Store	Supplies	547.95
Iowa Department of Transportation	Supplies	131.73
Iowa One Call	Locates	38.10
Iowa Prison Industries	Street Signs	2,635.65
Iowa Workforce Development	Payroll	8,890.06
ICMA Retirement Trust 457	Payroll	1,630.79
Ingram Book Company	Library Materials	2,001.67
Iowa Pump Works Inc	Repairs	6,819.94
IPERS	Payroll	15,208.25
Itsavvy LLC	Equipment	1,630.00
J & M Displays, Inc.	2020 Fireworks	11,000.00
Jim Robbins Pc	Legal Services	6,324.00
John Rouse	Reimbursement	35.84
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Kari Frost	Mileage Reimbursement	48.49
Keltek Incorporated	Equipment	410.40
Keystone Laboratories Inc	Lab Testing	902.20
King Contracting LLC	Construction	69,703.98
Komline-Sanderson Engineering	Equipment	3,620.59
Lookout Books	Library Materials	107.70
Lowe's Home Center	Materials	1,155.95
Andrew Lynn McGill	Services	1,350.00
Medtrak Services	411 Prescriptions	1,280.51
Members 1st Community Credit Union	Payroll	170.00

Menards	Supplies	1,014.96
Mettler-Toledo International Inc	Services	467.39
Midland Power Cooperative	Utilities	39.78
Moffitt's Inc	Repairs	3,511.60
Municipal Fire & Police Retirement	Payroll	23,288.45
Mutual Of Omaha	Insurance Premium	276.71
Mutual Of Omaha	Payroll	445.32
OCLC Online Computer Library	Library Subscription	685.30
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	222.85
Optum	Payroll	1,716.93
Rollins Inc	Pest Control	79.11
The Penworthy Company	Library Materials	159.12
Pitney Bowes	Lease Payment	143.34
Pitney Bowes Inc	Supplies	84.99
Pro-Vision Video Systems	Supplies	106.39
Quality One	Custodial Services	1,825.00
Staples Inc	Supplies	174.77
R & W Power	Repairs	111.87
Rays Doors LLC	Repairs	120.00
Rockmount Research & Alloys	Supplies	878.05
Schumacher Elevator Co	Annual Maintenance	2,550.12
Sherry Lamb	Electronic Sign Refund	10.00
Short Elliott Hendrickson Inc	Engineering	335.00
Short Elliott Hendrickson Inc	Services	225.00
Staples Inc	Supplies	308.41
State Of Iowa	Payroll	7,095.00
Storey Kenworthy	Supplied	344.49
Strategic Insights	Software License Fee	750.00
Valerie Koeppen	Custodial Services	800.00
The Northway Corporation	Services	14,215.00
Tom Walters Company	Waste Removal	20.00
Tom's Snow Removal	Services	1,190.00
Trinity Lutheran School	Electronic Sign Refund	20.00
Cellco Partnership	Wireless Services	1,351.51
Vision Bank	Payroll	33,716.71
Wal Mart	Supplies	1,502.15
Walters Sanitary Service Inc	Waste Removal	59.61
Walters Sanitary Service Inc	Waste Removal	236.62
Westrum Leak Detection Inc	Services	1,045.00
WHKS & Co	Engineering	3,022.00
William Skare	Car Allowance	300.00
Windstream	Phone Service	2,000.75
Tyler Wisecup	Services	3,500.00
Winning Solutions Inc	Services	522.00
Xerox Corporation	Printing Services	70.36
Zoey McGuire	Library Programs	220.00
Amy B Baker	Utility Deposit Refunds	125.00
Baymont Inn	Utility Deposit Refunds	125.00
Jason S Clayton	Utility Deposit Refunds	125.00
Kacie M Garver	Utility Deposit Refunds	0.33
Tammy L Gregory	Utility Deposit Refunds	2.43
Jake Gulstad	Utility Deposit Refunds	125.00
Ashley Hauck	Utility Deposit Refunds	125.00
John W Hellyer	Utility Deposit Refunds	125.00
Chris R Ivers	Utility Deposit Refunds	125.00
Scott V Lewis	Utility Deposit Refunds	119.45

Sean M Licari	Utility Deposit Refunds	105.93
Eloisa Y Marquez-Polin	Utility Deposit Refunds	125.00
Clara J McKenney	Utility Deposit Refunds	125.00
Deeann Monen	Utility Deposit Refunds	125.00
Ryan Robert	Utility Deposit Refunds	80.63
Brianna M Tracy	Utility Deposit Refunds	125.00
Dung T Tran	Utility Deposit Refunds	125.00
Andrea Vandarwarka	Utility Deposit Refunds	75.00
Paid Total		764,712.00

FUND	DISBURSEMENTS
General	287,574.33
Special	10,869.88
Hotel/Motel	6,000.00
Road Use Tax	39,565.70
Debt Service	0.00
Water Utility	106,077.41
Sewer Utility	102,465.98
Family Resource Center	7,723.27
Capital Project	83,980.00
Storm Water Utility	1,751.54
Expendable Trust	2,274.20
Agency Account	116,429.69

Moorman advised that the Community and Wellness Center Committee recommends extending the bond issue until 2021.

There being no further business to come before the Council the meeting was adjourned at 6:28 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor