

STATEMENT OF COUNCIL PROCEEDINGS

November 3, 2025, 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on November 3, 2025, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of the Water Treatment Plant Ground Reservoir Rehabilitation Project. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; Erin Drake asked whether this item pertained to the resolutions listed under the Consent Agenda. Elmquist clarified that it was a separate matter, noting that Resolution 3446 and 3447 referred specifically to the General Obligation Loan Notes for the Hancock Drive Extension Project. Whereupon, the Mayor declared the hearing closed.

Angstrom moved; Byrd seconded to approve Resolution 3444 adopting the plans, specifications, form of contract and estimate of cost for the Water Treatment Plant Ground Storage Reservoir Rehabilitation Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing to consider the granting of an easement being a 15' x 15' area, of an electrical line lying north of Park Avenue and east of McHose Drive. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Angstrom moved; Kahookele seconded to approve Resolution 3445 authorizing the execution of an easement being a 15' x 15' area, of an electrical line lying north of Park Avenue and east of McHose Drive between Interstate Power and Light Company and the City of Boone. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Jordan Hammer requested additional clarification on Resolution 3447, approving and authorizing a form of loan agreement and providing for the issuance of \$1,275,000 General Obligation Capital Loan Notes, Series 2025. Elmquist explained that General Obligation Notes typically allow the City to impose a levy to fund repayment, as they are secured in that manner. However, this particular loan will be repaid using Tax Increment Financing (TIF) funds, so the levy will not be utilized to pay the loan.

Williamson asked for input from other Council members regarding organizing an employee appreciation event similar to those held in previous years, suggesting it take place during the first or second week of December. The Council agreed to have the Department Heads discuss and propose a suitable date and time for the event.

Hilsabeck provided a recap of the October 29, 2025, Public Safety Committee meeting, noting that the Committee denied a request for a stop sign at 19th Street and Carroll Street, approved a parade permit and street closure for the Holiday Parade, and approved the installation of a pedestrian crossing on Hawkeye Drive between ALICE Place and the Fareway Store. Fareway agreed to pay 75% of the cost, with the City paying the remaining 25% with ADA funds.

Williams presented the 2025 Annual Library Report, with new long-range plans and priorities, mentioning that the library circulated 116,154 physical materials, recorded 27,303 website visits, hosted 873 programs and had 14,745 program attendees.

Cornelis reported that a Hazard Tree Contract was awarded to D&J's Tree Service for the removal of twenty (20) trees at a total cost of \$16,000.00. He also noted that the ice rink was installed earlier, donated by Iowa Wild.

Osmundson thanked Jamie Williams and her staff for the use of the Library for the Fireside Chat, stating that the event had a good turnout.

Williamson moved; Byrd seconded to approve Resolution 3448 authorizing execution of a professional services agreement for the Water Treatment High Service Pump Station Generator Replacement Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$105,000.00. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Moorman moved; Henson seconded to approve Resolution 3449 authorizing the execution of a professional services agreement for the Water Treatment High Service Pump Station Sodium Hypochlorite Feed Building Addition Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$138,100.00. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Angstrom moved; Kahookele seconded to approve Resolution 3450 authorizing the execution of a professional services agreement for the Water System Pressure Zone Development Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$101,400.00. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Hilsabeck seconded to approve Resolution 3451 authorizing the execution of a professional services agreement for the Water System North Transmission Main Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$1,100,100.00. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Byrd seconded to approve Resolution 3452 authorizing the execution of Amendment 2 to the professional services agreement for the Water Treatment System Expansion Project with Short Elliott Hendrickson, Inc. (SEH) that shall decrease compensation in a total amount of \$165,000.00. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Williamson moved; Kahookele seconded to approve Change Order #1 for the Hancock Drive Extension RISE Project in the amount of \$615.00 for the addition of a storz connection to the new hydrant to accommodate the Fire Department’s capability. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Henson moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 3446 appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as paying agent, note registrar, and transfer agent, approving the paying agent and note registrar and transfer agent agreement and authorizing the execution of the agreement: \$1,275,000.00 General Obligation Capital Loan Notes, Series 2025. 4) Resolution 3447 approving and authorizing a form of loan agreement and authorizing and providing for the issuance of \$1,275,000.00 General Obligation Capital Loan Notes, Series 2025, and levying a tax to pay the notes; approval of the tax exemption certificate and continuing disclosure certificate. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Access Systems Leasing	Printing Contract	244.83
Access Systems Leasing	Printing Contract	259.08
Ahlers & Cooney Pc	Legal Fees	229.00
Aldo Camarillo	Utility Refund	89.25
Alliant Energy	Utilities	9,978.33
Alliant Energy	Utilities	3,852.62
Amazon Capital Services	Library Materials	44.97
Amazon Capital Services	Library Materials	705.07
Amazon Capital Services	Parts/Supplies	548.77
Andrey Karagayev	Utility Refund	75.00

Arnold Motor Supply	Parts/Supplies	1,981.53
Bill Byrd	Sidewalk Program	412.50
Blank Park Zoo	Library-Adventure Pass	250.00
Bomgaars	Parts/Supplies	213.78
Bonnie Williams	Property Protection Program	250.00
Boone Ace Hardware	Parts/Supplies	497.58
Boone Bank & Trust	Safe Deposit Box	55.00
Boone County Abstract	Ownership/Lien Report	150.00
Boone County Landfill	FY2026 Assessment	5,191.67
Boone County Landfill	Landfill Disposal	581.28
Boone County Treasurer	Parking Ticket Collections Fee	150.00
Boone Hardware	Parts/Supplies	53.04
Boone Hardware	Parts/Supplies	49.15
Boone News Republican	Publications	371.70
Brad Butler	Utility Refund	125.00
Carquest	Exhaust Hangers	149.52
Center Point Publishing	Library Materials	595.68
Central IA Ready Mix	Repairs	2,804.00
Chase	Library Credit Card Charges	758.07
Cintas Corporation	Med Cabinet Refill	109.92
City of Boone	Utilities	516.50
Codi Mast	Utility Refund	125.00
Core & Main	3/4 Water Meters"	19,376.00
Cybrarian Corporation	Annual Subscription	750.00
Dakota Supply Group	Water Main Boxes/Parts/Extensions	6,596.84
David Ades	Reimbursement	250.00
Deanna Haitt	Utility Refund	125.00
Demco	Library Materials	72.41
Dept of Health & Human Services	CLIA Certification	248.00
Dept of Inspections & Appeals	Elevator Inspection	255.00
Dept of Inspections & Appeals	Boiler Inspection	190.00
Des Moines Children's Museum	Library Adventure Pass	200.00
Dick's Fire Extinguisher	Fuel Tank Fire Extinguisher	150.36
Drone-Works	Drone Props	3,091.00
Erik McFarland	Utility Refund	125.00
Evoqua Water Technologies	North Clarifier Drive Unit Replacement	61,503.34
Fast Lane Auto Care	Tire Plugs	21.00
Frambes, Cooper & Olivia	Utility Refund	83.82
Gale/Cengage Learning	Large Print Books	65.58
Galls Parent Holding	Employee Clothing	423.11
Grainger	Parts	142.59
Hawkins Water Treatment Group	Chemicals	10.00
Huber Technology	Solenoid Valve	607.00
Infomax Office Systems	Printing Contract	603.15
Ingram Book Company	Library Materials	2,119.70
Interactive Sciences	Subscription	499.12
Invengo American Corp	Annual Maintenance	628.00
IA Prison Industries	All Way Stop Signs	603.13
IA Pump Works	Replace Pump	2,918.62
Jim Robbins Pc	Legal Services	7,250.00
Jimmy Berry	Utility Refund	125.00
Jocelyn Ferry	Utility Refund	125.00
Johnstone Supply	Geothermal Circulation Pump	4,812.76
Jordan Icenogle	Utility Refund	60.85
Joshua Wood	Utility Refund	125.00

Justin Malcom	Utility Refund	125.00
Kara Keeran	Utility Refund	125.00
Kayla Meis	Utility Refund	125.00
Kevin Murphy	Utility Refund	125.00
Kristen Pebbles	Housing Refund	5,000.00
Kruck Plumbing & Heating	Expansion Tank Repair	269.62
Kruck Plumbing & Heating	Repair Check Valve	777.50
Law Enforcement Seminars	Training	445.00
Lily Hamer	Utility Refund	125.00
Louis Abraham	Utility Refund	125.00
Lucas Holdings	Library Cards	1,235.08
Magazine Subscription Services	Subscription	18.95
Martin Marietta Materials	Gravel	735.83
McFarland Clinic	Labs	334.00
McGlynn Transfer & Storage	Utility Refund	19.26
Mes Service Company	Calibration Gas Monitors	176.22
Mid-America Publs & Printing	Subscription	57.00
Midwest Quality Wholesale	Can Liners	21.56
Midwest Tape	Library Materials	555.38
Midwest Wheel Companies	Slack Adjusters	209.03
Murphy Tractor & Equipment	JD 772 Parts	6,688.89
Nathan Osmundson	Reimbursement	250.00
Nikkel & Associates	Reattach Service Wire	979.38
Northern Tool & Equipment	Pallet Jack	449.98
Ogden Telephone	Internet Services	74.95
Olivia Stravers	Utility Refund	125.00
Ondrea Elmquist	Reimbursement	300.00
O'Reilly Automotive Stores	Parts	41.53
Paige Prokop	Utility Refund	73.22
Perry Gjersvik	Reimbursement	250.00
Phelps the Uniform Specialists	Mops & Rugs	30.52
Photon Laser Engraving	Years of Service Plaque	185.00
Quality One	Janitorial Service	2,088.00
Roseann Walker	Utility Refund	125.00
Seath Wynn	Utility Refund	39.65
Selena Knoell	Utility Refund	22.19
Shawn Lyman	Utility Refund	125.00
Shi International Corp	Computer	694.90
Short Elliott Hendrickson	Hancock Dr Ext	12,216.00
Site Services	Asbestos Removal	3,780.00
State Hygienic Laboratory	Water Samples	31.00
Steve Smith	Utility Refund	125.00
Stryker Sales Corp	AED Batteries	1,050.00
Taylor Welch	Utility Refund	125.00
Timothy Carlson	Utility Refund	125.00
Todd Brunink	Utility Refund	125.00
Treasurer/State of IA	Sales Tax	3,239.55
Treasurer/State of IA	Water Excise Tax	11,877.47
Ultimate Coatings	Water Tower Insulation	1,158.00
USABluebook	Repair Kit	100.59
Verizon Wireless Services	Wireless Services	234.16
Vessco	Switch/Sensor	422.00
Walmart	Supplies	205.21
Walters Sanitary Service	Trash Removal	61.61
Windstream	Phone Services	143.85

Xerox Corporation	Printing Services	54.49
		203,795.7
Paid Bills Total		9
FUND	DISBURSEMENTS	
General		36,190.18
Special		4,812.76
Hotel/Motel		-
Road Use Tax		16,286.53
Debt Service		-
Water Utility		25,010.25
Sewer Utility		90,951.54
Family Resource Center		3,684.20
Capital Project		22,125.38
Storm Water Utility		250.00
Expendable Trust		4,150.95
Agency Account		334.00

Williamson moved; Kahookele seconded to approve the third reading of Ordinance 2324 to allow the City of Boone, Iowa to change the stop intersections in the Code of Ordinances, amending Chapter 65 by adding 65.02(60), the intersection of South Jackson Street and Hancock Drive is a three-way stop intersection. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Hilsabeck moved; Henson seconded to adopt Ordinance 2324 to allow the City of Boone, Iowa to change the stop intersections in the Code of Ordinances, amending Chapter 65 by adding 65.02(60), the intersection of South Jackson Street and Hancock Drive is a three-way stop intersection. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Henson moved; Kahookele seconded to go into closed session at 6:22 p.m. pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual has requested a closed session. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Henson seconded to come out of closed session at 6:55 p.m. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

There being no further business to come before the Council, the meeting adjourned at 6:55 p.m.

ATTEST:

Kim Majors, City Clerk

Elijah Stines, Mayor