

STATEMENT OF COUNCIL PROCEEDINGS

December 2, 2019 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on December 2, 2019, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Moorman, Piklapp, Stecker, and Ray. Absent: none.

Piklapp moved; Stecker seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Adam Kriener.

Skare requested approval to pay the Police and Fire Chiefs additional pay at their regular hourly rate for responding to emergency calls outside of their regular hours; as they are expected to maintain their regular office hours as well as respond to emergency calls. Ray moved; Piklapp seconded to authorize the City Administrator to approve emergency pay for the Police and Fire Chiefs at their regular hourly rate for responding to emergency calls outside of their regular working hours when necessary. Ayes: Stines, Moorman, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Skare requested that Daniel Scott's vacation accrue at a rate of three (3) weeks per year as he was hired two (2) years ago with twenty-four (24) years of experience as an engineer and requested at the time of hire to take the additional responsibility of the Water Plant and Wastewater Plant. Ray moved; Byrd seconded to authorize Daniel Scott's vacation to be increased to three (3) weeks per year and to follow the employee handbook for any future increases. Ayes: Moorman, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Skare advised that all department heads except the City Clerk receives a car allowance or a city vehicle for City business. The City Clerk travels to meetings around the state as well as meetings around the City and currently receives mileage pay. Moorman moved; Byrd seconded to approve a car allowance of \$250.00 a month for the City Clerk/Finance Officer. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Moorman. Nays: none.

Skare presented two (2) ordinances regarding first floor dwelling units and rental storage units in the downtown district. The first ordinance set forth regulations wherein first floor dwelling units are not allowed within the first 50% of floor area of a storefront; in addition, prohibiting any indoor storage units on the first floor of any building in the downtown zoning district. The second ordinance did not allow any dwelling units or indoor storage units at all on the first floor of any building in the downtown zoning district. The Policy and Administration Committee recommend approval of the first ordinance. Byrd moved; Piklapp seconded to approve moving forward with the ordinance allowing for 50% of the back half of the first floor for dwelling units. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Moorman, and Piklapp. Nays: none.

Adams updated the Council that the hiring process has started for the hiring of a new firefighter, to fill a vacant position. The Boone Fire Association has funded an additional piece of equipment to the Jaws of Life set, called the Ram; and the Fire Department received a donation of \$10,000.00 from the FW Beckwith Charitable Foundation that will be used to purchase additional equipment for the new fire truck.

Wiebold reminded the Council that the Holiday Lighted Parade is December 5, 2019 at 7:00 p.m. Wiebold stated that Shop with a Cop is December 12, 2019; they have just over one-hundred (100) kids participating this year.

Skare presented a contract renewal for the City Attorney as the current contract will expire on December 31, 2019. Skare stated he recommends approval of the contract. Piklapp moved; McGinn seconded to authorize the execution of a contract for City Attorney. Ayes: Ray, Byrd, McGinn, Stines, Moorman, Piklapp, and Stecker. Nays: none.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 2730 authorizing the execution of a contract for the City Attorney, with the same increase as Department Heads on July 1, 2020. 4) Resolution 2731 approving a new full-time Police Officer, Adam Kriener, to fill a vacant position for the Boone Police Department with a monthly salary of \$3,824.25. 5) Resolution 2732 authorizing emergency pay for the Police and Fire Chiefs at their regular hourly rate. 6) Resolution 2733 approving additional vacation for Daniel Scott, City Engineer/Utility Supervisor, at a rate of three (3) weeks per year. 7) Resolution 2734 approving a car allowance in the amount of \$250.00 per month for the City Clerk/Finance Officer. 8) Reappointment of Daniel Scott as primary and John Rouse as the alternate to the CIRTPA Technical Committee for a one (1) year term expiring December 31, 2020. 9) Reappointment of John Rouse as primary and Daniel Scott as the alternate to the CIRTPA Policy Committee for a one (1) year term expiring December 31, 2020. 10) Reappointment of Lance Kooiker as Emergency Management Director for a one (1) year term expiring December 31, 2020. 11) Reappointment of William Skare to the Landfill Advisory Committee for a one (1) year term expiring December 31, 2020. 12) Reappointment of John Grush to the Human Service Committee for a three (3) year term expiring December 31, 2022. 13) Reappointment of Betty Schmitz to the Human Service Committee for a three (3) year term expiring December 31, 2022. 14) Reappointment of Nathan Nerem to the Zoning Board of Adjustment for a five (5) year term expiring December 31, 2024. 15) Reappointment of Mike Rohde to the Zoning Board of Adjustment for a five (5) year term expiring December 31, 2024. 16) Reappointment of Sam Fisher to the Airport Board of Adjustment for a six (6) year term expiring December 31, 2025. Ayes: Byrd, McGinn, Stines, Moorman, Pklapp, Stecker, and Ray. Nays: none.

Access Systems Leasing	Copier Agreement	159.57
Access Systems Leasing	Copier Agreement	192.29
Aflac	Payroll	66.19
Alliant Energy	Utilities	3,090.38
Alliant Energy	Utilities	1,090.75
Alliant Energy	Utilities	7,378.11
Allstate Benefit Group	Payroll	357.20
Amazon Capital Services Inc	Supplies	175.60
Amazon.com	Library Materials	314.31
Arnold Motor Supply	Parts	5.16
Barco Municipal Products	Signs	1,060.00
Benna Photography	Services	250.00
Bernie Lowe & Associates Inc	Medical	228.24
Bomgaars	Supplies	82.91
Boone Ace Hardware	Supplies	12.99
Boone Ace Hardware	Supplies	50.53
Boone Area Humane Society	Contract Services	6,477.33
Boone Bank & Trust	Payroll	3,453.43
Boone Community Theater	Hotel/Motel Disbursement	10,000.00
Boone County Auditor	Dispatch Services	63,372.25
Boone County Landfill	FY 2020 Assessment	5,275.41
Boone Glass Company	City Hall Windows	26,885.00
Gatehouse Media Iowa	Publications	480.59
Gatehouse Media Iowa	Publications	372.08
Brodart Co	Library Supplies	270.18
CCD Yard Services	Services	160.00
Center Point Publishing	Library Materials	582.42
Scott D Smith	Services	21.25
Central Iowa Ready Mix	Materials	4,336.00
Central Iowa Truck Repair	Parts	9.54

Centurylink	Phone Line	56.53
Change	Postage	152.82
Chase	Miscellaneous	665.43
Chase Signs & Graphics	Parts	286.00
Christopher Clark	Reimbursement	77.06
Christopher Truckenmiller	Band Services	400.00
City Of Boone	Utilities	30.10
City Of Boone	Utilities	476.51
Cobblestone Inn & Suites	Fly Iowa	78.40
Collection Services Center	Payroll	563.68
Conrad Fjetland	Library Materials	25.00
Daniel Scott	Car Allowance	250.00
David & Darla Moos	Housing Incentive	5,000.00
Delta Dental Of Iowa	Insurance Premium	6.88
Delta Dental Of Iowa	Payroll	414.00
Dezurik Inc	Parts	540.00
Donald & Elizabeth Cox	Housing Incentive	5,000.00
Dorothy Lauritsen	Hangar Refund	480.00
Duncan Heating & Plumbing	Parts	125.92
Dutch Oven Bakery	Supplies	13.99
Edward Higgins	Car Allowance	250.00
Electric Wholesale Co	Supplies	69.14
Two Rivers Insurance Company Inc	Insurance Premium	117,285.86
Farnham Aviation Services LLC	FBO Contract/Reimbursement	4,261.77
Fast Lane Auto Care	Supplies	500.46
Fox Engineering	Engineering	11,920.54
Galls Parent Holding LLC	Supplies	1,513.85
Graymont Western Lime Inc	Chemicals	4,341.17
Hawkins Water Treatment Group	Chemicals	5,029.02
Hy-Vee Food Store	Supplies	2.00
Iowa Aviation Promotion Group	Fly Iowa	200.00
State Of Iowa	Services	80.00
Iowa Law Enforcement Academy	Services	300.00
Iowa One Call	Locates	201.00
Iowa Rural Water Association	Membership Dues	375.00
ICMA Retirement Trust 457	Payroll	1,642.06
Infomax Office Systems Inc	Copier Agreement	657.22
Ingram Book Company	Library Materials	2,694.37
Innovative Interfaces Inc	Software Agreement	7,316.82
IP Pathways	Software	3,496.00
IPERS	Payroll	15,788.81
Jim Robbins Pc	Reimbursement	887.95
Jim Robbins Pc	Legal Services	6,324.00
John Mayse	Reimbursement	15.32
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Keystone Laboratories Inc	Lab Testing	144.00
Kim Meimann	Services	320.00
Kriss Premium Products Inc	Services	210.34
Kruck Plumbing & Heating	Parts	582.67
Leto Built Inc	Housing Incentive	18,885.50
Linda Nutt	Housing Incentive	5,000.00
Andrew Lynn McGill	Contract Services	1,700.00
Meardon, Sueppel, & Downer PLC	Legal Services	1,800.00
Medtrak Services	411 Prescriptions	1,860.77
Members 1st Community Credit Union	Payroll	160.00
Menards	Parts	88.25

Mid-America Publishing & Printing	Subscription	39.00
Midland Power Cooperative	Utilities	24.95
Lucas Weigel	Services	900.00
Municipal Emergency Services	Parts	187.37
Municipal Fire & Police Retirement	Payroll	25,597.78
Mutual Of Omaha	Insurance Premium	276.71
Mutual Of Omaha	Payroll	440.32
Nutrien Ag Solutions	Supplies	842.11
OCLC Online Computer Library	Subscription	685.30
Opencom	Internet Service	222.85
Optum	Payroll	786.10
Penn Valley Pump Company Inc	Parts	2,317.00
Pritchard Bros Plumbing	Parts	18.95
Quality One	Custodial Services	1,825.00
Staples Inc	Supplies	98.84
R & W Power	Parts	321.40
Rays Doors LLC	Repairs	130.00
Recorded Books Inc	Materials	7.95
Reliant Fire Apparatus Inc	Parts	63.75
Rose Construction	Services	19,740.00
Sandhill Auto Salvage	Parts	100.00
Short Elliott Hendrickson Inc	Engineering	25,170.40
Society For Human Resource Management	Membership Dues	209.00
Solovera LLC	Alcohol License Refund	633.75
Staples Inc	Supplies	435.35
State Hygienic Laboratory	Lab Testing	2,415.00
State Of Iowa	Payroll	8,726.00
Trusted Media Brands Inc	Subscription	34.98
The Duerson Corporation	Repairs	284.06
Tom Walters Company	Waste Removal	20.00
Total Choice Shipping	Postage	19.78
UMB Bank	Bond Payments	177,389.25
Van-Wall Equipment Inc	Supplies	16.53
Verizon Wireless Services LLC	Wireless Services	1,488.67
Vision Bank	Payroll	36,488.05
Wal Mart	Supplies	315.27
Walters Sanitary Service Inc	Waste Removal	59.61
Walters Sanitary Service Inc	Waste Removal	398.96
William Skare	Car Allowance	300.00
Windstream	Phone Service	2,022.04
Travis Anderson	Utility Deposit Refund	25.00
Melissa Baker	Utility Deposit Refund	22.73
Chelsey A Ball	Utility Deposit Refund	76.54
Ramona Becerra	Utility Deposit Refund	55.43
Bailee J Biersner	Utility Deposit Refund	125.00
Nancy A Bowman	Utility Deposit Refund	125.00
Jayne R Carter	Utility Deposit Refund	125.00
Carley N Clayton	Utility Deposit Refund	125.00
Austin Cooper	Utility Deposit Refund	125.00
Alexa Crowden	Utility Deposit Refund	125.00
Zachary E Hakanson	Utility Deposit Refund	125.00
Jason Hallberg	Utility Deposit Refund	19.37
Brandi L Hurley	Utility Deposit Refund	125.00
Lisa M Kerns	Utility Deposit Refund	125.00
Robert Lay	Utility Deposit Refund	125.00
William Marberry	Utility Deposit Refund	36.57
Katie C McCarville	Utility Deposit Refund	35.88

Casey Moorman	Utility Deposit Refund	40.00
Cody L Oliver	Utility Deposit Refund	125.00
Robert L Paris	Utility Deposit Refund	125.00
Margaret A Stone	Utility Deposit Refund	125.00
Peter F Wells	Utility Deposit Refund	125.00
Paid Total		680,269.52

FUND	DISBURSEMENTS
General	156,230.57
Special	33,589.24
Hotel/Motel	10,000.00
Road Use Tax	17,087.55
Debt Service	87,750.00
Water Utility	41,091.84
Sewer Utility	132,387.53
Family Resource Center	3,243.67
Capital Project	63,956.71
Storm Water Utility	4,272.66
Expendable Trust	791.35
Agency Account	129,868.40

Byrd received a request to put Luminaries on South Story Street for Christmas Eve. There were no issues.

Moorman updated the Council on the 8th and Story Street Green Space.

Moorman stated the Wellness/Community Center Committee received the Force Grant in the amount of \$12,000.00; the Committee will be using the grant funds to cover the preliminary design plans and will not be asking for any tax payer funds to cover these engineering costs. Moorman reminded the Council of the public meeting regarding the Wellness/Community Center on December 10, 2019 at 6:00 p.m. at the Leonard Good Community Center in Ogden.

Stines updated the Council on the Wellness/Community Center survey and suggested using Polco to set up a poll regarding fireworks in the upcoming months.

Dee McKnight spoke to the Council regarding the moratorium on the living space in the store fronts and requested that her three (3) building permit renewals be approved. Robbins advised that since the request is not on the agenda the Council should not vote. The Council agreed to add the request to the December 16, 2019 agenda.

There being no further business to come before the Council the meeting was adjourned at 6:20 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor