

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION**  
**Monday, September 11, 2017**

Roll Call: The Park Commission of Boone, Iowa met in regular session at the Park Office, September 11, 2017 at 7:00 pm with Amy Landas presiding. The following Park Commission Members were present: Mike Swarts, Taylor Tidgren, Everett Johnson, and Brenda Wafful. Staff members present Mike Cornelis and Julie Meimann. Guests: Chip Wisecup, Jay Goughnour, Mara MacKay, William Moul, Corey Van Sickle, Bill & Donna Greenley, Jesse Howard, BNR Gena Johnson & KWBG Jim Turbes.

1. Approval of Agenda: Motion by Landas to amend the agenda as follows: Award Hazard Tree Bid for 2017-Scout Cabin for YesterBoone-Canine Corral-Boone Valley Coonhunters-Picnic table pricing-Picnic tables Boone & Scenic Valley RR-Little League –Ice Skating Rink costs-New building trim seconded by Wafful. All Ayes.

2. Approval of previous Minutes. Motion by Swarts to approve minutes with the change that he was in attendance at the August meeting. Seconded by Tidgren. All Ayes.

3. Monthly Bills: Cemetery, Park, Pool and Urban Forestry- Motion by Johnson to approve bills seconded by Swarts. All Ayes

<b>Park</b>		
Alliant Energy	Utilities	2511.58
Arnold Motor Supply	Repairs	279.98
R & W Power	Repairs	442.99
Van Diest Supply Company	Buildings & Grounds	75.00
Portable Pro	Utilities	150.00
Bradley Rholl	Telephone	19.00
Kendall Hilsabeck	Telephone/Travel Conference	19.00
Joe Busch Ag Repair Inc	Repairs	562.44
Boone Ace Hardware	Buildings/Grounds	67.40
HD Supply Waterworks LTD	Urban Forestry	162.00
Key Cooperative Boone	Utilities	275.76
Cintas Corporation	Supplies	152.91
Outdoor Envisions	Beautification/Downtown	345.60
Builders First Source	Buildings/Grounds	587.14
<b>Cemetery</b>		
Brent Shaw	Cell Reimbursement	19.00
Peoples Clothing Store	Clothing Allowance	225.00
R & W Power	Supplies/Repairs	527.38
Portable Pro	Utilities	75.00
Van Wall Equipment Inc	Repairs/Equipment	399.49

Boesen Care Lawn Service	Buildings/Grounds	250.00
	<b>Pool</b>	
ACCO Unlimited Corp	Chemicals	859.85
Duncan Heating & Plumbing	Repairs	8.36
Boone Ace Hardware	Supplies	18.96
In The Swim	Repairs	1580.98
Agsources Laboratories	Lab tests	12.00

**4. Presentation of Petitions & Other Communication:**

1.) Mara MacKay request at Scout Cabin for YesterBoone- YesterBoone has 26 venues that can be viewed throughout the YesterBoone Event. Moul would like to dig fox holes to the West of the Scout Cabin along the tree line. They will dig on Friday and then be in them all weekend. They will be about 4' deep. Wafful made the motion to allow the fox holes to be dug contingent that they do a One Call seconded by Johnson All Ayes

2.) Canine Corral water to corral- Greenley's asking that they have permission to run water to the Corral. Suggestion was they look into running water from McHose Shelter as that water is on from April 15<sup>th</sup> to October 15<sup>th</sup>. They are looking at frost free hydrant with special pan that will hold water until full and then turn off by itself. Motion by Wafful to approve them running the water line from McHose to the Corral at the Canine Corrals expense seconded by Tidgren. All Ayes

3.) Boone Valley Coonhunters- BVCH use mostly the outside of the building when they sign up for the event they are hosting, inside is only used if weather is bad, they have to have a permit to hold these coon hunts with the DNR so they know the dates in advance .Are looking for any place to continue to hold these hunts as they don't want to have to stop after 30 years. Board proposed that they use the Herman Trail Shelter; it has no seating inside but would be a place in case of weather issues. Motion by Swarts for the year 2018 that BVCH will be charged \$1 for the use of the Herman Trail Shelter with some reimbursement under the guidance of Cornelis even if it is just keeping the shelter clean, dates will have to be scheduled with Meimann in order to use the shelter seconded by Wafful. All Ayes.

**5. Old Business:**

1.) **Ice Skating Rink cost of contractor to put rink in-** Cornelis contacted a ice rink installer to see about having them put the rink in place, they would come from Chicago and the cost would be approx. \$2000. No action taken.

**6. New Business –**

1.) **Little League Discussion-** Howard told the board that for the first time in 7 yrs the Little League has a full board for 2018. Earl Dufelmeier will be transitioning out of his grounds/maintenance position within the next 2yrs and a new replacement will be taking over. Trailer Court is being sold the Little League may be asking to expand the grounds with either parking or adding a field. Enhancements that have been discuss are HS Field resurface project-additional water heads-new dugouts for Major Boys with sponsorships at dugouts. 2 new score boards, looking at new restroom and safety room at the LL house. Suggestion by Howard that the LL be given 20 tables and they can help repair them and rotate the tables each year. Question about the signs that are posted on the field about not allowed on them. Howard explained those are the field with water heads, open fields are minor girls, major girls they are not as costly to repair if damage is done. New signage will be made when the new score boards are installed. Howard questioned who they need to contact for help as the contract states the following:" b. Provision for assistance and support, with 14 days notification, in all areas of care and

maintenance for which personnel and equipment within the parks establishment are deemed adequate and available as determined by the LANDLORD". Swarts wanted the LL to understand that we have two new staff and they are trying to learn their duties at this time also. Landas suggested a list of what projects LL thought they needed help from the city be written up and brought back to the board so that Cornelis would have a better idea of what is needed.

2.) **Picnic table pricing verification effective September 11, 2017-** Meimann needed verification about the motion made in August. Motion made in August will stand as made 1-50 tables \$10 per table per week 51-100 no charge.

3.) **Picnic Tables Boone & Scenic Valley RR Thomas & Friends-** Discussion that the tables need to be charged for. Motion by Landas to charge for first 50 tables as previously stated in August motion, but with no additional charge for the additional days used, tables must be returned by September 26, 2017 seconded by Tidgren. All Ayes.

4.) **New building trim costs-** Cornelis told the board that trim for the doors, baseboards and window would be between \$10,000 and \$20,000 to finish the new building. Also needed would be phone and internet service which he didn't know if any cost would be involved. Landas ask about the number of Ash Tress that still need to come down, there are about 550 trees with around 60 that he is keeping his eye on that could become hazardous.

5.) Award Hazard Tree Bid 2017-Tidgren opened the bids and bids are as follows: Skyline Tree Experts \$29,000—Finco Tree & Wood Service \$35,000—A-Z Tree Service \$37,350—Fryes Tree Service \$24,900—D&J's Tree Service \$19,150—Pitts Lawn Service \$18,375. Motion by Johnson to award Pitts Lawn Service the bid upon completion of getting a State of Iowa license and City of Boone license by 3 pm on or before September 29, 2017 or the contract will be awarded to D & J's Tree Service seconded by Wafful. All Ayes

**7. Superintendent's Report-** Cornelis said that the bench that was purchased by the Carswell's was dropped off but is not a bench that can be installed on a concrete pad in the area they wanted to put. He needs to talk to them but has no way to contact them. Wafful said she will get the number to Cornelis. Staff has been working on filling the gullies at the park with broken concrete that the PW is hauling out to them. Tennis Services of Iowa will be cleaning the courts in McHose and looked at Memorial but said there is nothing he can do to improve or clean those courts. Cost to the Parks for the cleaning at McHose will be around \$3500. Pickleball at McHose will be tabled until October meeting so more information can be gathered.

**8. Commissioner's Report-** Wafful wanted to know the status on the repairs to the McHose Park roads. Cornelis said that the first part of the work has been completed; they are now filling the gullies with the broken concrete. Repairs to the roads will be a two year project. Wafful questioned also what will be happening when Shaw retires from the Cemetery. Will there be a position open. Meimann explained that a year or so ago she took over all of the paper work that he was doing and the CIMS program. She has also been learning how to sell lots and mark them so staff can do grave openings. Cornelis has also been helping with the marking of the sites. CIMS makes this marking of the site to be opened up much easier, as Meimann can print a map of the site to be opened. This will have to be tabled as neither Meimann nor Cornelis are sure if someone will be hired to take over the day to day duties. Van Sickle was at the meeting to let the board know that he was interested in the position as he lives in Boone, has been doing Cemetery work for 14 yrs, is a tree Arborist, can help with tree removal, tree inventory and risk assessment.

**9. Public Comment for Items not on agenda:** none

**10.) Adjournment-** Landas made a motion for adjournment, seconded by Wafful motion approved at 9:18 p.m.

Commission Secretary \_\_\_\_\_ Commission President \_\_\_\_\_

**NEXT COMMISSION MEETING ON October 9<sup>th</sup>, 7 pm**