Application No. _____

Boone Downtown Incentive Fund Grant Application

923 8th Street
Boone, IA 50036

Applicant	Address	City, State Zip

Primary Contact Name	Phone	e-mail

Property Owner (if different)	*Address*	*City, State Zip*

Primary Contact Name	*Phone*	*e-mail*

Applicant Responsibilities Checklist:

- ☐ Submit letter of interest.
- ☐ Schedule site visit by BDIF Committee (date of visit: _____ - ***attach notes from meeting***).
- ☐ Prepare final plans/specs for improvements and submit with this application.
- ☐ Provide a notarized letter of authorization from the property owner if different from Applicant.

**A final review (site visit) after work is complete is required prior to distribution of funds.*

Deadline for submittal: *Applications are accepted at any time; however, grant awards are dependent upon available funds.*

The Applicant does hereby acknowledge all details of the Boone Downtown Incentive Fund Grant Program. The Applicant understands that failure to adhere to the submitted plans/specs can jeopardize funding. The applicant certifies that all information submitted with this application to be true and correct.

Applicant _____ Date _____

Office Use Only		
	Date	Signature
Letter of Interest Received:		
BDIF Initial Site Visit:		
Application Received:		
Final Plans and Specs Received:		
Property Owner Consent Received:		
Action to Proceed: ($_____)		
Final Site Visit:		
Fund Disbursement Authorization:		
Notes & Comments:		