

STATEMENT OF COUNCIL PROCEEDINGS

October 15, 2018 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on October 15, 2018, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Absent: none.

Hicks moved; Piklapp seconded to approve the agenda as presented. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing to vacate the East Half of the East/West Alley in Block 19, Original Boonsboro Addition. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Carla Awtry presented a request to use the green space at 8th and Story Street on November 2nd and 3rd for a charity chili cook off, bake sale, and bon fire. Awtry explained that they have rented five heaters and the bon fire would be in a metal fire pit with adult supervision at all times. Chief Adams requested that they have a water source nearby and they keep the hay bales away from the fire. Robbins advised to make sure that the bon fire is in compliance with the City Ordinances in regards to the type of materials being burned. Ray moved; Byrd seconded to approve the request for the use of the 8th and Story Street green space on November 2nd and 3rd with a bon fire on Friday night contingent on the Fire Chief's approval. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Kati Gorman, from Youth and Shelter Services, explained the services that Kid's Club provides to the community and invited the Council to an open house on October 18, 2018 from 5:30 p.m. to 7:30 p.m.

Larry Burger, of Speer Financial, presented the annual Tax Increment Financing (TIF) Report.

Williams presented the Ericson Public Library's Fiscal Year 2018 Annual Report.

Piklapp explained the Retail Task Force, the partnership with the Boone Area Chamber of Commerce and the Boone County Economic Development Group; the partnerships will help with the funding and staff time. Piklapp requested \$2,000.00 to help fund Phase I of the Retail Task Force Survey. Stines moved; Byrd seconded to approve the use of \$2,000.00 of Hotel/Motel funds for Phase I of the Retail Task Force Survey. Ayes: Hicks, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Higgins presented the site plan for Boone Family Chiropractic at 1305 Five Mile Drive, Boone, Iowa. Higgins advised that they requested a waiver on the sidewalk and parking installation. The Planning and Zoning Commission denied the waiver for the sidewalk but approved the waiver on the parking if spots are installed within one (1) year of the completion date. Staff recommends approving the site plan subject to meeting the recommendations of the Planning and Zoning Commission. Hicks moved; McGinn seconded to approve the site plan with the recommendations of Planning and Zoning for Boone Family Chiropractic. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, and Hicks. Nays: none.

Higgins advised the resolution for the vacation and conveyance of the public right-of-way for the East Half of the East/West Alley in Block 19, Original Boonsboro Addition is in the Consent Agenda for approval.

Rouse advised that the patch work on Park Avenue has started; once completed they will begin the lamp hole repair at 2nd and Story Street. They will need to close some streets and will have a detour route.

Scott presented to the Council an Action Form regarding the Clinton Street Water Tower Project and explained they had three (3) options available. Scott, along with the Utility Committee, recommended option two (2) of approving a change order to contain the area and continue to power wash removing most of the paint. Scott advised that they have a \$350,000.00 budgeted for the original project, \$177,000.00 surplus that was not budgeted to be spent in the current year and he would like to borrow \$123,000.00 from cash reserves, with the intent of repaying it in FY2020. The project would not be able to start back up until spring 2019 and will require a budget amendment. Ray moved; Hicks seconded to direct staff to move forward with option two (2). Ayes: Stecker, Ray, Byrd, McGinn, Stines, Hicks, and Piklapp. Nays: none.

Scott explained the Professional Service Agreement with WHKS & Company pertaining to the 2018 Sanitary Sewer Inspection Program. The inspections will start in the spring in order to give the public time to disconnect their sump pumps.

Scott presented Godbersen-Smith Construction's Change Order Three (3) changing the quantities to match the final pay estimate quantities for the Benton Street Overlay Project. Ray moved; Piklapp seconded to approve the Change Order finalizing the quantities on the Benton Street Overlay Project. Ayes: Ray, Byrd, McGinn, Stines, Hicks, Piklapp, and Stecker. Nays: none.

Ray moved; Stecker seconded to approve the Industrial Park Road Project Certificate of Completion. Ayes: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Nays: none.

Scott updated the Council on the Simmering-Cory LMI Community Survey. He advised the City is eligible for grant funds for the Ultraviolet (UV) Disinfection System Project. This is a \$1.2 million dollar project and the grant can cover up to 50% of the project cost; however, the City did not qualify for grant funds for the Park Avenue Lift Station Project.

The Council discussed the Urban Deer Management meeting and possibly moving forward with a survey. Ray moved; McGinn seconded to direct staff to work with the Park Board regarding the survey process and to bring back a plan to the Council at a November Council meeting. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Skare informed the Council that Ogden Telephone Company would like to start discussions with the City regarding fiber optics in the downtown area; Councilman Hicks and Councilman Piklapp volunteered to be part of the meetings.

Skare stated the agreement with the Boone Community Theatre is in the Consent Agenda for approval.

Skare informed the Council that the next annual meeting for the Boone County Economic Development Group is November 6, 2018 at 11:30 a.m.

Skare reminded Councilman Byrd and Councilman Ray about the Capital Improvement Project (CIP) meeting November 6, 2018 at 9:00 a.m. Skare advised the Council that budget calendars have been mailed out.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Piklapp moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for L&M Gas & Grocery, Inc. 4) Resolution 2647 approving the execution of a professional agreement for the 2018 Sanitary Sewer Inspection Program with WHKS & Company for services totaling \$85,614.00. 5) Resolution 2648 approving the vacation and conveyance of a portion of public right-of-way for the East Half of the East/West Alley in Block 19, Original Boonsboro Addition. 6) Resolution 2649 authorizing the purchase of real estate located at 106 South Webster Street, Boone, Iowa and to enter into

a real estate contract to pay the Boone Community Theatre \$50,000.00 over five (5) years. 7) Appointment of Councilman Piklapp, Councilman McGinn and the City Administrator to the Boone School Task Force Committee. 8) Appointment of Councilman Ray and Councilman Byrd to the Capital Improvement Project (CIP) Committee. 9) Appointment of Monica Hanson to complete the remainder of Rod Van Wart's term on the Planning and Zoning Commission expiring on June 30, 2021. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

3E Electrical Engineering	Parts	36.19
A & E Millwright & Repair	Repairs	3,200.00
A & M Laundry Inc	Supplies	57.02
Access Systems Leasing	Copier Agreements	261.83
ACCO Unlimited Corporation	Repair	134.05
AFLAC	Payroll	15.75
Alert-All Corporation	Materials	1,121.50
Michael Broderick	Services	410.00
Alliant Energy	Utilities	1,877.09
Alliant Energy	Utilities	36,444.83
Allstate Benefit Group	Payroll	380.71
Boone Fitness LLC	Payroll	35.30
Arnold Motor Supply	Parts	46.46
Arnold Motor Supply	Parts	1,552.03
ASCAP	Music License	348.00
Boehm Insurance Agency Inc	Insurance	489.00
Boone Ace Hardware	Parts	162.31
Boone Bank & Trust	Payroll	458.33
Boone Chamber Of Commerce	2nd Qtr Hotel Tax	17,500.00
Boone County Agricultural Extension	Training	105.00
Boone County Recorder	Recording Fees	51.00
Boone County Treasurer	Materials	469.50
Boone Day Breakers Kiwanis	Dues	170.00
Boone Hardware	Parts	399.08
Gatehouse Media Iowa	Publications	383.79
Bradley Rhol	Reimbursement	19.00
Brown Supply Company	Parts	500.00
Builders First Source	Materials	119.78
CDS Global	UB Monthly Processing	2,675.69
CDS Global	UB Monthly Processing	848.74
CDS Global	On-Line UB Processing	244.05
Central Iowa Ready Mix	Materials	1,946.25
Centurylink	Line Charges	578.08
Chase Signs & Graphics	Supplies	67.74
Cintas Corporation	Supplies	81.13
Collection Services Center	Payroll	752.18
Computer Projects Of Illinois	Software License	343.20
Connor McCuen	Clothing Allowance	135.13
Core & Main LP	Repairs	13,710.51
Fareway Stores Inc	Supplies	124.75
Cox Tires Inc	Repairs	114.00
Fm Controls	Repairs	4,422.50
Galls Parent Holding LLC	Clothing Allowance	511.73
Godbersen-Smith Construction	Construction	28,760.06
Hach Company	Chemicals	305.53
DJR Holding Corporation	Tires	975.00
HPC LLC	Construction	5,658.20
Iowa Department Transportation	Supplies	736.69

Iowa Department Of Natural Resources	Water Use Fee	134.00
Iowa League Of Cities	Training	45.00
ICMA Retirement Trust 457	Payroll	1,122.50
Independent Salt Company	Supplies	47,295.60
Infobunker LLC	Services	126.00
Infomax Office Systems Inc	Services	749.18
Inland Truck Parts Company	Parts	329.36
Insanity Fightwear/905 Ink	Clothing Allowance	292.50
Intensitee Inc	Clothing Allowance	264.61
IPERS	Payroll	15,225.31
Kabel Business Services	Payroll	176.26
Kabel Business Services	Flex Admin Fees	35.55
Kari Frost	Reimbursement	40.41
Key Cooperative	Propane	288.08
Kiesler's Police Supply	Firearm	943.00
KWBG	Services	359.04
Liquid Engineering Corporation	Well And Reservoir Inspection	6,790.00
Andrew Lynn McGill	Services/Software	1,978.32
Members 1st Community Credit Union	Payroll	160.00
Momar Inc	Supplies	1,525.64
Municipal Fire & Police	Payroll	24,964.22
Municipal Supply Company	Parts	399.70
Mutual Of Omaha	Payroll	333.75
Mutual Of Omaha	Insurance Premium	272.58
O'Halloran International	Repairs	4,724.05
O'Reilly Automotive Stores Inc	Parts	68.44
Orkin Inc	Pest Control	73.25
Outdoor Envisions	Supplies	432.00
Parkway Drive Coops LLC	UB Refund	27.01
Plumb Supply Company	Parts	726.64
Pritchard Bros Plumbing	Repairs	816.71
R & W Power	Supplies	748.70
R & W Power	Part	30.95
Seth Janssen	Reimbursement	19.00
Shannon King	UB Refund	2.32
Snyder & Associates, Inc	Engineering	8,208.00
Staples Advantage	Supplies	981.93
State Of Iowa	Payroll	7,898.00
Storey Kenworthy	Supplies	162.82
Sunstrom Miller Press	Supplies	154.00
Howard Taylor Smith	Services	240.00
Team Services Inc	Services	1,375.44
Tennis Services Of Iowa	McHose Tennis Ct Resurfacing	38,100.00
Tom Walters Company	Waste Removal	96.00
Top & Body Repair	Services	510.00
Total Choice Shipping	Postage	43.07
Trans Iowa Equipment	Repairs	970.88
Transamerica	Payroll	100.00
Treasurer/State Of Iowa	Treasure Hunt	620.42
Van-Wall Equipment Inc	Parts	19.12
Van-Wall Equipment Inc	Parts	477.01
Veenstra & Kimm, Inc	Engineering	5,842.72
Verizon Wireless Services LLC	Wireless Service	280.35
Vision Bank	Payroll	33,553.13
Walters Sanitary Service Inc	Waste Removal	197.12

Walters Sanitary Service Inc	Waste Removal	236.62
Washer Systems Of Iowa	Supplies	169.50
Annette S Adams	UB Deposit Refund	125.00
Central Iowa Recovery	UB Deposit Refund	125.00
Jasmine L Dykstra	UB Deposit Refund	52.68
Kelsey R Franklin	UB Deposit Refund	96.55
Emily Graeve	UB Deposit Refund	38.27
Todd Green	UB Deposit Refund	86.88
Chris Mann	UB Deposit Refund	74.23
Alyssa J McCabe	UB Deposit Refund	62.23
Jerry Overturf	UB Deposit Refund	49.75
Charlene L Patterson	UB Deposit Refund	125.00
Brett Pelton	UB Deposit Refund	75.00
Drew Peterson	UB Deposit Refund	63.38
Katherine K Pithan	UB Deposit Refund	125.00
David E Schaefer	UB Deposit Refund	125.00
Curtis W Tuley	UB Deposit Refund	125.00
Paid Total		342,843.49

FUND	RECEIPTS	DISBURSEMENTS
General	265,749.00	72,184.79
Special	51,419.83	665.49
Hotel/Motel	0.00	17,500.00
Road Use Tax	183,687.53	83,491.99
Debt Service	28,576.01	0.00
Water Utility	238,430.59	54,908.99
Sewer Utility	243,560.60	30,440.28
Family Resource Center	4,526.99	5,815.93
Capital Project	802.50	35,793.70
Storm Water Utility	15,111.63	2,426.99
Expendable Trust	1,775.53	39,167.75
Agency Account	151,658.93	447.58

Ray moved; Piklapp seconded to approve the third reading of Ordinance 2248 adding Chapter 134; Massage Therapy Business Licensing. Ayes: Hicks, Piklapp, Stecker, Ray, Byrd, McGinn. Nays: Stines.

Hicks moved; Piklapp seconded to adopt Ordinance 2248 adding Chapter 134; Massage Therapy Business Licensing. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Hicks. Nays: Stines.

Stines thanked the Firefighters for their open house. Stecker advised she heard great things about the concert.

Merrill Tam questioned what was causing a wet spot by the Tennis Courts; Rouse explained it was a leak in a water valve and it should be fixed.

There being no further business to come before the Council the meeting was adjourned at 7:00 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor