

STATEMENT OF COUNCIL PROCEEDINGS

February 19, 2018 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on February 19, 2018, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Hicks, Piklapp, Stecker, and Ray. Absent: none.

Hicks moved; Stines seconded to approve the agenda as presented. Ayes: McGinn, Stines, Hicks, Piklapp, Stecker, Ray, and Byrd. Nays: none.

Dave Schwartz, of the YMCA of Greater Des Moines, acknowledged the growth happening in the City of Boone and the great leaders in the community. Schwartz stated that he has had the pleasure of working with Fareway, DMACC, Boone School District, Boone County Hospital, and the Chamber of Commerce over the last several months. It has been made clear to all those he has spoken to that a new YMCA facility would be a community decision and not a YMCA decision; as it has been publicly documented over the last couple years the financial challenges of the YMCA of Greater Des Moines. Schwartz advised that the YMCA has made great strides and is budgeted to be in the black within five (5) months of their fiscal year; therefore, they do not have a lot of capital and the funding will need to fall onto the community. They had Fareway engineers look at the existing facility to see if it made any sense to refresh it and it came back unanimously that there was nothing they could do with the current facility in the standpoint of ADA and other standpoints. As part of the National YMCA movement there are some wonderful resources available, including a survey that was sent out to Boone residents with an overwhelming response of 400 from both members and non-members, and male and female. Some of the items that showed emphasis on were: how to better engage family and seniors in this community, better health habits, how they can serve the non-athletic participants within the community, space to get youth and adults together. Vicki Greco is currently holding focus group meetings in order to gather more information; in addition to that they have had community leader forums and stake holder meetings. Schwartz explained the next steps were to set up building blocks of the basic components that they think they have heard from the community; this will tell them the total square footage needed. Indianola is a similar sized community with a 60,000 square foot facility. Stines asked if there were any sites they are particularly interested in; Schwartz responded that DMACC potentially has some property they would be willing to donate. Schwartz stated that he would like a decision made by late Spring and then it would take a year to 18 month before getting into the ground, in the mean time the YMCA will need to do a feasibility study as they want little to no financial debt, and they need to look at what to do with the current building. Schwartz asked if anyone has any leads that they may not have contacted to let him know.

Kevin Houston, Certified Public Account of Houston and Seeman, PC, presented the Fiscal Year 2017 audit. It was explained that everyone in the state is required to use the same program and it requires them to look at a tremendous amount of compliance issues in regards to laws and regulations. The financials and internal controls are also included in the audit. Houston summarized by stating nothing of significance was found, the financial notes that were included are standard notes in all city audits, as for internal controls there are some issues they want to address: segregation of duties is a big one and you will see this in almost every city audit you look at in communities this size due to staffing levels, however there are some ways to strength this. Houston stated he has spoken to Bill and Ondrea and they are working on getting this handled, the main issue is time constraints and duties that take priority over others. Houston state that financially the City has been pretty conservative over last few years and the financials have gotten stronger, cash on hand has improved, and the debt load is going down. They are just looking at ways to improve the controls, no compliance issues were found.

Ray moved; Hicks seconded to set a public hearing for March 5, 2018 at 6:00 p.m. for the consideration of the Fiscal Year 2019 Budget. Ayes: Stines, Hicks, Piklapp, Stecker, Ray, Byrd, and McGinn. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing concerning Fiscal Year 2019 Boone Capital Improvement Plan (CIP). Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any public comments; no comments were made. Mayor Slight took comments from Councilman Stines, concerning who was on the CIP Committee, Skare responded: Elmquist, Skare, Turbes, Nystrom, City Engineer, and the Public Works Director. Stines asked how the CIP was developed and is there a timeline that we follow for the public to know the progression. Stines stated that other cities, such as Spencer and Ames, have a polling period where the public is able to submit things they would like to see in the upcoming years; this can be done by phone, mail, or suggestion box. Stines also commented on the residential housing project in Fiscal Year 2021 that is pending and development driven; stating that due to the recent growth over the past year is this project needed. Skare explained that projects like these tend to keep getting pushed back unless there is funding for them; the projects are on the CIP to keep it on the radar, if a project is not on the CIP it tends to delay the project. Stines followed up by voicing his concerns about the West Park and South Marion Street Project in regards to the amount of money being spent in a localized area, he would like to see this project not move forward until there is development buy in. Piklapp stated the reason this area is on the CIP is because the area already has sewer and water infrastructure which reduces the investment. Stines commented that \$15,000 was reallocated from the Ash Tree Removal Project to the completion of the Park Building Project, his wish is that reallocation of money be used in the same sort of vain as the original funds were intended to be used, possibly replacing the trees that have been taken down. Stines mention financing some trees from the Alliant Program and then donating them to property owners to plant on their own property. Piklapp mentioned that this would be a Park Board initiative. Hicks stated that he was not in favor of the City purchasing trees for planting on private property. Piklapp was in favor of the idea. Whereupon, the Mayor declared the hearing closed.

Scott advised that we received three (3) bids ranging from \$97,000 to \$480,000 for the painting of the Water Plant claricone units. Scott recommended accepting the low bid from A1A Sandblasting, while the bid was still a little higher than our estimates, the contractor has good references, we need to get the work done, and we can cover the expense within our budget. Ray stated the Utility Committee recommends moving forward and accepting A1A Sandblasting's bid. Hicks moved, Ray seconded to accept A1A Sandblasting's bid in the amount of \$97,000. Ayes: Hicks, Piklapp, Stecker, Ray, Byrd, McGinn, and Stines. Nays: none.

Scott informed the Council that the Clinton Street water tower was constructed in 1946 and was originally painted with lead based paint and has three (3) to four (4) coats of paint currently on it. The last time it was painted was in 2000 and is in dire need of repainting. Staff has met with four (4) maintenance contractors and four (4) engineering companies with mixed messages to whether it just needs repainted or if it needs sandblasted and then repainted. The paint supplier has now climbed the tower, took measurements on thickness and how it is sticking to the top of the tower; his recommendation is that it can be painted one (1) more time. Scott stated that the paint supplier does not want his paint to come off and believes this would be an unbiased opinion. Scott advised that we have budgeted \$355,000 and it maybe a little bit more than that to paint it, if we sandblast it and paint it the cost would be in the million dollar range and we do not have this budgeted. Council discussed that painting it one more time would last 10-15 years and would be the last coat that could be applied before it needed sandblasting. It was discussed that the life of a water tower is 100-150 years and it would cost over \$2,000,000 for a new tower. Scott advised that currently there are no issues with the Clinton Street tower structurally. Ray advised that the Utility Committee recommended painting the tower and having the current and future councils plan for the future. Ray moved, Hicks seconded to direct staff to move forward with the painting of the Clinton Street tower. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, Hicks. Nays: none.

Adams presented a situation that the Fire Department was called out on last Friday, that Adams stated was an appreciation back to the Council for implementing the Rental Code. An occupant had noticed some crackling, yelled at his kids thinking it was them, went back to sleep, and then was awoken by working smoke detectors to find fire coming out

of a light socket. The occupant then used a newly mandated fire extinguisher to put one of the spots of fire out. Adams acknowledged that the Rental Code has caused a lot of hard feelings in the community and a lot of hard work; however we truly saw the fruits on Friday when the smoke detector woke a sleeping occupant and then was able to use the fire extinguisher to start putting out the fire. Adams stated that hopefully this is just one of many success stories to come.

Skare stated that he would like to purchase a new or used staff vehicle to replace the current 2006 Ford Taurus, funds are available through the savings on the phone system and a limit has been set not to exceed \$20,000. There were no concerns from the Council.

Skare reminded the Council that at the last meeting they had approved the banner program through the Chamber and asked if they would like to put any banners up on South Story Street. Council did not appear to be interested at this time.

Skare stated that pictures will be taken at the March 5th Council Meeting of both the full Council and independent.

Boone County Chamber Annual Meeting will be March 6, 2018 at 11:30 a.m. at the Fareway Education Center.

Boone County will be hosting the Boone County League Meeting on February 20, 2018 at 6:00 p.m. at The Livery Deli with a tour of the Boone Valley Brewery.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Piklapp moved, Byrd seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License for Boone County Fairgrounds and a renewal for Fareway Stores. 4) Resolution 2584 authorizing the sale of property and the issuance of a quit claim deed for property located at 101 12th Street, Boone, Iowa. 5) Resolution 2585 awarding the Water Treatment Plant Claricone Units Painting Project to A1A Sandblasting in the amount of \$97,000. 6) Resolution 2586 approving the Fiscal Year 2019 Capital Improvement Plan. Ayes: Piklapp, Stecker, Ray, Byrd, McGinn, Stines, Hicks. Nays: none.

John H Ellison	Supplies	609.97
4Imprint	Supplies	566.05
A And M Laundry	Supplies	57.02
AFLAC	Payroll	15.75
Michael Broderick	Services	730.00
Alliant Energy	Utilities	2,303.97
Alliant Energy	Utilities	53,950.57
Allstate Benefit Group	Payroll	405.24
Boone Fitness	Payroll	35.30
Arnold Motor Supply	Parts	720.41
Bernie Lowe And Associates	411 Medical	325.78
Boone Ace Hardware	Supplies	202.53
Boone Bank And Trust	Payroll	458.33
Boone Construction	Services	7,132.76
Boone County Abstract	Services	250.00
Boone County Landfill	Services	21.76
Boone County Recorder	Fees	12.00
Boone County Treasurer	Supplies	185.00
Boone County Treasurer	Tax Sale	1,258.53
Boone Hardware	Supplies	78.44
Gatehouse Media Iowa	Publications	665.38
Bradley Rholl	Reimbursements	19.00
Brown Supply	Repairs	289.00

Builders First Source	Supplies	21.98
Carpenter Uniform	Clothing Allowance	240.35
CDS Global	Services	2,032.85
CDS Global	Postage	1,855.57
CDS Global	Services	282.66
John B Carswell	Supplies	427.50
Centurylink	Utilities	532.25
City Of Boone	Drawer Shortage	15.61
Clair Mortenson	Repairs	50.00
Collection Services Center	Payroll	663.68
Core And Main	Meters	1,049.00
Culligan Of Boone	Supplies	58.10
D J Gongol And Associates	Parts	1,391.29
DMACC	Training	3,668.00
Duncan Heating And Plumbing	Services	540.00
Electronic Engineering	Parts	10.00
Fastenal Company	Supplies	100.43
Fire Service Training Bureau	Training Materials	261.00
Galls	Clothing Allowance	119.24
Graymont Western Lime	Chemicals	4,193.13
Hach Company	Supplies	1,159.60
Hawkeye Truck Equipment	Parts	950.00
Hawkins Water Treatment Group	Chemicals	3,509.79
Houston And Seeman	2017 Audit	5,500.00
Huber Technology	Parts	621.00
Iowa Department Of Transportation	Supplies	569.12
Iowa Prison Industries	Signs	701.00
Iowa Water Environment Association	Training	110.00
ICMA Retirement Trust 457	Payroll	738.77
Infobunker	Internet Services	123.00
Infomax Office Systems	Printing Services	779.33
International Code Council	Annual Dues	135.00
Iowa Employment Conference	Training	885.00
Iowace	Membership Dues	35.00
IPERS	Payroll	13,538.20
Karl Chevrolet	Services	450.00
Kendall Hilsabeck	Reimbursements	19.00
Kimball Midwest	Supplies	424.90
Kriss Premium Products	Chemicals	399.08
Kruck Plumbing And Heating	Services	10,017.01
KWBG	Advertising	352.92
Roger And Jane Martin	Fuel	12,335.48
Matt Huntley	Mailbox Reimbursement	25.00
Medtrak Services	411 Prescriptions	2,922.90
Members 1st Community Credit Union	Payroll	160.00
Municipal Fire And Police Retirement	Payroll	21,681.95
Municipal Supply	Parts	112.42
Mutual Of Omaha	Payroll	268.05
Nikkel And Associates	Repairs	11,924.24
Northwest Ag Systems	Services	270.00
O'Halloran International	Supplies	346.59
O'Reilly Automotive Stores	Supplies	22.10
Card Member Services	Fees	4.87
Peoples Clothing Store	Clothing Items	295.97
Peoples Clothing Store	Supplies	180.00
Plumb Supply	Parts	14.56
Portable Pro	Services	225.00

Powerplan	Parts	463.49
Premier Office Equipment	Printer Contract	47.99
Pritchard Bros Plumbing	Repairs	321.25
R & W Power	Supplies	18.36
Seth Janssen	Reimbursements	221.45
Standard And Associates	Services	140.50
Staples Advantage	Supplies	61.74
State Hygienic Laboratory	Testing	983.00
State Of Iowa	Payroll	7,382.00
Storey Kenworthy	Supplies	406.14
Thomas Ray	Mailbox Reimbursement	25.00
Tom Walters Company	Services	96.00
Total Choice Shipping	Postage	13.66
Transamerica	Payroll	100.00
Truck Equipment	Parts	374.40
United States Postmaster	Annual Box Fee	286.00
Trinity Regional Medical Center	Supplies	77.00
Van-Wall Equipment	Repairs	86.06
Verizon Wireless Services	Wireless Service	321.30
Vision Bank	Payroll	23.35
Vision Bank	Payroll	31,536.94
Visionbank Of Iowa	Supplies	1,477.13
Walters Sanitary Service	Services	494.24
Walters Sanitary Service	Services	614.32
Waylon Andrews	Reimbursements	59.99
Winning Solutions	Services	80.00
Xerox Corporation	Services	63.65
Shane Auxier	UB Deposit Refund	5.90
Edward C Bozeman	UB Deposit Refund	125.00
Raypaul C Deojay	UB Deposit Refund	125.00
Emily S Enabnit	UB Deposit Refund	125.00
Justin R Erie	UB Deposit Refund	125.00
Scott M Gerrity	UB Deposit Refund	125.00
Tomas L Gonzalez-Torres	UB Deposit Refund	125.00
Sam Hill	UB Deposit Refund	125.00
Burt A Hurst	UB Deposit Refund	125.00
Clayton Johnson	UB Deposit Refund	125.00
Vivian E Kasey	UB Deposit Refund	125.00
Vincent N King	UB Deposit Refund	101.86
Justin D Kline	UB Deposit Refund	125.00
Matthew A Kraushaar	UB Deposit Refund	125.00
Brian M Kuennen	UB Deposit Refund	125.00
Callie McDonough	UB Deposit Refund	125.00
Kenneth E Miller	UB Deposit Refund	125.00
Miranda C Nelsen	UB Deposit Refund	125.00
Kelly Olmstead	UB Deposit Refund	65.54
James Peterson	UB Deposit Refund	125.00
Benjamin T Rittgers	UB Deposit Refund	125.00
Season M Rogers	UB Deposit Refund	125.00
Michael I Sharp	UB Deposit Refund	125.00
Amanda G Stephens	UB Deposit Refund	125.00
Marilyn R Tjelmeland	UB Deposit Refund	125.00
Tiffani B Tucker	UB Deposit Refund	125.00
Jessica R Walker	UB Deposit Refund	125.00
Neal J Weers	UB Deposit Refund	125.00
Jamie L Wingfield	UB Deposit Refund	125.00
Paid Total		228,810.54

FUND	RECEIPTS	DISBURSEMENTS
General	253,864.40	77,426.65
Special	126,836.59	8,547.21
Hotel/Motel	0.00	0.00
Road Use Tax	105,622.15	37,035.76
Debt Service	10,113.65	0.00
Water Utility	249,756.77	54,698.38
Sewer Utility	302,356.31	43,761.78
Family Resource Center	6,544.18	919.54
Capital Project	49,994.00	1,520.98
Storm Water Utility	17,968.06	1,595.60
Expendable Trust	1,084.74	55.96
Agency Account	65,340.45	3,248.68

Ray moved, Piklapp seconded to approve the first reading of Ordinance 2244 changing the parking regulation on Fifth Street from Marshall Street to Delaware Street, except from 10:00 a.m. to 1:00 p.m. on each Sunday when parking shall be allowed on each side of the 1100 Block of 5th Street. Ayes: Stecker, Ray, Byrd, McGinn, Stines, Hicks, Piklapp. Nays: none.

Piklapp moved; Byrd seconded to approve the second reading of Ordinance 2243 to rezone 1423 West Mamie Eisenhower, Boone, Iowa. Ayes: Ray, Byrd, McGinn, Stines, Hicks, Piklapp, Stecker. Nays: none.

Slight thanked the VFW for inviting him to the past commanders supper.

Stecker requested to discuss if we could send out the Council Packet before Friday. Skare stated that staff tries to get it out Thursday but the documents included in the packets take time to create, this time we were waiting on bid documents from companies. Skare stated that we could move up the deadline for getting us necessary documents to Monday or Tuesday before the Council Meeting however this will cause some delays in projects, currently the deadline is Wednesday by 5:00. It was agreed that staff will work on getting the packets out by noon on Fridays.

Stines commented that the City website does not seem to have the full packets on the website nor are the Park Board Minutes being posted. It was corrected that the full packets are being posted, however the current meeting was missing.

Piklapp stated that a letter from the Boone County Historical Society's Board President, made it clear that there is nothing to be discussed at this point and that it is a private matter between two organizations. Piklapp recommended that we resend our offer of having Skare be the mediator. Council all agreed.

Piklapp mentioned that the stability and maintaining of the library was a concern that has been brought up both this year and last year during the discussion of the budget due to the cuts; it was also mentioned in the January's Library minutes. Barb stated that it is more on the care of the building with the letting go of the maintenance person. Piklapp would like to offer up putting together a task force consisting of the Building Official, City Engineer, Board Member, and a Council Member the committee would go through the building and get a full overview of the building itself.

There being no further business to come before the Council the meeting was adjourned at 6:48 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor