

STATEMENT OF COUNCIL PROCEEDINGS

December 1, 2025, 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on December 1, 2025, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Kahookale, Moorman, Hilsabeck, Williamson, and Angstrom. By Zoom: Henson. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookale, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Angstrom moved; Byrd seconded to set a public hearing for December 15, 2025, at 6:00 p.m. for the consideration of the sale of property right-of-way; a portion of the public right-of-way, north/south alley in the 800 block of Division Street which abuts the north property line of 818 Division Street to the south property line of 816 Division Street, Boone, Iowa. Ayes: Kahookale, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Williamson reminded the Council that the appreciation lunch for City employees will be December 11, 2025, from 11:30 a.m. to 1:00 p.m. in the City Hall Auditorium.

Andrews reminded the Council that the Central Iowa Regional Transportation Planning Alliance (CIRTPA) will hold a public meeting on their long-range transportation plan on December 2, 2025, 4:00 p.m. to 5:30 p.m. in the City Hall Auditorium. Andrews also noted that staff have been out plowing the snow. Andrews advised that the lighting has been installed on the Arch and the power wires have been run to the cabinet at 6th Street and Story. Enterprise Electric will need to complete the hookup.

Cornelis updated the Council on the ice rink, noting that the boards have been installed and the snow has been cleared out. He hopes to install the liner and fill the rink soon.

Osmundson announced a new program, School's Out Holiday Movie, taking place December 23, 2025, at 2:00 p.m. in the City Hall Auditorium. Popcorn, hot chocolate, and cookies will be provided for the attendees.

Elmquist introduced John Joiner to WHKS, who will be assisting with daily operations engineering on an interim basis while the City determines how to address the vacancy of the engineer position.

Moorman moved; Williamson seconded to approve Resolution 3460 approving the execution of a Professional Services Agreement for Municipal Engineering Services between the City of Boone and WHKS & Co. on a month-to-month basis. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Elmquist stated that Kate's Landing's open house is Wednesday, December 3, 2025, at 12:00 p.m. which is the development on Marion Street. The Arch dedication and reception is December 12, 2025, at 3:00 p.m. Elmquist reminded the Council that an engineer needs to review the Arch before the City accepts it.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Williamson moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for the Adobe. 4) Resolution 3461 authorizing the hiring of Sonia Sundberg as the Finance Officer and setting salary at \$90,000.00 per year. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookale, and Moorman. Nays: none.

Access Systems Leasing	Copier/Monthly Printing	275.78
Access Systems Leasing	Printing Contract	230.55
Alliant Energy	Utilities	3,725.26
Alliant Energy	Utilities	1,355.77

Alliant Energy	Streetlights	89,138.33
Amazon Capital Services	Library Materials	948.33
Amazon Capital Services	Christmas Décor/Supplies	1,357.60
Anchor Property Solutions	Repairs	6,058.27
Arnold Motor Supply	Supplies/Parts	600.65
ASCAP	Music License	460.59
Ascendance Trucks	Fuel Primer	227.06
Automatic Systems	Hour Meter	82.58
Blue to Gold	Training	900.00
Bomgaars	Supplies	67.98
Bomgaars	Supplies	250.83
Boone Ace Hardware	Parts	22.18
Boone Ace Hardware	Supplies/Parts	95.43
Boone County Landfill	Landfill Disposal	6,696.11
Boone County Treasurer	Landfill Disposal	903.66
Boone News Republican	Publications	802.22
Brohart	Library Materials	158.52
C&D Masonry	Chimney Repair	3,350.00
Carquest	Heater Hose	68.00
Center Point Publishing	Library Materials	595.68
Central States Radar	Radar Calibration	546.00
CenturyLink	Siren Lines	290.75
CenturyLink	Phone Services	201.01
Chase	Library Credit Charges	538.93
Cintas Corporation	Med Cabinet Refill	360.59
City of Boone	Utilities	545.97
Computer Projects	Openfox License	416.00
Conway Shield	Flashlights	630.91
Dale Farnham	Contract Services	5,002.00
David Ades	Car Allowance	250.00
Demco	Library Materials	125.56
Duncan Heating & Plumbing	Install Bathroom Items	1,170.78
Ecolab Institutional	Pest Control	113.40
Employee Benefit System	Health Insurance Premium	105,600.96
Evora Energy	Fuel Farm Improvements	162,937.18
Fareway	Alice Place/Fareway Sidewalk	2,997.50
Farnham Aviation	Reimbursement	2,378.57
Gale/Cengage Learning	Library Materials	131.16
Garbage Guys	Waste Removal	110.25
George Eckstein	Downtown Arch	30,000.00
Graymont Western Lime	Chemicals	7,646.94
Growmark	Propane	3,670.52
Hach Company	Chemicals	462.86
Hawkins Water Treatment Group	Chemicals	10,033.60
Hy-Vee	Food/Drinks	50.03
IA Dept of Natural Resources	Construction Permit	2,586.92
Infomax Office Systems	Printing Contract	652.58
Ingram Book Company	Library Materials	2,336.99
IA Pipe and Grading	Street Patch	750.00
IA Prison Industries	25 MPH Signs	482.46
IA Rural Water	IRWA Membership	465.00
Jason Barrett Construction	Street Patch	5,800.00
Jim Robbins PC	Legal Services	7,250.00
John Logue Jr	Street Patch	1,504.00
Latimer Associates	Restroom Signage	251.00
Lift Services Automotive	Repairs	450.00
Lindy's Guns	Ammo	40.00
Macqueen Equipment	Street Sweeper Parts	174.44

Martin Marietta Materials	Gravel/Tank Removal	1,312.71
McGill Computer Service	IT Setup/Troubleshoot Issues	190.00
Mercy Physician Billing Office	New Hire Physical	990.00
Mes Service Company	Parts	853.99
Midwest Pano	Hosting Fee Virtual Tour	289.00
Midwest Quality Wholesale	Supplies	70.00
Midwest Tape	Digital Library Materials	557.25
Moffitt's	Heater Hose	85.80
Morse Equipment	Oil	180.00
Mutual of Omaha	Life/AD&D Premium	272.58
Nathan Osmundson	Reimbursement	250.00
NCL of Wisconsin	Chemicals	160.37
Ogden Telephone	Internet Services	214.18
Ogden Telephone	Internet services	84.95
Ondrea Elmquist	Reimbursement	300.00
O'Reilly Automotive Stores	Window Switch	74.86
Orkin	Pest Control	130.00
Parking Lot Specialties	Crack Sealing	8,000.00
Phelps the Uniform Specialists	Mops & Rugs	30.52
Pitney Bowes	Postage Lease	170.43
Preferred Pest Management	Pest Control	73.00
Pritchard Bros Plumbing	Repairs	1,707.00
Quality One	Custodial Services	2,088.00
Ryan Palmer	Reimbursement	57.88
Shearer Consulting	Repairs	1,395.00
Short Elliott Hendrickson	Hancock Project	95,059.72
Sirchie Acquisition	Evidence Supplies	86.76
Speer Financial	Bond Fees/Annual Report	8,640.00
Storey Kenworthy	Supplies	180.40
Stryker Sales Corp	AED Batteries	150.00
TE Forensics	Property Inspection	880.00
The Shredder	Shredding Service	90.00
Uniti	Phones Service	153.85
USA Blue Book	Lab Thermometers	96.60
Verizon Wireless	Phone Services	234.18
Walters Sanitary	Waste Removal	61.61
Walters Sanitary	Waste Removal	175.54
Xerox Corporation	Printing Services	588.85
Bills Paid Total		603,261.27

FUND	DISBURSEMENTS
General	56,009.77
Special	3,856.50
Hotel/Motel	30,000.00
Road Use Tax	55,214.26
Debt Service	-
Water Utility	66,929.42
Sewer Utility	6,331.38
Family Resource Center	3,481.41
Capital Project	277,173.59
Storm Water Utility	-
Expendable Trust	402.49
Agency Account	103,862.45

Mayor Stines stated that Mike Salama wanted to ensure the Council continues to consider different ways to manage the deer population for both public safety and businesses.

Moorman stated the Holiday Lighted Parade and Tree Lighting will be held on December 6, 2025, from 5:30 p.m. to 7:30 p.m.

There being no further business to come before the Council, the meeting adjourned at 6:15 p.m.

ATTEST:

Kim Majors, City Clerk

Elijah Stines, Mayor