

STATEMENT OF COUNCIL PROCEEDINGS

December 16, 2019 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on December 16, 2019, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Moorman, Stecker, and Ray. Absent: Stines, Pikelapp.

Moorman moved; McGinn seconded to approve the agenda as presented. Ayes: McGinn, Moorman, Stecker, Ray, and Byrd. Nays: none.

Dee McKnight requested a waiver for three (3) building permit renewals she had previously submitted. Ray moved; Moorman seconded to lift the moratorium as it pertains to the three (3) pending building permits of McKnight's. Ayes: Moorman, Stecker, Ray, Byrd, and McGinn. Nays: none.

Skare informed the Council that the Economic Development Committee set an initial walk-through for the Boone Downtown Incentive Funds Grant (BDIF) at Dutch Oven Bakery for Wednesday, December 18, 2019, at 9:00 a.m.

Higgins presented the site plan for the DMACC Athletic Building addition, 1125 Hancock Drive, Boone, Iowa. He advised that DMACC submitted a request for a reduction in the front yard setback from thirty (30) feet to eight (8) feet six (6) inches to accommodate the new addition; Zoning Board of Adjustment has granted the requested variance and the Planning and Zoning Commission recommends approving the site plan as presented. Ray moved; Byrd seconded to approve the site plan for the DMACC Athletic Building addition with the variance on the front yard setback. Ayes: Stecker, Ray, Byrd, and Moorman. Abstain: McGinn. Nays: none.

Higgins presented a request from Renee Williams to vacate a portion of undeveloped Franklin Street adjacent to her property and a portion of undeveloped West 7th Street lying between two (2) properties owned by Ms. Williams. Higgins advised that a public notice of the request was sent to all adjoining property owners and they received a request from Stephen Roddy stating he would like to obtain the half (½) of Franklin Street adjacent to his property. The Planning and Zoning Commission and staff recommends approval of both Renee Williams and Stephen Roddy's vacation requests. Byrd moved; Moorman seconded to approve Renee Williams and Stephen Roddy's request to vacate portion of a city alley with the City maintaining ownership of all public utility easements. Ayes: Ray, Byrd, McGinn, Moorman, and Stecker. Nays: none.

Higgins presented a request from John Neumayer to vacate a portion of an undeveloped city alley at 126 Fremont Street, Boone, Iowa. Higgins advised that the Planning and Zoning Commission and staff recommend granting the vacation request. Moorman moved; McGinn seconded to approve John Neumayer's request to vacate a portion of an undeveloped city alley with the City maintaining ownership of all public utility easements. Ayes: Byrd, McGinn, Moorman, Stecker, and Ray. Nays: none.

Rouse stated that staff is addressing ice jam complaints from our sump pump collector lines. Rouse informed the Council that the Park Commission is requesting an ordinance change that will clarify that the City Council has the power and oversight regarding anything legal or any liability issues.

Scott presented his engineer's report certifying completion and acceptance of the public improvements for Destiny Drive.

Skare requested authorization for Justin Adams to travel to Appleton, Wisconsin to review items for the new fire truck. Ray moved; Byrd seconded to approve out of state travel to Appleton, Wisconsin for Justin Adams to review items for the fire truck. Ayes: McGinn, Moorman, Stecker, Ray, and Byrd. Nays: none.

Wiebold updated the Council on the Shop with a Cop event. Wiebold stated that Emergency Departments had a friendly competition of bell ringing between the Police Department, Sheriff's Office, and Fire Department resulted in \$5,000.00 raised for the Salvation Army.

Skare stated there are two (2) contracts in the Consent Agenda. The first being a cooperative agreement with the Iowa Department of Transportation (IDOT) regarding the Rotary's Welcome Train. Skare advised that the City shall obtain ownership and responsibility of the train once the project is complete. Staff has reviewed the infrastructure and all looks good with no issues. David Cook spoke to the Council giving more project details. Skare stated the second contract is with the Boone and Scenic Valley Railroad donating a non-operating steam engine, tender, and passenger car that has an estimated monetary value of \$75,000.00.

Skare reminded the Council that swearing in for candidates will be December 31, 2019, at 12:00 p.m. in the Council Chambers.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Byrd seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for The Shortstop. 4) Alcohol License renewal for Dolgen Corp., LLC, Dollar General. 5) Resolution 2735 accepting the as-constructed public improvements of Destiny Drive. 6) Resolution 2736 authorizing the execution of a lease agreement with Tony Herman for hay ground in the amount of \$115.00 per year for a two year term. 7) Resolution 2737 authorizing the execution of a cooperative agreement with the Iowa Department of Transportation for the purpose of the maintenance of a proposed train in the right-of-way of Story Street and US Highway 30. 8) Resolution 2738 authorizing the execution of a donation agreement with Boone & Scenic Valley Railroad for a non-operating steam engine, tender, and passenger car. 9) Mayor appointment of BJ McGinn, Chair, Greg Pıklapp, and Elijah Stines to the Policy and Administration Committee effective January 1, 2020. 10) Mayor appointment of Steven Ray, Chair, Terry Moorman, and David Byrd to the Public Safety and Transportation Committee effective January 1, 2020. 11) Mayor appointment of Steven Ray, Chair, Terry Moorman, and David Byrd to the Utility Committee effective January 1, 2020. 12) Mayor appointment of Greg Pıklapp, Chair, BJ McGinn, and Holly Stecker to the Economic Development Committee effective January 1, 2020. Ayes: Moorman, Stecker, Ray, Byrd, and McGinn. Nays: none.

A & E Millwright & Repair	Repairs	4,747.00
A & M Laundry Inc	Supplies	57.02
Aflac	Payroll	66.19
Ahlers & Cooney PC	Legal Fees	706.00
Alex Air Apparatus Inc	Equipment	7,610.00
Alliant Energy	Utilities	1,452.45
Alliant Energy	Utilities	1,375.85
Alliant Energy	Utilities	52,361.31
Allstate Benefit Group	Payroll	357.21
Amazon Capital Services Inc	Supplies	51.99
American General Life Insurance	Insurance Premium	534.00
APWA Iowa Chapter	Membership Dues	208.00
Arnold Motor Supply	Supplies	218.02
Arnold Motor Supply	Supplies	1,347.82
August Enterprises LLC	Services	2,995.00
Bomgaars	Supplies	481.87
Boone Ace Hardware	Supplies	17.33
Boone Ace Hardware	Supplies	517.97
Boone County Landfill	Services	106.24
Boone Fitness LLC	Payroll	70.60
Boone Hardware	Supplies	433.55

Boone Rental/Capital City	Parts	92.98
Bradley Rholl	Reimbursement	19.00
Brian L Prescott	Services	2,193.00
Builders First Source	Supplies	18.54
C.J. Cooper & Associates	Services	150.00
CDS Global	Services	1,962.94
CDS Global	Postage	1,923.98
Central Iowa Distributing	Supplies	596.70
Centurylink	Line Fees	580.68
Chem-Sult Inc	Chemicals	6,509.00
Cintas Corporation	Supplies	243.84
City Of Boone	Utilities	30.43
Clarence Ole Hadaway	Parts	1,300.00
Cody Bunning	Reimbursement	2,454.00
Collection Services Center	Payroll	563.68
Converse Conditioned Air Inc	Services	175.50
Core & Main LP	Meters	7,296.00
Cox Tires Inc	Repairs	1,594.99
Culligan Of Boone	Lab Testing Water	18.10
Dick's Fire Extinguisher Services	Inspections	431.10
Dreamscape Homebuilders LLC	Housing Incentive	5,930.50
Ecolab Inc	Pest Control	99.06
Electric Pump	Repairs	4,498.54
Equipment Blades Inc	Supplies	548.73
Evoqua Water Technologies, LLC	Parts	3,466.25
Farnham Aviation Services LLC	FBO Contract/Reimbursement	4,261.77
Fox Engineering	Engineering	2,244.50
Franklin Planner Corp	Supplies	47.15
Galls Parent Holding LLC	Clothing Allowance	696.33
Graymont Western Lime Inc	Chemicals	8,584.47
Hach Company	Chemicals	551.86
Hawkins Water Treatment Group	Chemicals	2,759.72
Hokel Machine Supply	Parts	20.32
Hokel Machine Supply	Supplies	33.55
Houston & Seeman PC	FY 2019 Audit	13,500.00
Huber Technology Inc	Battery Backup System	396.00
ICMA Retirement Trust 457	Payroll	1,643.41
Infobunker LLC	Services	146.00
Iowa Rural Water Association	Training	570.00
IPERS	Payroll	16,513.87
Jetco Inc	Repairs	3,480.24
Keltek Incorporated	Parts	852.72
Kendall Hilsabeck	Reimbursement	19.00
Keystone Laboratories Inc	Lab Testing	666.60
King Contracting LLC	Construction	42,322.54
KJ Property Rentals LLC	Refund	500.00
Kriss Premium Products Inc	Services	210.34
MacQueen Equipment Inc	Parts	963.67
Martin Marietta Materials	Materials	109.45
Members 1st Community Credit Union	Payroll	160.00
Menards	Supplies	24.99
Mercy Physician Billing Office	Services	824.00
MNG Incorporated	Signs	130.00
Municipal Emergency Services	Supplies	119.83
Municipal Fire & Police Retirement	Payroll	23,129.50
Mutual Of Omaha	Payroll	440.33
Nikkel & Associates Inc	Repairs	7,086.37

Northern Tool & Equipment	Equipment	299.99
Ondrea Elmquist	Reimbursement	157.76
Optum	Payroll	387.07
Otis McWilson	Utility Billing Refund	43.68
Penn Valley Pump Co Inc	Parts	2,317.00
Portable Pro	Portable Services	310.00
Positive Concepts Inc Co	Supplies	157.04
Powerplan	Parts	966.48
Preferred Pest Management	Pest Control	62.00
Pritchard Bros Plumbing	Services	146.50
Quick Oil Co	Propane	2,825.44
R & W Power	Equipment	819.95
Ramaker & Associates Inc	Software Renewal	585.00
Randy & Leann Paulsen	Housing Incentive	5,000.00
Redeker's	Supplies	314.26
Reese Electric	Repairs	76.00
Riverfront Broadcasting Of Iowa	Advertising	366.18
Roger & Jane Martin	Fuel	4,056.98
Rollins Inc	Services	1,500.00
Rollins Inc	Pest Control	79.11
Secretary Of State	Notary Renewal	30.00
Seth Janssen	Reimbursement	19.00
Sherman Company LLC	Repair Well	9,673.00
Snyder & Associates, Inc	Engineering	498.00
Standard & Associates	Services	114.50
State Hygienic Laboratory	Lab Testing	781.50
State Of Iowa	Payroll	8,039.00
Storey Kenworthy	Supplies	322.73
Story County Treasurer	Drug Task Force	2,131.70
Sunstrom Miller Press	Supplies	188.70
T&A Properties	Alcohol License Refund	633.75
Terry Moorman	Reimbursement	134.21
The Door & Fence Store	Supplies	10.00
Tom Walters Company	Waste Removal	20.00
Tom Walters Company	Waste Removal	176.00
Tom's Snow Removal	Services	1,990.00
Total Choice Shipping	Postage	21.07
Tree Care Industry	Subscription Renewal	99.95
Troop 132	Supplies	170.00
United States Postmaster	Box Rental	1,240.00
Utility Service Co Inc	Construction	31,873.55
Valerie Koeppen	Custodial Services	800.00
Verizon Wireless Services LLC	Wireless Services	321.36
Vessco Inc	Supplies	1,045.18
Vision Bank	Payroll	35,077.35
Visionbank Of Iowa	Miscellaneous	119.08
VWR International Inc	Parts	828.52
Walters Sanitary Service Inc	Waste Removal	361.12
Walters Sanitary Service Inc	Waste Removal	585.60
WHKS & Co	Engineering	5,460.50
Wisecup Trucking	Services	30,000.00
Xerox Corporation	Printing Services	58.14
Paid Total		404,715.44

FUND	RECEIPTS	DISBURSEMENTS
General	281,685.07	89,937.74
Special	198,545.93	0.00

Hotel/Motel	0.00	0.00
Road Use Tax	138,888.60	41,667.87
Debt Service	19,490.62	0.00
Water Utility	261,266.63	110,430.69
Sewer Utility	206,479.57	59,612.44
Family Resource Center	6,544.27	307.43
Capital Project	0.00	58,060.04
Storm Water Utility	15,385.74	3,076.44
Expendable Trust	28,683.91	39,981.81
Agency Account	129,026.10	1,640.98

Ray moved; McGinn seconded to approve the first reading of Ordinance 2257 to modify the regulations for first-floor dwelling units and first-floor indoor rental storage units in the C-3, general commercial zoning district, downtown district only, in the City of Boone, Section 175.18(12). Ayes: Stecker, Ray, Byrd, McGinn, and Moorman. Nays: none.

Ray moved; Stecker seconded to approve the first reading of Ordinance 2258 changing the responsibilities and authority of the Board of Park Commissioners as set forth in Chapter 24. Ayes: Ray, Byrd, McGinn, Moorman, and Stecker. Nays: none.

Moorman updated the Council on the 8th and Story Street Green Space.

Moorman updated the Council on the Wellness/Community Center. Iowa State University will help prepare a business plan for a flat fee of \$5,000.00; and donations from Boone County Force, Roger Christensen Trust, and Pratt-Fenton Trust will be used to cover the cost. Moorman informed the Council the next public meeting will be January 20, 2020.

There being no further business to come before the Council the meeting was adjourned at 6:19 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor