

# **Yearly Report**

**2019**

## **Public Works Department**

During the 2019 calendar year as of December 31st, the City of Public Works Department performed the following tasks:

- Installed, repaired, or replaced 1438 water meters, up approximately 300%.
- Performed accuracy tests of removed meters.
- Located 2938 Iowa one call locates including, water mains and services for local contractors as well as for City construction projects. Ogden Telephone fiber optic main lines, and services, with locate tickets being processed daily. Locates were up approximately 31% from last year.
- Performed meter readings for monthly billings, as well as 652 service readings for customer change of location.
- Investigated customer requests regarding high bills and possible leaks.
- Performed leak protection verifications at requested addresses.
- Performed data logs for customer requests in connection with billing consumption and resolution of disputes.
- Delinquent accounts shut off/collection.
- Assist & coordinate Building Official & Billing departments regarding; repairs, replacement, elimination of dual services, inoperative curb boxes, illegal connections, and demolition of condemned properties.
- Maintain proper inventory levels, order equipment as needed.
- Process invoices and monitor budget reports of equipment purchased.
- Performed repairs of 12 Water main breaks, 4 hydrant repairs, 3 hydrant replacements, 3 valve inserts, 1 new manhole installation at 11<sup>th</sup> & Harrison, and abandon 1 service to a city owned property.

- Performed vigorous hydrant flushing program with research and goal setting, with efforts on bettering the quality of water at customer taps, which consisted of two rounds of flushing.
- Responded to 78 sanitary sewer calls, and root cut 55 blocks of sewer.
- Assisted WHKS with the sanitary sump pump inspection program.
- Oversaw the installation of 4 sump pump collector lines.
- Assisted in the Painting and repairs for the Clinton Street water tower.
- Maintain traffic signals, and replaced 29 Led light bulbs in signal heads.
- Maintain people lights, repaired one pole.
- Performed maintenance on street light poles for Christmas lights.
- Poured 48 Concrete Street patches, for a total of 278.75 Cubic Yards of Concrete, repaired or replaced 8 Storm water intakes.
- Performed 78 vehicle or equipment services and repaired vehicles.
- Maintained, replaced, and installed regulatory parking signs.
- Performed Annual City Wide Clean Up.
- Performed snow removal for 17 snow events. Snow ordinance was issued 7 times for business districts, 3 times for residential, the ticket and tow was enforced once due to forecast. Public Works logged 853 hours of regular time hours, 152.5 hours of overtime, and 159 hours of double time for snow or ice. Public Works applied 391 tons of salt. Diesel consumption totaled 3,282 gallons, while 362.5 gallons of gasoline was consumed. Contracted snow hauling occurred 6 time for a total of \$11,460. The total cost of snow removal and treatment for 2019 was \$113,549.32.
- Keep and update daily, monthly, and yearly records.

Waylon Andrews  
Public Works Daily Operations Manager