

BOONE AIRPORT COMMISSION

Meeting Minutes

07-14-2025 Boone Municipal Airport Commission Meeting

The Chairman, Joe Pundzak, called the meeting to order at 5:30 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs, Matt Grabau, Pete Frangos

Commissioner Absent:

Others Present: Dale Farnham, Airport Manager, Joe Roenfeldt, Bolten & Menk

Approval of Agenda

Commissioner Grabau made a motion to approve the agenda, which was seconded by Commissioner Byrd.

No discussion. The motion passed unanimously, 5-0

Approval June 9, 2025, Airport Commission Meeting Minutes

Commissioner Bryd moved to approve the minutes. Commissioner Gibbs seconded the motion.

No further discussion. The motion passed unanimously, 5-0

Approval of Accounts Payable

Commissioner Frangos moved to approve the payables. Commissioner Grabau seconded the motion.

No further discussion. The motion passed unanimously, 5-0

Council Paid Bills:

Jim Robbins	Legal Services	139.36
InfoBunker	Internet Services	18.00
Insurance Management	Liability Insurance	2,828.00

Airport Paid Bills:

Alliant Energy	Utilities	1,165.38
Bolton & Menk	Engineering Fees	2,985.50
CenturyLink	Telephone	183.11
City of Boone	Utilities	25.21
Dale Farnham	Contract Services	4,856.00
Garbage Guys	Waste Removal	94.00
Herman Drainage	Mowing Services	5,000.00

Public Hearing for the Consideration of the Continuation of the Existing Lease with Farnham Aviation Services, LLC, for Five (5) Years.

With no written or public comments submitted, Commissioner Frangos moved to close the public hearing, which Commissioner Grabau seconded.

No further discussion. The motion passed unanimously, 5-0

Review/Approval of Lease Agreement with Farnham Aviation Services, LLC

Commissioner Frangos moved to approve the agreement as amended. Commissioner Byrd seconded the motion.

No further discussion. The motion passed unanimously, 5-0

Engineering Report

Joe Roenfeldt presented Charge Order 2 for the Fuel Farm Project. Due to new rulings by the FAA Central Regional Airport Planning Office, several items previously declared eligible for grant reimbursement were now explicitly ineligible, creating approximately \$115K additional expense to the project, which local funds would have to pay. A consensus was reached that the Commission should challenge these rulings since all the grants for this project were executed by all parties prior to the FAA State Airport Engineer's declaration that items that were once eligible in the executed grants were no longer eligible. The Chair will present the Commission's position to FAA supervisors at the Four States Conference in Kansas City in hopes of reversing the decision. In the meantime, to keep the construction project on schedule, it was recommended that the Chair notify the City Council of the need for a budget amendment that would allow using LOST Funds designated for the local match of runway 15-33 extension to pay for the \$115K expense reflected in the change order.

The Chair will schedule a special meeting for the Commission to approve Change Order 2 pending Council approval of the budget amendment.

Airport Expansion Project Committee Report.

No report.

Airport Manager's Report/Comments.

No report.

Approval of Airport Hangar Leases Submitted After July 1, 2025, for Fiscal Year 2026.

Commissioner Byrd moved to approve the submitted leases. Commissioner Frangos seconded the motion.

No further discussion. The motion passed unanimously, 5-0

Commissioner Comments.

None.

Public Comments.

None.

Other Business.

None.

There being no other business, the Chair adjourned the meeting at 7:50 p.m.

Joe Pundzak, Chairman

Joe Gibbs, Secretary