

## STATEMENT OF COUNCIL PROCEEDINGS

November 5, 2018 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on November 5, 2018, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Absent: none.

Hicks moved; Piklapp seconded to approve the agenda as presented. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Ray moved; Piklapp seconded to set a public hearing for November 19, 2018 at 6:00 p.m. to vacate a portion of Factory Street from the East Line of Argo Street to the West Line of 1812 Factory Street, Boone, Iowa. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

McGinn advised there will be a Policy and Administration Committee meeting on November 19<sup>th</sup> at 5:30 p.m.

Ray moved; Byrd seconded to approve the Street Closure Application for the Shop with a Cop Program on December 13, 2018 for the parking stalls in the 800 block of 9<sup>th</sup> Street, Boone, Iowa from 5:00 p.m. until 9:00 p.m. Ayes: Hicks, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Elmquist updated the Council on the archive room; Shred-It will be here on November 30<sup>th</sup> and there are approximately 250 boxes of old documents that can be destroyed. Once this is complete a new shelving system will be installed.

Rouse presented Change Order Two (2) in the amount of \$6,496.00 for additional work done on the Public Works Building Remodel payable to HPC, LLC. Hicks moved; Byrd seconded to approve Change Order Two (2) for the Public Works Building Remodel. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Hicks. Nays: none.

Rouse stated that he has contacted Andy Kellner with the Iowa Department of Natural Resources (IA DNR) about the IA DNR conducting Boone's survey at the same time they are doing Ames; the cost will be \$400.00 to \$600.00 an hour. It is estimated that it will take approximately an hour to do the parks plus travel time. A contract will be presented to both the Council and the Park Commission for their approval in December. The survey cannot be done until after January 10<sup>th</sup> and there must be a fresh snow on the ground; Rouse advised that they have not been able to conduct a helicopter survey the past three (3) years since there has not been any fresh snow after January 10<sup>th</sup>. Taylor Tidgren, Park Commission Member, asked about making the people requesting the survey pay for it.

Chief Adams informed the Council that their 1995 fire truck broke down and had to be towed.

Skare reminded the Council that Troy Weary from ITC Midwest will be at the November 19<sup>th</sup> Council meeting with a presentation to update them on the Montana Street Transmission Line Project. An Alliant Representative will also be present as part of this presentation and to address the amount of street lights that are out on Montana Street.

Skare addressed the Council regarding the parking concerns at Boulder Inn and Suites; he advised that there is an ordinance prohibiting parking on Crown Flair Drive and Lakewood Drive. Staff will be posting no parking signs in the area over the next few weeks and Higgins will be sending a letter requesting a plan for parking. Skare stated that he has discussed the parking concerns with Tim Stuart, at Boulders Inn and Suites; and their possible solution is to ask Patterson Dental about using their parking lot on the weekends. Skare advised that this solution will require a request for approval from City Council.

Skare stated that the plumbing in the City Hall needs work, there are concerns with a pipe in the basement breaking due to rust and corrosion, the shut off to this pipe cannot be turned. Public Works staff can fix the pipe and will do so after hours since they will need to shut off the water. We also had a water leak in the boiler room that we will need to hire a plumber to fix. Hicks commented on issues in the men's restroom.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Ray moved; Hicks seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Dolgencorp LLC, Dollar General. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Hicks, and Piklapp. Nays: none.

3E Electrical Engineering	Parts	80.00
Access Systems Leasing	Copier Agreements	203.07
AFLAC	Payroll	15.75
Alliant Energy	Utilities	5,066.20
Alliant Energy	Utilities	1,311.75
Alliant Energy	Utilities	19,609.82
Allstate Benefit Group	Payroll	380.71
Amazon.Com	Library Materials	430.39
Jeremy Anderson	Equipment	828.00
Anita Hudson	UB Overpayment	57.78
Arnold Motor Supply	Parts	420.24
Automatic Systems Company	Repair	288.00
Fidelity Security Life	Payroll	27.11
Fidelity Security Life	Payroll	553.09
Jerald Elliott	Lawn Care	440.00
Bernie Lowe & Associates Inc	Medical	2,519.56
Blackhawk Automatic Sprinklers	Inspection	457.00
Boehm Insurance Agency Inc	Insurance Premium	402.00
Bolton & Menk Inc	Engineering	1,450.00
Boone Area Humane Society	Contract Services	6,350.33
Boone Bank & Trust	Safe Deposit Box	45.00
Boone Bank & Trust	Payroll	458.33
Boone Chamber Of Commerce	Task Force Study	2,000.00
Boone County Family Medicine	Medical	86.00
Boone County Landfill	FY 2019 Assessment	5,275.41
Boone County Treasurer	Service	170.00
Boone Hardware	Tools	69.99
Gatehouse Media Iowa	Publications	75.75
Brett Pelton	UB Overpayment	27.60
Brodart Company	Supplies	97.48
Brown Supply Company	Parts	814.65
C.J. Cooper & Associates	Tests	35.00
Center Point Publishing	Library Materials	625.91
Central Iowa Truck Repair	Parts/Supplies	1,026.90
CenturyLink	Line Charge	98.91
Change	Postage	139.88
Chase	Conference/Material	407.44
Cintas Corporation	Supplies	131.27
City Of Boone	Utilities	29.44
City Of Boone	Utilities	453.91
Collection Services Center	Payroll	563.68
Cross Dillon Tire	Parts	836.00
Culligan Of Boone	Lab Water	58.10
Cybrarian Corporation	Software License	649.95

Daniel Scott	Car Allowance	250.00
Dee's Treats	Library Materials	40.99
Dick's Fire Extinguisher Service	Inspection	432.80
DMACC Business Resources	Training	450.00
DMACC	Training	1,006.00
The Door & Fence Store	Repairs	129.00
Ecolab Inc	Pest Control	99.06
Edward Higgins	Car Allowance	250.00
Electric Pump	Repairs	3,157.18
Fareway Stores Inc	Supplies	59.90
Farnham Aviation Services LLC	Reimbursement	2,747.45
Ed M Feld Equipment Company Inc	Repairs	234.00
Godbersen-Smith Construction Company	Construction	28,760.06
Graymont Western Lime Inc	Chemicals	8,400.83
Steven E Gus	Equipment	1,450.00
Hach Company	Chemicals	101.84
Hawkins Water Treatment Group	Chemicals	3,088.66
Hiway Truck Equipment Inc	Parts	86.82
Holiday Inn	Training	201.60
Hull Plumbing And Heating	Parts	117.50
Iowa Department Of Transportation	Supplies	32.85
Iowa Department Of Natural Resources	Permit	85.00
Iowa Law Enforcement Academy	Training	250.00
Iowa One Call	Locates	194.40
Iowa Plains Signing, Inc	Repairs	1,250.00
ICMA Retirement Trust 457	Payroll	1,128.99
Ingram Book Company	Library Materials	2,665.44
Inland Truck Parts Company	Parts	173.71
IPERS	Payroll	15,167.05
Jim Robbins PC	Legal Services	6,200.00
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Kabel Business Services	Payroll	710.84
Kabel Business Services	Payroll	710.84
Kading Properties	UB Overpayment	59.44
Keystone Laboratories Inc	Lab Tests	866.20
Leigh R Zantow	Refund	50.00
Marilyn Kislingbury	UB Overpayment	68.12
Martin Marietta Materials	Materials	711.61
McMaster-Carr Supply Company	Equipment	1,107.52
Medtrak Services	Medical	338.37
Members 1st Community Credit Union	Payroll	160.00
Midland Power Cooperative	Utilities	34.93
Midwest Radar & Equipment	Repairs	42.50
Moffitt's Inc	Parts	258.53
Municipal Emergency Services	Clothing Allowance	312.40
Municipal Fire & Police Retirement	Payroll	24,338.47
Mutual Of Omaha	Payroll	358.15
Mutual Of Omaha	Insurance Premium	272.58
OCLC Online Computer Library	Subscription	660.54
Opencom	Internet Service	222.85
Orning Glass	Parts	64.99
Pat Clemons Chevrolet	2018 Ram	27,975.00
Physio-Control Inc	Parts	1,553.80
Pritchard Bros Plumbing	Repairs	306.60
Quality One	Custodial Services	1,825.00
Quick Oil Company	Propane	918.19

R & W Power	Parts	37.45
Recorded Books Inc	Library Materials	54.98
Scholastic Book Clubs	Library Materials	1,229.76
Shane Lovig	Reimbursement	90.00
Speer Financial Inc	TIF Report	350.00
KenLi Lawn Care Inc	Lawn Services	293.55
Staples Advantage	Supplies	110.36
Staples Advantage	Supplies	1,132.02
State Hygienic Laboratory	Lab Tests	927.50
State Of Iowa	Payroll	8,087.00
Valerie Koeppen	Custodial Services	1,950.00
Syntex Industries	Supplies	348.23
Howard Taylor Smith	Lawn Services	80.00
Team Services Inc	Testing	322.70
Tom Walters Company	Waste Removal	100.00
US Water Services	Inspection	1,365.00
Total Choice Shipping	Postage	11.52
Transamerica	Payroll	100.00
Treasurer/State Of Iowa	Water Excise Tax	10,919.00
Treasurer/State Of Iowa	Sales Tax	3,061.00
Accuracy Inc	Supplies	770.98
VAG USA LLC	Part	867.00
Van Meter & Associates Inc	Subscription	165.00
Van-Wall Equipment Inc	Parts	90.80
Verizon Wireless Services LLC	Wireless Services	1,416.64
Vision Bank	Payroll	34,066.19
Visionbank Of Iowa	Training	2,405.07
Wal Mart	Library Materials	219.15
Walters Sanitary Service Inc	Waste Removal	59.62
Walters Sanitary Service Inc	Waste Removal	711.12
Willco Inc	Part	100.00
William Skare	Car Allowance	300.00
Windstream	Phone Service	2,000.79
Xerox Corporation	Copies	71.14
YMCA Of Greater Des Moines	Payroll	380.76
Zachary Stier	Reimbursement	178.13
Paid Total		271,978.46

FUND	DISBURSEMENTS
General	101,860.73
Special	6,434.81
Hotel/Motel	2,000.00
Road Use Tax	19,023.59
Debt Service	0.00
Water Utility	49,369.36
Sewer Utility	44,693.41
Family Resource Center	2,806.31
Capital Project	30,532.76
Storm Water Utility	10,532.73
Expendable Trust	1,475.05
Agency Account	3,249.71

Mayor Slight thanked the Iowa National Guard for their homecoming at the Boone High School.

Mayor Slight stated he has had numerous calls about extending the burn ban through November 30<sup>th</sup> due to the wet weather. Hicks moved; Byrd seconded to approve extending the burn ban through November 30, 2018. Ayes: Ray, Byrd, McGinn, Hicks.

Nays: Stines, Piklapp, Stecker. Motion passed. Chief Adams advised he will contact the Boone County Landfill about whether they will extend their hours.

Piklapp stated he has received a lot of positive comments regarding the Boone Downtown Trick or Treat. Chief Wiebold advised that \$550.00 was raised for the Shop with a Cop Program.

Hicks commented about the Union Pacific Railroad (UPRR) train stopping and blocking traffic at cross stops. Skare stated the next meeting with UPRR is Tuesday, November 13<sup>th</sup> at 1:30 p.m.

Stines moved; Hicks seconded to go into closed session at 6:19 p.m. pursuant to Iowa Code §21.5(1)(i) to evaluate the professional ability of an individual whose appointment for a position with the City of Boone is being considered. Ayes: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Nays: none.

Ray moved; Hicks seconded to come out of closed session. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Hicks moved; Ray seconded to increase William Skare's salary to \$115,000.00. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:50 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor