

STATEMENT OF COUNCIL PROCEEDINGS

March 5, 2018 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on March 5, 2018, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Absent: none.

Hicks moved; Byrd seconded to approve the agenda as presented. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Logan Sturtz.

Mayor Slight announced that this is the time and place for a public hearing concerning Fiscal Year 2019 Budget. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Piklapp stated that the Economic Development Committee discussed a proposed housing incentive program tonight and ran out of time. There are several questions that we need to work through over the next 2 weeks, and are hoping to bring back the program to the Council for a vote on March 19th.

Skare reviewed the current building incentive program, Jumpstart Boone. Skare stated the new program is being proposed to stir up residential building; last year 17 (seventeen) homes were built in the City with three (3) of them being "spec homes". The new program being proposed would incentives home owners building a custom home with \$10,000.00; and home builders that build a "spec home" would receive a refund on their building permits plus \$5,000.00 with \$5,000.00 also going to the home buyer. The homes being built must have a value of \$200,000.00 to \$300,000.00; and townhomes are eligible if both sides meet the guidelines. The homeowners and builders would not be eligible for any other program, such as Jumpstart Boone. Skare stated that they would like to put \$150,000 into an account for both FY2019 and FY2020 for a total of \$300,000.00. Ground breaking on the new home must occur on May 1, 2018 or after, LLC do not qualify, and homes must be owner occupied and not a rental. Skare stated that we need to clarify the definition of a "spec home".

Piklapp presented a several key points on the housing incentives:

- 1) This does not affect the LIM funds since those homes must be \$175,000.00 or less.
- 2) Program is similar to other communities (Spencer, Adel, Perry, and Newton).
- 3) Piklapp stated the City would have a payback in 5 years or less.
- 4) Would like to request the County to partner to reduce the payback time.
- 5) Local businesses are having trouble getting good workers and the new homes that were built on the former school properties were purchased by people from out of town.

Hicks stated that he has spoken to couple contractors and they are all excited and he believes it is a great program. Hicks stated that maybe we should jump the max up to \$350,000.00. Piklapp stated he would like to keep it for middle class homes, and has trouble justifying giving \$10,000.00 to someone building a \$350,000.00 to \$400,000.00 home. Stines stated he is supportive of the program and likes the guidelines that have been set. Skare clarified that the start-up funds would come from reserves.

Skare stated that he has spoken with three (3) banks on the interest rates on spec homes. Vision Bank has shown some interest in partnering with the City, at this time nothing has been discussed on how this would look.

Stecker asked if the City has any specific lots for this program. Skare stated that would be another program that we could do, where the City could target a certain area and look at purchasing land. Piklapp stated that he has looked at other communities and it takes three (3) to five (5) years and a huge outlay of initial money in infrastructure.

Council discussed the price point of the homes and decided to leave it at the \$200,000.00 to \$300,000.00 at this time and they will review it in a year.

Piklapp informed the Council that the owner is proceeding with the repairs to the wall on 8th and Story Street.

Elmquist informed the Council that the Commercial Property Backfill from the State has passed out of the Senate subcommittee and is now eligible for consideration by the full Senate. If passed as written it will impact Fiscal Year 2019 General Fund Budget by \$24,000 and a total loss of \$45,000 to the full budget. It will then reduce again impacting Fiscal Year 2020 General Fund budget by \$56,000 and the full budget by \$95,000. The end result is no backfill in FY 2021 and a total loss of \$80,768 to the general fund and \$148,000 to the full budget. Elmquist advised that for FY 2019 she has budgeted to receive the backfill with a contingent expenditure of funding a fire truck.

Rouse requested permission to close the alleys to garbage trucks starting tomorrow until they firm up and staff applies materials.

Scott advised that there is a resolution authorizing the execution of a contract for engineering services for the painting of the Clinton Street Water Tower in the Consent Agenda.

Skare advised that we have a couple companies coming in to provide quotes on a camera with audio for the council chambers and audio for the auditorium.

Boone County Chamber Annual Meeting will be March 6, 2018 at 11:30 a.m. at the Fareway Education Center.

Skare updated the Council on the new website with a tentative launch date of March 20, 2018.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; Stecker requested item (E) three (3) and four (4) appointing Gary Nystrom to the Library Trustee Board be removed.

Hicks moved, Piklapp seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 2587 authorizing the execution of a contract for 2018 Fireworks display in the amount of \$10,000.00 with J & M Displays. 4) Resolution 2588 approving the hiring of Officer Logan Sturtz. 5) Resolution 2589 adopting Fiscal Year 2019 Budget. 6) Resolution authorizing the execution of an agreement with Veenstra & Kimm in the amount of \$19,500.00 for engineering service pertaining to the painting of Clinton Street Water Tower. 6) Reappointment of Megan Houston to the Civil Service Commission for a four (4) year term, expiring April 1, 2022. 7) Reappointment of Joe Gibbs to the Airport Commission for a six (6) year term expiring April 1, 2024. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, McGinn. Nays: none.

Access Systems Leasing	Copier Contract	261.83
AFLAC	Payroll	15.75
Alliant Energy	Utilities	3,862.65
Alliant Energy	Utilities	1,624.24
Alliant Energy	Utilities	11,159.39
Allstate Benefit Group	Payroll	405.24
Amazon.Com	Library Materials	368.85
Arlen Wildeman	Mileage Reimbursement	114.44
Arnold Motor Supply	Parts	59.99
Arnold Motor Supply	Parts	173.85
Avesis	Vision Premium	27.11
Avesis	Payroll	537.24
Bernie Lowe And Associates	411 Medical	1,165.85
Boone Ace Hardware	Supplies	628.83

Boone Bank And Trust	Payroll	458.33
Boone Chamber Of Commerce	Annual Meeting Registration	175.00
Boone County Abstract	Services	125.00
Boone County Auditor	Services	47,600.84
Boone County Landfill	Assessment	5,275.41
Boone Hardware	Supplies	5.99
Brekke And Mather	Repairs	322.05
Gale/Cengage Learning	Library Materials	123.16
Center Point Publishing	Library Materials	1,188.09
Scott D Smith	Services	410.00
Centurylink	Utilities	96.92
Change	Library Postage	160.01
Chase	Library Supplies	187.00
Christopher Truckenmiller	Services	400.00
Cintas Corporation	Supplies	115.88
City Of Boone	Utilities	307.01
Dorothy J Lauritsen	Parts	102.82
Collection Services Center	Payroll	663.68
Controlled Access	Repairs	380.37
Daniel Scott	Car Allowance	250.00
Darwin Backous	Services	1,365.00
David J Morgan	Reimbursements	86.41
DNR/Operator Certification	Permits	440.00
Duncan Heating And Plumbing	Services	1,043.00
E5 Group	Library Repairs	150.00
Ecolab	Pest Control	198.12
Edward Higgins	Car Allowance	250.00
Two Rivers Insurance Company	Insurance Premium	98,362.54
Farnham Aviation Services	Services	2,799.95
First Data Merchant Service	Test Transaction	0.02
Galls	Clothing Allowance	219.74
Govconnection	License Fees	8,900.77
Graymont Western Lime	Chemicals	4,236.97
Hull Plumbing And Heating	Repairs	310.00
Hydro-Klean	Services	9,813.13
Hy-Vee Food Store	Supplies	74.78
Iowa Association Municipal Utilities	Membership Dues	961.50
State Of Iowa	Inspection Fees	80.00
Iowa Fire Chiefs Association	Membership Dues	25.00
IMFOA	Annual Dues	150.00
Iowa One Call	Locates	39.80
Iowa Prison Industries	Signs	337.70
Iowa Public Airports Association	Annual Membership	150.00
ICMA Retirement Trust 457	Payroll	738.77
Ingram Book Company	Library Materials	2,552.82
Iowa Pump Works	Repairs	3,394.00
IPERS	Payroll	13,335.12
Jim Robbins	Services	5,900.00
John Rouse	Car Allowance	250.00
John Slight	Car Allowance	150.00
Kabel Business Services	Services	35.55
Kabel Business Services	Payroll	585.85
Kabel Business Services	Payroll	585.85
Kabel Business Services	Services	104.17
Kathy Grabau	Reimbursements	25.00
Keystone Laboratories	Lab Testing	221.60
Kruck Plumbing And Heating	Library Supplies	282.06

John Logue Jr	Services	810.00
Mark Ellsbury	Mileage Reimbursement	158.82
Martins Flag Company	Supplies	456.10
Andrew Lynn McGill	Services	1,500.00
Medtrak Services	411 Prescriptions	1,064.98
Members 1st Community Credit Union	Payroll	160.00
Mercy Physician Billing Office	Services	823.00
Midland Power Cooperative	Utilities	34.91
Molitor Construction	Services	1,957.50
Municipal Fire And Police	Payroll	23,451.50
Mutual Of Omaha	Payroll	268.05
Mutual Of Omaha	Insurance Premium	260.19
O'Halloran International	Parts	54.44
OCLC Online Computer Library	Library Materials	617.33
Opencom	Internet Service	222.85
The Penworthy Company	Library Materials	201.24
Peoples Clothing Store	Supplies	300.00
Perma-Bound	Library Materials	239.40
Preferred Pest Management	Services	62.00
Pyramid Property Solutions	UB Overpayment Refund	19.19
Quality One	Services	1,825.00
Quill Corporation	Library Supplies	105.61
R And W Power	Equipment	632.59
Roy Martin	Services	800.00
Scholastic Book Clubs	Library Materials	244.20
Short Elliott Hendrickson	Engineering	1,943.25
Simmering Cory	Services	1,300.00
Skillpath/NST Seminars	Training	79.60
Staples Advantage	Library Supplies	120.57
Star Energy	Supplies	4,963.27
State Of Iowa	Payroll	7,677.00
Strategic Insights	License Renewal	700.00
Valerie Koeppen	Services	800.00
The Livery Deli	Services	95.00
Tom's Snow Removal	Services	1,520.00
Total Choice Shipping	Postage	17.33
Transamerica	Payroll	100.00
Treasurer/State Of Iowa	Sales Tax	17,075.00
Verizon Wireless Services	Wireless Service	2,144.70
Vision Bank	Payroll	23.35
Vision Bank	Payroll	32,381.08
Wal Mart	Supplies	565.83
Walters Sanitary Service	Services	59.62
Walters Sanitary Service	Services	236.62
William Skare	Car Allowance	300.00
Windstream	Phone Service	2,212.44
YMCA Of Greater Des Moines	Payroll	356.37
Ziegler	Parts	911.68
Paid Total		348,759.65
FUND	DISBURSEMENTS	
General		119,072.06
Special		7,555.40
Hotel/Motel		0.00
Road Use Tax		18,192.86
Debt Service		0.00
Water Utility		58,201.74

Sewer Utility	35,235.91
Family Resource Center	2,968.62
Capital Project	227.82
Storm Water Utility	1,635.37
Expendable Trust	956.53
Agency Account	104,713.34

Stecker voiced her concerns regarding appointing one person to multiple boards and questioned Mayor Slight on why he was appointing Nystrom to the Library Board when there is someone else interested in serving. Slight responded, since we lost a business person on the board, he thought it would be good to put another business person on; also just because a board says here is a candidate, sometimes it is a good idea to have a new look by adding someone new with different ideas rather than letting a board pick someone they want because they know they will agree with everything they do. Slight stated he did the same thing with the Airport Commission recently. Slight says many times he does not have anyone and then will take recommendations from the board; we do keep a list of anyone interested in serving on a board and we are starting to get more people willing to serve. Slight stated that he did check with legal to make sure that you can serve on more than one board and that he can appoint someone to fill a term and then reappoint them at the same time. Stines stated that he echoes Stecker's concern on the lack of diversity of people being on these boards and understands that sometimes it is hard getting people to serve, however it is important to get variety of voices, and new people that are not necessarily connected.

Ray moved, McGinn seconded to approve appointing Gary Nystrom to the Library Trustee Board to fill Jeff Gano's seat expiring on June 30, 2018 and reappointing Nystrom for a six (6) year term beginning July 1, 2018 and expiring June 30, 2024. Ayes: Hicks, Piklapp, Ray, Byrd, McGinn. Nays: Stecker, Stines.

Hicks moved, Byrd seconded to approve the second reading of Ordinance 2244 changing the parking regulation on Fifth Street from Marshall Street to Delaware Street, except from 10:00 a.m. to 1:00 p.m. on each Sunday when parking shall be allowed on each side of the 1100 Block of 5th Street. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Hicks, Piklapp. Nays: none.

Hicks moved; Piklapp seconded to approve the third reading of Ordinance 2243 to rezone 1423 West Mamie Eisenhower, Boone, Iowa. Ayes: Ray, Byrd, McGinn, Stines, Hicks, Piklapp, Stecker. Nays: none.

Ray moved; Hicks seconded to adopt Ordinance 2243 to rezone 1423 West Mamie Eisenhower, Boone, Iowa. Ayes: Ray, Byrd, McGinn, Stines, Hicks, Piklapp, Stecker. Nays: none.

Slight advised that just because someone is up for re-appointment on a board that does not mean that they will be automatically re-appointed. Sometimes it is an issue with them not showing up to meetings or just that they have been on the same board for years and it is time for a shakeup and different faces.

Stines stated that he has done a lot of research on crematoriums since he has been contacted by concerned constituents. The first issue brought up was health issues caused by vaporized mercury coming from fillings; from all the research this would not cause a health issue. Churches are concerned about the increased traffic. Higgins stated that since this is a building addition and does not change its use; it does not require Planning & Zoning Commission approval. Higgins stated that they will look into the parking concern. Ray stated that most crematoriums have scrubbers on them to take the stuff out of the air. Council discussed that this is a growing service. Piklapp stated that he had called the City of Nevada with similar responses.

Stecker stated as a small business owner and the only one in her Finance Department she can sympathize with the discrepancy in the Audit and not getting the bank reconciliation done in a timely manner and offered up her services. Stecker also inquired on whether the City had an employee manual for City Councilmember's. Skare stated that we do not

but it is in the code and we sent it out when you were elected. Skare responded that the deficiency in the Finance Department has been addressed and the final piece will be brought to the Council at the March 19th meeting.

McGinn stated that he had a couple residence contact him from South Linn and Hancock in regards to the cottonwood tree on the DMACC property about limbs falling, DMACC is in the process of getting this trimmed up.

Piklapp stated that the Boone Downtown Incentive Fund (BDIF) is starting up again and additional money has been allocated for the upcoming year.

William advised that the Library Board has made the necessary cuts from the FY 2019 budget in the amount of \$25,000.00 with \$16,880.00 coming from line item contract services and the remainder from the material line.

There being no further business to come before the Council the meeting was adjourned at 6:45 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor